

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
July 9, 2025

The regular meeting of the Edgewater Park Sewerage Authority was called to order by Chairwoman Mrs. Judith Hall at 7:00pm at the Edgewater Park Sewerage Authority.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By emailing written notice to the Clerk of Edgewater Park Township on February 20, 2025.**
2. **By emailing written notice to the Burlington County Times and Courier Post on February 20, 2025.**
3. **By posting written notice on the official bulletin board at the Edgewater Park Sewerage Authority on February 20, 2025.**

Roll Call revealed the following Board members were present: Mr. John Alexander, Mr. Phillip Aaronson, Mrs. Judith Hall, Mr. Cedric Minter, and Mr. William Allen Jr.

Also present were, Mr. Jim Grace (Solicitor), Ms. Jennifer Harris (Engineer, ERI), Mr. Mark Lavenberg (Licensed Operator), Mrs. Michelle Atzert (Administrator / Treasurer), Mrs. Maria VanNocker (Secretary / Accounts Receivable), and Committeewoman Juanita Scott (Edgewater Park Township Liaison).

MOTION was made by Mr. Aaronson and 2nd by Mr. Allen to accept the June 18, 2025 Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mr. Allen, Mrs. Hall, and Mr. Minter voted yes on roll call.

MOTION was made by Mr. Minter and 2nd by Mr. Allen to accept the June 18, 2025 Executive Session Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mr. Allen, Mrs. Hall, and Mr. Minter voted yes on roll call.

Operator's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Minter to accept the Operator's Report.

Mr. Aaronson, Mr. Alexander, Mr. Allen, Mrs. Hall, and Mr. Minter voted yes on roll call.

Mr. Lavenberg expressed that there has been issues with the alarm systems at Green, Peach and Orchard Park Pump Stations. Green and Peach Pump Stations have Verizon for alarms and they are outdated and now working correctly. Mr. Lavenberg got in touch with the alarm company and will meet up with them to see about having the alarms switched over to cellular.

The roof at Stevenson Pump Station is leaking into the pump station room and the ceiling is falling down. Mr. Lavenberg will take down the sheet rock that is hanging and keep an eye on the roof for now.

Solicitor's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Minter to accept the Solicitor's Report. Mr. Aaronson, Mr. Alexander, Mr. Allen, Mrs. Hall, and Mr. Minter voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Minter to accept the Engineer's Report.

Mr. Aaronson, Mr. Alexander, Mr. Allen, Mrs. Hall, and Mr. Minter voted yes on roll call.

Ms. Harris will revisit the numbers for the Woodlane Rd. repairs since the numbers she has are from 2021 and are outdated.

Old Business:

New Business:

Hoover Plaza Billing

Doug Hoover came into the office and would like someone to go out to the facility to match meters with unit and correct what is being billed to them.

Mrs. Hall would like Mr. Grace to send a letter to the Planning Board Solicitor and Engineer to make sure that they make the Authority aware of when changes are happening in town since it may affect the sewer system.

The Board would like Ms. Harris to get in touch with Mr. Hoover and set up a meeting with him. Mr. Minter will assist her with any help she may need.

Correspondences:

Mrs. Atzert asked if any of the members are going to the League of Municipalities. Mr. Allen will let her know and Mr. Minter will attend.

Meeting open to the Public.

Meeting closed to the public:

MOTION was made by Mr. Alexander and 2nd by Mr. Allen to accept the Financial Statement.

Mr. Aaronson, Mr. Alexander, Mr. Allen, Mrs. Hall, and Mr. Minter voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Allen to accept the EPSA's Bills and Vouchers except Edmunds Gov Tech, check #2244.

Mr. Aaronson, Mr. Alexander, Mr. Allen, Mrs. Hall, and Mr. Minter voted yes on roll call.

Mrs. Atzert said that Mr. Lee has been having a hard time completing the Audit because when Edmunds did the conversion, some of the things weren't right.

Mrs. Hall would like Mrs. Atzert to let Edmunds know that we are not paying the bill and that they will be hearing from our Solicitor to negotiate a credit for all the trouble she's been having.

MOTION was made by Mr. Aaronson and 2nd by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the July 9, 2025 8:02pm.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Maria VanNocker".

Maria VanNocker
Accounts Receivable / Secretary