

EDGEWATER PARK SEWERAGE AUTHORITY  
REGULAR MEETING MINUTES  
March 12, 2025

The regular meeting of the Edgewater Park Sewerage Authority was called to order by Chairwoman Mrs. Judith Hall at 7:00pm at the Edgewater Park Sewerage Authority.

The following statement in compliance with OPMA was read:

**Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:**

1. **By emailing written notice to the Clerk of Edgewater Park Township on February 20, 2025.**
2. **By emailing written notice to the Burlington County Times and Courier Post on February 20, 2025.**
3. **By posting written notice on the official bulletin board at the Edgewater Park Sewerage Authority on February 20, 2025.**

Roll Call revealed the following Board members were present: Mr. John Alexander, Mr. Phillip Aaronson, Mrs. Judith Hall, and Mr. William Allen Jr.  
Mr. Cedric Minter was absent

Also present were, Mr. Jim Grace (Solicitor), Ms. Jennifer Harris (Engineer, ERI), Mrs. Michelle Atzert (Administrator / Treasurer), Mrs. Maria VanNocker (Accounts Receivable / Secretary), Mr. Mark Lavenberg (Clearwater Environmental), and Mr. Kenneth Kauker ( EP Vice Chairperson of Planning Board / Resident).

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Allen to accept the February 19, 2025 Re-Org Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mr. Allen, and Mrs. Hall voted yes on roll call.

**MOTION was made** by Mr. Aaronson and 2<sup>nd</sup> by Mr. Allen to accept the February 19, 2025 Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mr. Allen, and Mrs. Hall voted yes on roll call.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Allen to accept the February 19, 2025 Executive Session Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mr. Allen, and Mrs. Hall voted yes on roll call.

**Operator's Report** received.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Aaronson to accept the Operator's Report.

Mr. Aaronson, Mr. Alexander, Mr. Allen, and Mrs. Hall voted yes on roll call.

On January 16, 2025 there was a sewer stop at Hoover Plaza. GE mechanical was called out to clear the blockage. After some investigating, and confirmed with Ms. Harris, the line that

was cleared is part of Hoover Plaza's property and not the Authority's main. Mrs. Hall asked if we paid to have the work done. She asked that Mrs. Atzert bill Hoover Plaza for the work that was done. Mr. Lavenberg said that he would contact Hoover Plaza to let them know.

Mr. Lavenberg said that he will not be in attendance of the next meeting, but he would like to call into the meeting. The Board said it would be fine for him to call in.

**Solicitor's Report** received.

**MOTION was made** by Mr. Aaronson and 2<sup>nd</sup> by Mr. Allen to accept the Solicitor's Report. Mr. Aaronson, Mr. Alexander, Mr. Allen, and Mrs. Hall voted yes on roll call.

**ORDINANCE 2025-01 2<sup>nd</sup> Reading**

**AUTHORIZING AND APPROVING A SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF EDGEWATER PARK AND THE EDGEWATER PARK TOWNSHIP SEWERAGE AUTHORITY WHICH PROVIDES FOR THE CONSTRUCTION OF PUMP STATION IMPROVEMENTS AND OTHER MATTERS RELATING TO THE SEWER SYSTEM; AUTHORIZING THE EXECUTION AND DELIVERY OF SAID SERVICE AGREEMENT; AND PROVIDING FOR OTHER MATTERS RELATING THERETO.**

**MOTION was made** by Mrs. Hall and 2<sup>nd</sup> by Mr. Allen to accept the 2<sup>nd</sup> reading of Ordinance 2025-1.

Mr. Aaronson, Mr. Alexander, Mr. Allen, and Mrs. Hall voted yes on roll call.

**Engineer's Report** received.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Allen to accept the Engineer's Report. Mr. Aaronson, Mr. Alexander, Mr. Allen, and Mrs. Hall voted yes on roll call.

Ms. Harris sent easement agreement for Senior Apartments to Mr. Grace.

Ms. Harris will let the Senior Apartment representatives know that they will be heard, but their approval will be based on the contingency that they have proof that they have paid their connection fees to WMUA.

**Old Business:**

Township of Edgewater Park Ordinance NO. 2025-03

**New Business:**

Office Staff Evaluations

Mr. Aaronson agreed to do the office staff evaluations, with Mr. Alexander as a back-up.

**Correspondences:**

Edgewater Park Sewerage Authority Phone an E-mail Directory

Willingboro Municipal Utilities Authority 2025 annual Schedule of Meetings.

**Meeting open to the Public.**

Mr. Kauker asked the Board on how the Authority calculates the sewer rate. Mrs.

VanNocker explained to him that the Authority has to pay WMUA, as well as maintain the Edgewater Park's aging infrastructure.

There was an extensive conversation between the Board, Professionals, and Mr. Kauker.

**Meeting closed to the public:**

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Allen and approved by a voice vote of the Edgewater Park Sewerage Authority to close open to public.

Mr. Aaronson, Mr. Alexander, Mr. Allen, and Mrs. Hall voted yes on roll call.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Allen to accept the Financial Statement.

Mr. Aaronson, Mr. Alexander, Mr. Allen, and Mrs. Hall voted yes on roll call.

**MOTION was made** by Mr. Aaronson and 2<sup>nd</sup> by Mr. Alexander to accept the EPSA's Bills and Vouchers.

Mr. Aaronson, Mr. Alexander, Mr. Allen, and Mrs. Hall voted yes on roll call.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Allen and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the March 12, 2025 meeting at 7:57pm.

Respectfully submitted by,

*Maria VanNocker*

Maria VanNocker  
Secretary