

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
March 11, 2026

The regular meeting of the Edgewater Park Sewerage Authority was called to order by Chairwoman Mrs. Judith Hall at 7:00pm at the Edgewater Park Sewerage Authority.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By emailing written notice to the Clerk of Edgewater Park Township on February 18, 2026.**
2. **By emailing written notice to the Burlington County Times and Courier Post on February 18, 2026.**
3. **By posting written notice on the official bulletin board at the Edgewater Park Sewerage Authority on February 18, 2026.**

Roll Call revealed the following Board members were present: Mr. John Alexander, Mr. Phillip Aaronson, Mrs. Judith Hall, and Mr. Cedric Minter.
Mr. William Allen was absent

Also present were, Mr. Jim Grace (Solicitor), Ms. Jennifer Harris (Engineer, ERI), Mr. Mark Lavenberg (Clearwater Environmental) Mrs. Michelle Atzert (Administrator / Treasurer), and Mrs. Maria VanNocker (Accounts Receivable / Secretary).

MOTION was made by Mr. Minter and 2nd by Mr. Aaronson to accept the February 11, 2026 Re-Org Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall and Mr. Minter voted yes on roll call.

MOTION was made by Mr. Aaronson and 2nd by Mr. Minter to accept the February 11, 2026 Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall and Mr. Minter voted yes on roll call.

Operations and Maintenance Report

MOTION was made by Mr. Alexander and 2nd by Mr. Minter to accept the Operator's Report.

Mr. Aaronson, Mr. Alexander, Mrs. Hall and Mr. Minter voted yes on roll call.

Pump Station Alarm System Upgrade

- **Issue:** The current alarm system failed to report the 20-hour generator activity at Adams Street, highlighting a significant reliability issue.
- **Proposed Solution:**

- Strong recommendation to switch to a "verbatim" alarm system, which is owned outright and does not require a service contract.
- These systems are already successfully installed at the Green Street and Peach Street stations.
- Estimated cost is \$2,000–\$3,000 per station.
- **Discussion:**
 - The board discussed costs for the remaining stations, noting two stations are being decommissioned.
 - New alarms are planned for Pump Stations Two and Three; it is unclear if they are verbatim systems.
 - Suggestion to issue a change order within the existing contract to install verbatim alarms if not already specified.
 - Concern raised about the existing three-year contract with the current alarm company; non-performance may be grounds for termination.
- **Conclusion:** The engineer will investigate alarm specifications for Pump Stations Two and Three and report back on any cost adder to switch to verbatim systems if necessary. The contract with the current alarm provider will also be reviewed.

Solicitor's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Minter to accept the Solicitor's Report. Mr. Aaronson, Mr. Alexander, Mrs. Hall and Mr. Minter voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Minter to accept the Engineer's Report. Mr. Aaronson, Mr. Alexander, Mrs. Hall and Mr. Minter voted yes on roll call.

- **Construction Code Office Delays**
- **Issue:** The contractor for Pump Station Three is experiencing significant delays obtaining a permit from the construction code office.
 - The permit application was denied. The contractor's response to the office's questions is in a large pile of unprocessed applications.
 - The office is reportedly understaffed and only open a few hours a week.
 - The contractor is considering requesting extra money due to the delay; this was denied, though a time extension may be considered.
- **Proposed Action:**
 - A board member with a relationship with the current Construction Code Official (CEO) offered to contact them.
 - The goal is to request that the project be moved up in the review pile due to its importance.
- **Conclusion:** The board member will reach out to the CEO to try to expedite the permit review for Pump Station Three.

RESOLUTION 2026-21 2026 Road Program TV Work

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to have TV work done at Jefferson Ave, from Cleveland to Monroe and Cleveland Ave, from East Franklin to Jefferson.

Mr. Aaronson, Mr. Alexander, Mrs. Hall and Mr. Minter voted yes on roll call.

Mr. Aaronson asked Ms. Harris to the best of her knowledge, is the township caught up on the 2024, 2025 road projects? Ms. Harris said that she will follow up with Ryan or Garrett and double check where they are with, the 2024 and 2025 road programs.

Old Business:

New Business:

Office Staff Evaluations

Mr. Alexander and Mr. Minter agreed to do the office staff evaluations.

Correspondences:

Edgewater Park Sewerage Authority Phone an E-mail Directory

Meeting open to the Public.

Meeting closed to the public:

MOTION was made by Mr. Aaronson and 2nd by Mr. Minter to accept the Financial Statement.

Mr. Aaronson, Mr. Alexander, Mrs. Hall and Mr. Minter voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Minter to accept the EPESA's Bills and Vouchers.

Mr. Aaronson, Mr. Alexander, Mrs. Hall and Mr. Minter voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Minter and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the March 11, 2026 meeting at 7:32pm.

Respectfully submitted by,

Maria VanNocker

Maria VanNocker
Secretary