

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
July 8, 2026

The regular meeting of the Edgewater Park Sewerage Authority was called to order by Chairwoman Mrs. Judith Hall at 7:00pm at the Edgewater Park Sewerage Authority.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By emailing written notice to the Clerk of Edgewater Park Township on February 18, 2026.**
2. **By emailing written notice to the Burlington County Times and Courier Post on February 18, 2026.**
3. **By posting written notice on the official bulletin board at the Edgewater Park Sewerage Authority on February 18, 2026.**

Roll Call revealed the following Board members were present: Mr. John Alexander, Mr. Phillip Aaronson, Mr. William Allen, Mrs. Judith Hall, and Mr. Cedric Minter.

Also present were, Mr. Jim Grace (Solicitor), Ms. Jennifer Harris (Engineer, ERI), Mr. Mark Lavenberg (Clearwater Environmental), Mr. Brent Lee (Auditor) Mrs. Michelle Atzert (Administrator/Treasurer), Mrs. Maria VanNocker (Accounts Receivable / Secretary), and Committeewoman Juanita Scott.

MOTION was made by Mr. Allen and 2nd by Mr. Minter to accept the June 10, 2026 Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mr. Allen, Mrs. Hall and Mr. Minter voted yes on roll call

Auditor Brent Lee presented the FY2025 Audit report (year ending November 30, 2025); the Edgewater Park Sewage Authority received an unmodified opinion and positive internal controls feedback.

Resolution 2026-26 Accept 2025 Audit

MOTION was made by Mr. Aaronson and 2nd by Mr. Allen to accept the 2025 Audit.

Mr. Aaronson, Mr. Alexander, Mr. Allen, Mrs. Hall and Mr. Minter voted yes on roll call.

Operations and Maintenance Report

MOTION was made by Mr. Allen and 2nd by Mr. Minter to accept the Operator's Report.

Mr. Aaronson, Mr. Alexander, Mr. Allen, Mrs. Hall and Mr. Minter voted yes on roll call

- Collapsed/offset main near Stevenson Pump Station: Jetter passes through but cannot be pulled back; camera cannot pass. Likely excavation required; plan for next year's budget.
- Delanco Pump Station landscaping: Dead/falling pines observed; suggested replacement with maintenance-free fence inserts.
- Laurel Road blockage: Roots in manhole caused issues; cleared. Resident at 1125 had a backup; advised to use emergency call service in future. Manhole 2.5 to be checked regularly for roots.
- Stevenson/Adams Pump Station work: Progressing well; inspection communication strong. Adams on bypass while electrical issues addressed.
- Contractor A.C. Schultes: Strong on pumps but weak on controls (subcontracts controls); delays noted on rusted air compressor replacement at Adams.
- Sewer overflows and monitoring: Overflows linked to grease, aging system. Consider sensors in manholes (Maple Shade model) for real-time alerts.
- Pump Station 2: Application submitted to American Water to restore meter and water service.

Solicitor's Report

MOTION was made by Mr. Alexander and 2nd by Mr. Minter to accept the Solicitor's Report. Mr. Aaronson, Mr. Alexander, Mr. Allen, Mrs. Hall and Mr. Minter voted yes on roll call.

Engineer's Report

MOTION was made by Mr. Allen and 2nd by Mr. Minter to accept the Engineer's Report. Mr. Aaronson, Mr. Alexander, Mr. Allen, Mrs. Hall and Mr. Minter voted yes on roll call.

- Car wash operates a well with its own meter; this was not previously known to the authority. The authority had been paying Willingboro more than collected from the car wash under the old flat-rate assumption.
- A recent authority rate increase (to match Willingboro's charges) prompted the car wash to question the bill, revealing the discrepancy.
- Path forward: Move to metered billing based on actual usage; coordinate with Willingboro to shift from flat commercial to metered rate and ensure authority's service fee is covered.
- Letters sent: Spark Car Wash (July 7, 2026) and Mavis Tire (July 6, 2026).
- Confirm meter calibration and obtain calibration report for USS Jamah Car Wash.

RESOLUTION 2026-27 Woodlane Road Sanitary Sewer Lining Project

MOTION was made by Mr. Aaronson and 2nd by Mr. Minter to award SWERP the Woodland Road Sanitary Sewer lining Project in the amount not to exceed \$184,174.40.

Mr. Aaronson, Mr. Alexander, Mr. Allen, Mrs. Hall, and Mr. Minter voted yes on roll call.

RESOLUTION 2026-28 2026 Sanitary Sewer TV Inspection Project

MOTION was made by Mr. Aaronson and 2nd by Mr. Minter to award Montana Construction Inc. the Sanitary Sewer TV Inspection Project in the amount not to exceed \$27,351.25. The 2026 Road Program will be Jefferson Ave, from Cleveland to Monroe; and Cleveland Ave, from East Franklin to Jefferson and Kings Road.

Mr. Aaronson, Mr. Alexander, Mr. Allen, Mrs. Hall, and Mr. Minter voted yes on roll call.

Old Business:

New Business:

- New municipal facilities (police department and community center): NJ American Water readings show consumption; accounts not yet created. Existing municipal building connected to sewer; uncertainty about charges for the old building.
- Willingboro involvement: TWA for police station included Willingboro sign-off; need to verify connection fee letters and account setup.
- Two water meters likely correspond to two buildings; shared sewer lateral may affect billing policy.
- Policy direction: All users should pay, with exceptions case-by-case; need a clear policy for municipal entities. Community center intended to be self-supporting with rental fee structure.

Correspondences:

Meeting open to the Public.

Meeting closed to the public:

MOTION was made by Mr. Aaronson and 2nd by Mr. Minter to accept the June and July Financial Statement's.

Mr. Aaronson, Mr. Alexander, Mr. Allen, Mrs. Hall and Mr. Minter voted yes on roll call.

- Financial status in good standing with five months left in the fiscal year.
- Budget planning for next fiscal year (2027).

MOTION was made by Mr. Aaronson and 2nd by Mr. Allen to accept the EPSA's Bills and Vouchers.

Mr. Aaronson, Mr. Alexander, Mr. Allen, Mrs. Hall and Mr. Minter voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Minter and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the July 8, 2026 meeting at 8:11pm.

Respectfully submitted by,

Maria VanNocker

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Secretary