

EDGEWATER PARK SEWERAGE AUTHORITY  
1123 COOPER STREET  
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting December 11, 2024 at 7:00pm

1. Compliance Statement
2. Roll Call
3. November 13, 2024 Regular Meeting Minutes

November 13, 2024 Public Hearing Transcript

Resolution 2025-1 Sewer Rate Increase

4. November 13, 2024 Executive Session Minutes
5. Operator's Report – Clearwater Environmental
6. Solicitor's Report – The Law Offices of Malamut and Associates
7. Engineer's Report – Environmental Resolutions, Inc.
8. Old Business:
9. New Business:

Advertisement for RFQ'S / RFP'S were published in the Courier Post and the Burlington County Times December 10th and 11th. They are due back January 7, 2025 and two Board Members are needed to open them.

10. Correspondence:

11. Meeting open to the Public

12. Meeting closed to the Public

13. Financial Statement

14. Bills and Vouchers

15. The Edgewater Parks Sewerage Authority reserves the right, if necessary and deemed appropriate, to enter into an Executive Session at any time during the regular meeting.

16. Adjournment Time \_\_\_\_\_

EDGEWATER PARK SEWERAGE AUTHORITY  
1123 COOPER STREET  
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting January 8, 2025 at 7:00pm

1. Oath of Office to Newly Appointed Official

Mr. William Allen Jr.

2. Compliance Statement

3. Roll Call

4. December 11, 2024 Regular Meeting Minutes

5. Operator's Report – Clearwater Environmental

6. Solicitor's Report – The Law Offices of Malamut and Associates

7. Engineer's Report – Environmental Resolutions, Inc.

8. Old Business:

9. New Business:

10. Correspondence:

11. Meeting open to the Public

12. Meeting closed to the Public

13. Financial Statement

14. Bills and Vouchers

15. The Edgewater Parks Sewerage Authority reserves the right, if necessary and deemed appropriate, to enter into an Executive Session at any time during the regular meeting.

16. Adjournment Time \_\_\_\_\_

**\*\* Reminder next Meeting / Re-Org, February 12, 2025 at 6:30 and Regular Meeting to Follow. \*\***

**EDGEWATER PARK SEWERAGE AUTHORITY**  
**REORGANIZATION MEETING AGENDA**  
**WEDNESDAY, FEBRUARY 12, 2025**

February 12, 2025

Welcome to the Edgewater Park Sewerage Authority's Reorganization Meeting for 2025.

- ❖ COMPLIANCE STATEMENT
- ❖ OATH OF OFFICE Administered to Judith Hall
- ❖ ROLL CALL
- ❖ NOMINATIONS OF A CHAIRPERSON FOR 2025
- ❖ NOMINATIONS OF A VICE-CHAIRPERSON FOR 2025
- ❖ RESOLUTION 2025-3 Designating Meeting Dates for 2025
- ❖ RESOLUTION 2025-4 Designating the Official Newspapers of the Authority For 2025
- ❖ RESOLUTION 2025-5 Designating the Main Depository, Idle Funds, Certificate of Deposit and Escrow Accounts For 2025
- ❖ RESOLUTION 2025-6 Appointment of an Auditor for 2025
- ❖ RESOLUTION 2025-7 Appointment of an Engineer for 2025
- ❖ RESOLUTION 2025-8 Appointment of an Insurance Broker for 2025
- ❖ RESOLUTION 2025-9 Appointment of a Public Agency Compliance Officer for 2025
- ❖ RESOLUTION 2025-10 Granting the Chairperson and Vice Chairperson to Execute NJDEP and EPA Applications for 2025
- ❖ RESOLUTION 2025-11 Authorizing the Edgewater Park Sewerage Authority to Purchase Under the State Contract for 2025
- ❖ RESOLUTION 2025-12 Appointment of a Board Secretary for 2025
- ❖ RESOLUTION 2025-13 Appointment of a Treasurer for 2025
- ❖ ADJOURN REORGANIZATION MEETING

**EDGEWATER PARK SEWERAGE AUTHORITY**  
**REORGANIZATION MEETING AGENDA**  
**WEDNESDAY, FEBRUARY 12, 2025**

February 12, 2025

Welcome to the Edgewater Park Sewerage Authority Reorganization Meeting for 2025.

**COMPLIANCE STATEMENT:**

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. By posting written notice on the Official Bulletin Board at the Township Municipal Building on February 20, 2024.
2. By e-mailing written notice to the Burlington County Times and the Courier Post on February 20, 2024.
3. By emailing written notice with the Clerk of the Township of Edgewater Park on February 20, 2024.

**OATH OF OFFICE**

Mrs. Judith Hall was appointed to the Edgewater Park Sewerage Authority for a term of 5 years. Mrs. Hall please stand to receive the Oath of Office.

**ROLL CALL**

Mr. Aaronson  Mr. Alexander  Mr. Allen  Mrs. Hall  Mr. Minter

**PROCEDURES**

At this time I would like to explain the procedure that will follow for Nominations and Appointments. If the situation should occur in which there is more than one person or agency nominated for an appointment, upon roll call vote each nomination shall be voted for as an independent motion in the order announced. If the first motion fails to receive a majority vote then roll call will continue with the next motion until one receives a vote sufficient for appointment.

**THE EPSA SECRETARY OPENS NOMINATIONS FOR AN APPOINTMENT OF A CHAIRPERSON FOR THE YEAR 2025:**

At this time I would like to ask the Authority Members for nominations of the Chairperson for 2025.

Nominations-

Moved By:

Seconded By:

Nominations-

Moved By:

Seconded By:

Are there any further nominations?

Hearing none I close nominations for Chairperson.

Roll Call vote to appoint \_\_\_\_\_ as Chairperson for 2025.  
(Chairperson assumes the Chair)

**CHAIRPERSON OPENS NOMINATIONS FOR AN APPOINTMENT FOR VICE-CHAIRPERSON FOR THE YEAR 2025:**

At this time I would like to ask the Authority Members for nominations of the Vice-Chairperson for 2025.

Nominations-

Moved By:

Seconded By:

Nominations-

Moved By:

Seconded By:

Are there any further nominations?

Hearing none I close nominations for Vice-Chairperson.

Roll Call vote to appoint \_\_\_\_\_ as Vice-Chairperson for 2025.

**RESOLUTION 2025-3 DESIGNATING DATES OF MEETINGS FOR 2025:**

**BE IT FURTHER RESOLVED**, that the Reorganization Meeting for 2026 shall be scheduled for February 11, 2026 at 6:30PM.

Motion By:

Seconded By:

Roll Call to Accept Resolution 2025-3. Designating Dates of Meetings for 2025.

**RESOLUTION 2025-4 DESIGNATING THE OFFICIAL NEWSPAPER OF THE AUTHORITY FOR PUBLICATION OF NOTICES WHERE REQUIRED BY LAW: (Burlington County Times & Courier Post)**

Motion By:

Seconded By:

Roll Call to Accept Resolution 2025-4. Designating Burlington County Times & Courier Post as the Authority's Official Newspaper

**RESOLUTION 2025-5 DESIGNATING MAIN DEPOSITORY, IDLE FUNDS, CERTIFICATE OF DEPOSIT AND ESCROW ACCOUNTS FOR THE YEAR 2025:**

(WSFS for Main Deposit, Idle Funds, CD & for Escrow Accounts)

Motion By:

Seconded By:

Roll Call to Accept Resolution 2025-5. Designating WSFS as the Main Depository, Idle Funds, CD and Escrow Accounts.

**RESOLUTION 2025-6 APPOINTMENT OF AN AUDITOR FOR 2025:**

At this time I would like to ask the Authority Members for nominations for Auditor for 2025.

Nominations for Auditor \_\_\_\_\_;

Moved By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Are there any further nominations?

Nominations for Auditor \_\_\_\_\_;

Moved By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Hearing none I close nominations for Auditor

Roll Call to accept Resolution 2025-6 to appoint \_\_\_\_\_ for Auditor for 2025.

**RESOLUTION 2025-7 APPOINTMENT OF AN ENGINEER FOR 2025:**

At this time I would like to ask the Authority Members for nominations of the Engineer for 2025.

Nominations for Engineer \_\_\_\_\_;

Moved By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Are there any further nominations?

Nominations for Engineer \_\_\_\_\_;

Moved By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Hearing none I close nominations for Engineer

Roll Call to accept Resolution 2025-7 to appoint \_\_\_\_\_ for Engineer for 2025.

**RESOLUTION 2025-8 APPOINTMENT OF AN INSURANCE BROKER FOR 2025:**

At this time I would like to ask the Authority Members for nominations of the Insurance Broker for 2025.

Nominations for Insurance Broker \_\_\_\_\_;

Moved By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Are there any further nominations?

Nominations for Insurance Broker \_\_\_\_\_;

Moved By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Hearing none I close nominations for Insurance Broker

Roll Call to accept Resolution 2025-8 to appoint \_\_\_\_\_ for Insurance Broker for 2025.

**RESOLUTION 2025-9 APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER FOR 2025:**

Purpose of ensuring all those individuals and corporations who have contracts with the Edgewater Park Sewerage Authority comply with all Equal Opportunity rules and regulations.

At this time I would like to ask the Authority Members for nominations of Public Agency Compliance Officer for 2025. (Michelle Atzert)

Motioned By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Are there any further nominations?

Hearing none I close nominations for Public Agency Compliance Officer.

Roll Call to accept Resolution 2025-9 to appoint \_\_\_\_\_ for Public Agency Compliance Officer for 2025.

**RESOLUTION 2025-10 GRANTING THE CHAIRPERSON OF THE AUTHORITY AND THE VICE CHAIRPERSON TO EXECUTE NJDEP AND EPA APPLICATIONS FOR 2025:**

Motioned By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Roll Call to accept Resolution 2025-10. Authorizing the Chairperson \_\_\_\_\_ and the Vice Chairperson \_\_\_\_\_, to Execute NJDEP and EPA Applications.

**RESOLUTION 2025-11 AUTHORIZING EDGEWATER PARK SEWERAGE AUTHORITY TO PURCHASE UNDER THE STATE CONTRACT FOR 2025:**

Motioned By:

Seconded By:

Roll Call to Accept Resolution 2025-11. Authorizing Edgewater Park Sewerage Authority to Purchase Under the State Contract.

**RESOLUTION 2025-12 APPOINTMENT OF A BOARD SECRETARY FOR 2025:**

At this time I would like to ask the Authority Members for nominations for Board Secretary for 2025.

Nominations for Board Secretary \_\_\_\_\_;

Moved By: Seconded By:

Are there any further nominations?

Hearing none I close nominations for Board Secretary

Roll Call to accept Resolution 2025-12 to appoint \_\_\_\_\_ for Board Secretary for 2025.

**RESOLUTION 2025-13 APPOINTMENT OF A TREASURER FOR 2025:**

At this time I would like to ask the Authority Members for nominations for Treasurer Nominations for Treasurer (Michelle Atzert);

Moved By: Seconded By:

Are there any further nominations?

Hearing none I close nominations for Treasurer

Roll Call to accept Resolution 2025-13 to appoint \_\_\_\_\_ for Treasurer for 2025.

**MOTION TO ADJOURN REORGANIZATION MEETING:**

Motioned By:

Seconded:

Roll Call to Adjourn Reorganization Meeting at \_\_\_\_\_.

EDGEWATER PARK SEWERAGE AUTHORITY  
1123 COOPER STREET  
EDGEWATER PARK, NJ 08010

MEETING AGENDA

**Regular Meeting February 12, 2025  
To Follow After Re-Org Meeting**

1. Compliance Statement
2. Roll Call
3. January 8, 2025 Regular Meeting Minutes
4. January 8, 2025 Executive Session Meeting Minutes
5. Operator's Report – Clearwater Environmental
6. Solicitor's Report – The Law Offices of Malamut and Associates
7. Engineer's Report – Environmental Resolutions, Inc.
8. Old Business:
9. New Business:
10. Correspondence:
11. Meeting open to the Public
12. Meeting closed to the Public
13. Financial Statement
14. Bills and Vouchers
15. The Edgewater Parks Sewerage Authority reserves the right, if necessary and deemed appropriate, to enter into an Executive Session at any time during the regular meeting.
16. Adjournment Time \_\_\_\_\_

EDGEWATER PARK SEWERAGE AUTHORITY  
1123 COOPER STREET  
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting March 12, 2025

1. Compliance Statement
2. Roll Call
3. February 19, 2025 Re-Org Meeting Minutes
4. February 19, 2025 Regular Meeting Minutes
5. February 19, 2025 Executive Session Meeting Minutes
6. Operator's Report – Clearwater Environmental
7. Solicitor's Report – The Law Offices of Malamut and Associates
8. Engineer's Report – Environmental Resolutions, Inc.
9. Old Business:  
    Township of Edgewater Park Ordinance NO. 2025-03
10. New Business:  
    Office Staff Evaluations
11. Correspondence:  
    Edgewater Park Sewerage Authority Phone and E-mail Directory  
    Willingboro Municipal Utilities Authority 2025 Annual Schedule of Meetings
12. Meeting open to the Public
13. Meeting closed to the Public
14. Financial Statement
15. Bills and Vouchers
16. The Edgewater Parks Sewerage Authority reserves the right, if necessary and deemed appropriate, to enter into an Executive Session at any time during the regular meeting.
17. Adjournment Time \_\_\_\_\_

EDGEWATER PARK SEWERAGE AUTHORITY  
1123 COOPER STREET  
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting April 9, 2025

1. Compliance Statement
2. Roll Call
3. March 12, 2025 Meeting Minutes
4. Denise Bove from Sciallo Engineering Services LLC, to present Sanitary Sewer Review for the Edgewater Park Senior Apartment LLC.
5. Operator's Report – Clearwater Environmental
6. Solicitor's Report – The Law Offices of Malamut and Associates
7. Engineer's Report – Environmental Resolutions, Inc.
8. Old Business:
9. New Business:  
\*Financial Disclosure Forms should have been received by email and are due April 30, 2025.  
\*Office Staff Performance Appraisal.
10. Correspondence:
11. Meeting open to the Public
12. Meeting closed to the Public
13. Financial Statement
14. Bills and Vouchers
15. The Edgewater Parks Sewerage Authority reserves the right, if necessary and deemed appropriate, to enter into an Executive Session at any time during the regular meeting.
16. Adjournment Time \_\_\_\_\_

EDGEWATER PARK SEWERAGE AUTHORITY  
1123 COOPER STREET  
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting May 14, 2025

1. Compliance Statement
2. Roll Call
3. April 9, 2025 Meeting Minutes
4. April 9, 2025 Executive Session Meeting Minutes
5. Operator's Report – Clearwater Environmental
6. Solicitor's Report – The Law Offices of Malamut and Associates
7. Engineer's Report – Environmental Resolutions, Inc.
8. Old Business:
9. New Business:  
    Memorial Day Parade Advertisement
10. Correspondence:
11. Meeting open to the Public
12. Meeting closed to the Public
13. Financial Statement
14. Bills and Vouchers
15. The Edgewater Parks Sewerage Authority reserves the right, if necessary and deemed appropriate, to enter into an Executive Session at any time during the regular meeting.
16. Adjournment Time \_\_\_\_\_

EDGEWATER PARK SEWERAGE AUTHORITY  
1123 COOPER STREET  
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting June 18, 2025

1. Compliance Statement

2. Roll Call

3. May 14, 2025 Meeting Minutes

4. Operator's Report – Clearwater Environmental

5. Solicitor's Report – The Law Offices of Malamut and Associates

6. Engineer's Report – Environmental Resolutions, Inc.

7. Old Business:

8. New Business:

New Jersey State League of Municipalities Conference is November 18-20, 2025.

9. Correspondence:

10. Meeting open to the Public

11. Meeting closed to the Public

12. Financial Statement

13. Bills and Vouchers

14. *The Edgewater Parks Sewerage Authority reserves the right, if necessary and deemed appropriate, to enter into an Executive Session at any time during the regular meeting.*

15. Adjournment Time \_\_\_\_\_

EDGEWATER PARK SEWERAGE AUTHORITY  
1123 COOPER STREET  
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting July 9, 2025

1. Compliance Statement
2. Roll Call
3. June 18, 2025 Meeting Minutes
4. June 18, 2025 Executive Session Minutes
5. Operator's Report – Clearwater Environmental
6. Solicitor's Report – The Law Offices of Malamut and Associates
7. Engineer's Report – Environmental Resolutions, Inc.
8. Old Business:
9. New Business:  
Hoover Plaza Billing
10. Correspondence:
11. Meeting open to the Public
12. Meeting closed to the Public
13. Financial Statement
14. Bills and Vouchers
15. *The Edgewater Parks Sewerage Authority reserves the right, if necessary and deemed appropriate, to enter into an Executive Session at any time during the regular meeting.*
16. Adjournment Time \_\_\_\_\_

EDGEWATER PARK SEWERAGE AUTHORITY  
1123 COOPER STREET  
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting August 13, 2025

1. Compliance Statement
2. Roll Call
3. July 9, 2025 Meeting Minutes
4. Brent Lee – Auditor  
Presenting 2024 Audit
5. Operator's Report – Clearwater Environmental
6. Solicitor's Report – The Law Offices of Malamut and Associates
7. Engineer's Report – Environmental Resolutions, Inc.
8. Old Business:
9. New Business:
10. Correspondence:
11. Meeting open to the Public
12. Meeting closed to the Public
13. Financial Statement
14. Bills and Vouchers
15. *The Edgewater Parks Sewerage Authority reserves the right, if necessary and deemed appropriate, to enter into an Executive Session at any time during the regular meeting.*
16. Adjournment Time \_\_\_\_\_

EDGEWATER PARK SEWERAGE AUTHORITY  
1123 COOPER STREET  
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting September 10, 2025

1. Compliance Statement

2. Roll Call

3. August 13, 2025 Meeting Minutes

4. Auditor – Mr. Brent Lee

2026 Budget Presentation

Resolution for Introduced Budget

5. Operator's Report – Clearwater Environmental

6. Solicitor's Report – The Law Offices of Malamut and Associates

7. Engineer's Report – Environmental Resolutions, Inc.

8. Old Business:

Hoover Plaza removal of 9 accounts

9. New Business:

10. Correspondence:

11. Meeting open to the Public

12. Meeting closed to the Public

13. Financial Statement

14. Bills and Vouchers

15. *The Edgewater Parks Sewerage Authority reserves the right, if necessary and deemed appropriate, to enter into an Executive Session at any time during the regular meeting.*

16. Adjournment Time \_\_\_\_\_

EDGEWATER PARK SEWERAGE AUTHORITY  
1123 COOPER STREET  
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting October 8, 2025

1. Compliance Statement
2. Roll Call
3. September 10, 2025 Meeting Minutes
4. 2026 Adopted Budget Resolution 2025-34
5. Operator's Report – Clearwater Environmental
6. Solicitor's Report – The Law Offices of Malamut and Associates
7. Engineer's Report – Environmental Resolutions, Inc.
8. Old Business:
9. New Business:
10. Correspondence:
11. Meeting open to the Public
12. Meeting closed to the Public
13. Financial Statement
14. Bills and Vouchers
15. *The Edgewater Parks Sewerage Authority reserves the right, if necessary and deemed appropriate, to enter into an Executive Session at any time during the regular meeting.*
16. Adjournment Time \_\_\_\_\_

Edgewater Park Sewerage Authority  
1123 Cooper Street  
Edgewater Park, NJ 08010

Agenda for Public Hearing on Proposed Sewer Rate

November 12, 2025 at 6:30pm

1. Call to Order
2. Compliance Statement

*Proposed Sewer Rate Increase*

Public Notice of this meeting

Pursuant to the open meetings act

Has been given by the Edgewater Park Sewerage Authority in the following manner:

1. By emailing written notice to the Clerk of Edgewater Park Township on October 14, 2025.
2. By emailing written notice to the Burlington County Times and the Courier Post on October 14, 2025.
3. By posting written notice on the official bulletin board at the Edgewater Park Sewerage Authority on October 14, 2025.
3. General Statement / Public Hearing Notice and Statement of Purpose
4. Public Hearing Procedure and Guidelines
5. Open up to Comments and Opinions from the Public
  - State your full Name and Address for the Record.
6. Adjournment Time\_\_\_\_\_

EDGEWATER PARK SEWERAGE AUTHORITY  
1123 COOPER STREET  
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting November 12, 2025

1. Compliance Statement
2. Roll Call
3. October 8, 2025 Meeting Minutes
4. Operator's Report – Clearwater Environmental
5. Solicitor's Report – The Law Offices of Malamut and Associates
6. Engineer's Report – Environmental Resolutions, Inc.
7. Old Business:
8. New Business:
9. Correspondence:
10. Meeting open to the Public
11. Meeting closed to the Public
12. Financial Statement
13. Bills and Vouchers
14. *The Edgewater Parks Sewerage Authority reserves the right, if necessary and deemed appropriate, to enter into an Executive Session at any time during the regular meeting.*
15. Adjournment Time \_\_\_\_\_