

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
September 10, 2025

The regular meeting of the Edgewater Park Sewerage Authority was called to order by Chairwoman Mrs. Judith Hall at 7:00pm at the Edgewater Park Sewerage Authority.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By emailing written notice to the Clerk of Edgewater Park Township on February 20, 2025.**
2. **By emailing written notice to the Burlington County Times and Courier Post on February 20, 2025.**
3. **By posting written notice on the official bulletin board at the Edgewater Park Sewerage Authority on February 20, 2025.**

Roll Call revealed the following Board members were present: Mr. John Alexander, Mr. Phillip Aaronson, Mr. William Allen, Mrs. Judith Hall, and Mr. Cedric Minter.

Also present were, Mr. Brent Lee (Auditor), Mr. Jim Grace (Solicitor), Ms. Jennifer Harris (Engineer, ERI), Mr. Mark Lavenberg (Licensed Operator), Mrs. Michelle Atzert (Administrator / Treasurer), Mrs. Maria VanNocker (Accounts Receivable / Secretary) and Committeewoman Juanita Scott (Edgewater Park Township Liaison).

MOTION was made by Mr. Aaronson and 2nd by Mr. Minter to accept the August 13, 2025 Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mr. Allen, Mrs. Hall, and Mr. Minter voted yes on roll call.

2025/2026 BUDGET

Mr. Brent Lee Presents 2025/2026 Budget

RESOLUTION 2025-33

MOTION was made by Mr. Alexander and 2nd by Mr. Allen to accept the 2025/2026 Budget as it was presented by Mr. Lee.

Mr. Aaronson, Mr. Alexander, Mr. Allen, Mrs. Hall, and Mr. Minter voted yes on roll call.

Operator's Report received.

MOTION was made by Mr. Allen and 2nd by Mr. Minter to accept the Operator's Report. Mr. Aaronson, Mr. Alexander, Mr. Allen, Mrs. Hall, and Mr. Minter voted yes on roll call.

Mr. Aaronson asked if Public Works at the Township have been keeping up with maintenance at the pump stations. Mr. Lavenberg said that they have been doing a great job with the maintenance.

Solicitor's Report received.

MOTION was made by Mr. Minter and 2nd by Mr. Allen to accept the Solicitor's Report. Mr. Aaronson, Mr. Alexander, Mr. Allen, Mrs. Hall, and Mr. Minter voted yes on roll call.

Mr. Grace said that he has an update from the Bond Council and they expect to close on or around September 30, 2025.

Mr. Aaronson asked when the office lease is up. Mrs. Atzert said it was up May 31, 2027.

Engineer's Report received.

MOTION was made by Mr. Allen and 2nd by Mr. Minter to accept the Engineer's Report. Mr. Aaronson, Mr. Alexander, Mr. Allen, Mrs. Hall, and Mr. Minter voted yes on roll call.

Old Business:

Removal of 9 accounts at Hoover Plaza.

New Business:

Correspondences:

Meeting open to the Public:

Meeting closed to the public:

MOTION was made by Mr. Alexander and 2nd by Mr. Allen to accept the Financial Statement.

Mr. Aaronson, Mr. Alexander, Mr. Allen, Mrs. Hall, and Mr. Minter voted yes on roll call.

Mrs. Atzert let the Board know that she is officially a Notary.

MOTION was made by Mr. Alexander and 2nd by Mr. Minter to accept the EPSA's Bills and Vouchers.

Mr. Aaronson, Mr. Alexander, Mr. Allen, Mrs. Hall, and Mr. Minter voted yes on roll call.

MOTION was made by Mr. Aaronson and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the September 10, 2025 meeting at 7:46pm.

Respectfully submitted by,

Maria VanNocker

Secretary / Accounts Receivable