

EDGEWATER PARK SEWERAGE AUTHORITY  
REGULAR MEETING MINUTES  
June 14, 2023

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00pm at the Edgewater Park Sewerage Authority.

The following statement in compliance with OPMA was read:

**Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:**

1. **By posting written notice on the official bulletin board at the Municipal Building on February 9, 2023.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 9, 2023.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 9, 2023.**

Roll Call revealed the following Board members were present: Mr. John Alexander, Mrs. Judith Hall, and Mr. Lester Holley.  
Mr. Phil Aaronson and Mr. Charles Ryder were absent.

Also present were, Mr. Jim Grace (Solicitor), Jennifer Harris (Engineer, ERI), Mrs. Michelle Atzert (EPSA Administrator / Treasurer), Mrs. Maria VanNocker (Accounts Receivable / Secretary), Committeewoman Juanita Scott (EPSA Liaison), and Mr. Mark Lavenberg (Clearwater Environmental).

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Alexander to accept the May 10, 2023 Meeting Minutes.

Mr. Alexander, Mrs. Hall, and Mr. Holley voted yes on roll call.

**Operator's Report** received.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Holley to accept the Operator's Report.

Mr. Alexander, Mrs. Hall, and Mr. Holley, voted yes on roll call.

**Solicitor's Report** received.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Holley to accept the Solicitor's Report.

Mr. Alexander, Mrs. Hall, and Mr. Holley voted yes on roll call.

**Engineer's Report** received.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Holley to accept the Engineer's Report.

Mr. Alexander, Mrs. Hall, and Mr. Holley voted yes on roll call.

Mr. Alexander would like Ms. Harris to do a cost analysis on the EPSA Pump Station Phase IA and Phase II and Phase III for the project at Roosevelt. The Board would like to know approximately what the whole project would cost, as well as how long it would be before the Authority would see a savings on the elimination of the two pump stations.

Mrs. Hall would like the Financial Advisor to come to the September Meeting.

Mr. Holley asked Ms. Harris if the Township was doing any of the other road repairs on the Township road Program. County Road Program lit. Ms. Harris said that only Woodlane Rd. and Wood Ave. were being repaved, while the other roads were only being slurry sealed. Ms. Harris will make the changes on her report for the next meeting.

**Resolution 2023-27 accept of the Easement Agreement between the Burlington Coat Factory, Four EEEE's and the Edgewater Park Sewerage Authority.**

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mrs. Hall to accept the Easement Agreement between the Burlington Coat Factory, Four EEEE's and the Edgewater Park Sewerage Authority.

Mr. Alexander, Mrs. Hall, and Mr. Holley voted yes on roll call.

**Resolution 2023-28 to have the 2023 Sanitary Sewer Repairs on Wood Ave. and Woodlane Road go out for Bid.**

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Alexander to have ERI put out to bid the sanitary sewer repairs on Wood Ave. and Woodlane Road.

Mr. Alexander, Mrs. Hall, and Mr. Holley voted yes on roll call.

**Old Business:**

**New Business:**

New Jersey State League of Municipalities Conference is November 14-16, 2023

Mr. Holley said that he would attend.

**Correspondences:**

**Meeting open to the Public.**

Ms. Scott asked Mr. Grace if he was able to get the ordinances for grease off of the Township web site. Mr. Grace said that he was able to get the information from the Edgewater Park Sewerage Authority Rules and Regulations.

**Meeting closed to the public:**

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Holley to accept the Financial Statement.

Mr. Alexander, Mrs. Hall, and Mr. Holley, voted yes on roll call.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Alexander to accept the EPSA's Bills & Vouchers.

Mr. Alexander recused himself from check # 1774.

Mr. Alexander, Mrs. Hall, and Mr. Holley, voted yes on roll call.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the June 14, 2023 meeting at 7:49pm.

Respectfully submitted by,



Maria VanNocker  
Secretary

EDGEWATER PARK SEWERAGE AUTHORITY  
REGULAR MEETING MINUTES  
July 12, 2023

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00pm at the Edgewater Park Sewerage Authority.

The following statement in compliance with OPMA was read:

**Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:**

1. **By posting written notice on the official bulletin board at the Municipal Building on February 9, 2023.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 9, 2023.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 9, 2023.**

Roll Call revealed the following Board members were present: Mr. Phil Aaronson, Mr. John Alexander, Mrs. Judith Hall, Mr. Lester Holley, and Mr. Charles Ryder.

Also present were, Mr. Jim Grace (Solicitor), Ms. Jennifer Harris (Engineer, ERI), Mr. Brent Lee (Auditor), Mrs. Michelle Atzert (EPSA Administrator / Treasurer), Mrs. Maria VanNocker (Accounts Receivable / Secretary), and Mr. Mark Lavenberg (Clearwater Environmental).

Committeewoman Juanita Scott was present via speaker phone.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Alexander to accept the June 14, 2023 Meeting Minutes.

Mr. Alexander, Mrs. Hall, and Mr. Holley, voted yes on roll call.

Mr. Aaronson and Mr. Ryder Abstained.

Mr. Holley pointed out an error in the minutes with a roll call.

Mrs. VanNocker will make the changes.

**Auditor: Mr. Brent Lee**

**Motion was made** by Mr. Aaronson and 2<sup>nd</sup> by Mr. Holley to accept Mr. Lee's presentation of the 2022 Audit.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**Resolution 2023-29, 2022 Audit**



**Motion was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Holley to accept the 2022 Audit. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**Operator's Report** received.

**MOTION was made** by Mr. Ryder and 2<sup>nd</sup> by Mr. Alexander to accept the Operator's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Lavenberg would like to talk to Orchard Park about putting up a fence around the pump station. Ms. Harris will check to make sure the Authority has an easement there.

**Resolution 2023-30 to have Municipal Maintenance Co. Supply Install Replacement Controller at Orchard Park Pump Station. In an amount not to exceed \$11,530.00.**

**Motion was made** by Mr. Aaronson and 2<sup>nd</sup> by Mr. Holley to accept Municipal Maintenance Co. quotation to supply and install replacement controller at Orchard Park Pump Station. Not to exceed \$11,530.00.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**Resolution 2023-31 GenServe Generator Maintenance Contract for a 14 month period in an amount not to exceed \$7,175.00.**

**Motion was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Alexander to accept the Generator Maintenance Contract for a 14 month period in the amount of \$7,175.00.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**Solicitor's Report** received.

**MOTION was made** by Mr. Aaronson and 2<sup>nd</sup> by Mr. Holley to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Aaronson would like Mr. Grace to work with Michelle on getting WMUA to bill the Authority on the correct amount of accounts.

**Engineer's Report** received.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Holley to accept the Engineer's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Ms. Harris will table the Sanitary Sewer Point Repair Bid award recommendation until the next meeting. The Bid is good for 60 days.

**Old Business:**

Received a check for \$4,742.45 from the Insurance Company to repair the generator at Pump Station #7 (Cardinal). There was a \$500 deductible.

**New Business:**

**Correspondences:**

**Meeting open to the Public.**

**Meeting closed to the public:**

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Holley to accept the Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Ryder to accept the EPSA's Bills & Vouchers and check #1774 from the June 14, 2023 Meeting.

Mr. Alexander recused himself from check # 1774.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the July 12, 2023 meeting at 8:28pm.

Respectfully submitted by,

*Maria VanNocker*

Maria VanNocker  
Secretary

EDGEWATER PARK SEWERAGE AUTHORITY  
REGULAR MEETING MINUTES  
August 9, 2023

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00pm at the Edgewater Park Sewerage Authority.

The following statement in compliance with OPMA was read:

**Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:**

1. **By posting written notice on the official bulletin board at the Municipal Building on February 9, 2023.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 9, 2023.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 9, 2023.**

Roll Call revealed the following Board members were present: Mr. Phil Aaronson, Mr. John Alexander, Mrs. Judith Hall, and Mr. Lester Holley.  
Mr. Charles Ryder was present via speaker phone.

Also present were, Mr. Jim Grace (Solicitor), Ms. Jennifer Harris (Engineer, ERI), Mrs. Michelle Atzert (EPSA Administrator / Treasurer), Mrs. Maria VanNocker (Accounts Receivable / Secretary), Mr. Mark Lavenberg (Clearwater Environmental), Committeewoman Juanita Scott and Mr. Anthony Inverso (Phoenix Advisors).

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Alexander to accept the July 12, 2023 Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Anthony Inverso from Phoenix Advisors spoke to the Board on some different options on getting funding for upgrades and improvements to the Pump Stations. Mr. Inverso said that the I Bank (Infrastructure Bank) would be the best option, however, you can't keep going back to the I Bank to ask for funding, so the Authority should try to bundle projects.

Mr. Ryder asked Ms. Harris what the next step is after we complete Pump Station #1 and #3. Ms. Harris said that Pump Station #4 would be next and that the work that is in the plan is still the same, but that the prices are outdated.



Mrs. Hall asked Mrs. Atzert if the Authority would be able to take on additional debt. Mrs. Atzert said with some debt coming off within the next few years, that the Authority would be able to handle it.

Ms. Harris said that it would be a two year process from start to finish for the work to be completed for pump station #1 and #3. Mr. Inverso said that the debt wouldn't hit the books until 2025-2026, when the work is completed.

Mrs. Hall would like Ms. Harris, Mr. Inverso, and Mr. Lee to meet once Mrs. Harris gets all the numbers put together.

**Operator's Report** received.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Holley to accept the Operator's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**Solicitor's Report** received.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Holley to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Holly asked Mr. Grace if he was going to be presenting the issues to the Authority that are anticipated in the Request for Proposal for the Maintenance Contract. Mr. Grace said that they were anticipating that there would be less expectations for the Maintenance Contract. Ms. Harris will have more to add in her report.

**Engineer's Report** received.

**MOTION was made** by Mr. Aaronson and 2<sup>nd</sup> by Mr. Holley to accept the Engineer's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**RESOLUTION 2023-32: Award 2023 Sanitary Sewer Point Repair Contract to Mobile Dredging & Video Pipe Services for the Base Bid not to exceed \$29,950.26.**

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Ryder accept the Base Bid in the amount of \$29,950.26 for the 2023 Sanitary Sewer Point Repair Contract to Mobile Dredging & Video Pipe Services. The work to be done is on Woodlane Rd. and Wood Rd.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.



## **Old Business:**

### **New Business:**

Ms. Harris mentioned that Mr. Kirchner spoke with Mr. Mackie, and that Mr. Mackie is just now aware that they weren't collecting connections fees from Ariel Realty. Ms. Harris wanted to make the Authority aware that Mr. Kirchner suggested that the Authority not accept connection fees from Ariel Realty until WMUA receives their connection fees. WMUA may be sending a letter to the Authority in regards to Mr. Kitchener's suggestion.

## **Correspondences:**

### **Meeting open to the Public.**

Committee Woman Juanita Scott mentioned that she wasn't in the Meeting Minutes for the July 12, 2023 meeting.  
Mrs. VanNocker will make the changes.

### **Meeting closed to the public:**

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Holley to accept the Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Holley voted yes on roll call.  
Mr. Ryder abstained

Mrs. Atzert said that she was meeting with Mr. Lee tomorrow to go over the budget for next year. She said that the Office Lease expires next May and needs to be worked into the Budget.

Mrs. Hall said that they should bump up the lease in the Budget, not that they are going to use it all, but to be safe.

Mr. Aaronson said that WMUA will probably increase the rates by 9% going by what they said in a meeting last year.

Mr. Holly asked if WMUA was up to date with billing. Mrs. Atzert said no, that they still have to bill for 2<sup>nd</sup> and 3<sup>rd</sup> quarter Residential and 3<sup>rd</sup> quarter for Commercial.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Ryder to accept the EPSA's Bills and Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the August 9, 2023 meeting at 8:23pm.

Respectfully submitted by,

*Maria VanNocker*

Maria VanNocker  
Secretary

EDGEWATER PARK SEWERAGE AUTHORITY  
REGULAR MEETING MINUTES  
September 13, 2023

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00pm at the Edgewater Park Sewerage Authority.

The following statement in compliance with OPMA was read:

**Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:**

- 1. By posting written notice on the official bulletin board at the Municipal Building on February 9, 2023.**
- 2. By mailing written notice to the Burlington County Times and Courier Post on February 9, 2023.**
- 3. By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 9, 2023.**

Roll Call revealed the following Board members were present: Mr. Phil Aaronson, Mr. John Alexander, Mrs. Judith Hall, Mr. Lester Holley, and Mr. Charles Ryder.

Also present were, Mr. Jim Grace (Solicitor), Ms. Jennifer Harris (Engineer, ERI), Mr. Brent Lee (Auditor), Mrs. Michelle Atzert (EPSA Administrator / Treasurer), Mrs. Maria VanNocker (Accounts Receivable / Secretary), Mr. Mark Lavenberg (Clearwater Environmental), and Mr. Jeffery Bello (Resident at 143 E Warren St.). Committeewoman Juanita Scott was present via speaker phone.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Aaronson to accept the August 9, 2023 Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Brent Lee (Auditor) Introduced 2023-24 Budget  
**Resolution 2023-33 Approve the 2024 Introduced Budget and Capital Budget / Program**

**MOTION was made** by Mr. Ryder and 2<sup>nd</sup> by Mr. Aaronson to accept the 2024 Budget presented by Mr. Brent Lee pending amendment made to capital budget bundling the projects to include, Pump Station # 2 & 3 and the elimination of Pump Station # 1.

Mr. Alexander, Mr. Aaronson, Mrs. Hall and Mr. Ryder voted yes on roll call.

Mr. Holley voted no on roll call.

Mr. Holley is opposed to raising rates.

Mr. Lee said that rates wouldn't need to be raised until 2025.

**Chairwoman Mrs. Hall opened Meeting to Public**

Mr. Bello spoke to the Board Members explaining how the Authority is wrongfully charging him for sewer in apartments that aren't being rented. He said that one of the apartments is being used as part of his residents. Mr. Holley wanted to see Mr. Bello's file and what the outcome was of his past law suit with the Authority. Mr. Grace referred to a letter that was sent to Mr. Bello on January 13, 2012 on what steps Mr. Bello needed to take in order to change the classification of how many units he has. He was instructed to disconnect the stoves and refrigerators and to disconnect the water service to those units. Mr. Bello disagreed and said he would not be making those changes since he utilizes them. Mr. Bello told the Board to expect to pay a lot in court and legal fees and then left the meeting.

Chairwoman Mrs. Hall requested a 2 minute break

**Operator's Report** received.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Holley to accept the Operator's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**Solicitor's Report** received.

**MOTION was made** by Mr. Aaronson and 2<sup>nd</sup> by Mr. Alexander to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**Engineer's Report** received.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Holley to accept the Engineer's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**Old Business:**

**New Business:**

**Correspondences:**

Edgewater Park Transportation Alternatives Program (Heritage Trail Shared Use Path and On-Road Improvements).



**Meeting open to the Public.**

**Meeting closed to the public:**

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Aaronson to accept the Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Ryder to accept the EPSA's Bills and Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Holley abstained on check # 1841

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Ryder and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the September 13, 2023 meeting at 8:51pm.

Respectfully submitted by,



---

Maria VanNocker  
Secretary

1

EDGEWATER PARK SEWERAGE AUTHORITY  
REGULAR MEETING MINUTES  
October 11, 2023

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00pm at the Edgewater Park Sewerage Authority.

The following statement in compliance with OPMA was read:

**Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:**

1. **By posting written notice on the official bulletin board at the Municipal Building on February 9, 2023.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 9, 2023.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 9, 2023.**

Roll Call revealed the following Board members were present: Mr. Phil Aaronson, Mr. John Alexander, Mrs. Judith Hall, Mr. Lester Holley, and Mr. Charles Ryder.

Also present were, Mr. Jim Grace (Solicitor), Ms. Jennifer Harris (Engineer, ERI), Mrs. Michelle Atzert (EPSA Administrator / Treasurer), Mrs. Maria VanNocker (Accounts Receivable / Secretary), Mr. Mark Lavenberg (Clearwater Environmental), and Committeewoman Juanita Scott.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Ryder to accept the September 13, 2023 Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

2024 Adopted Budget Resolution

**Resolution 2023-34 Adopt the 2024 Budget and Capital Budget / Program**

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Ryder to adopt the 2024 Budget. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley and Mr. Ryder voted yes on roll call.

**Operator's Report** received.

**MOTION was made** by Mr. Aaronson and 2<sup>nd</sup> by Mr. Holley to accept the Operator's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**Resolution 2023-36 approve GenServe Sales Quotes**

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Holley to approve GenServe sales quotes for the maintenance and repairs of the generators.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Work will commence on the most critical pump stations first.

**Solicitor's Report** received.

**MOTION was made** by Mr. Aaronson and 2<sup>nd</sup> by Mr. Ryder to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**Resolution 2023-35 approving James K. Grace, Esquire's Continued Representation of the Edgewater Park Sewerage Authority as Solicitor with the Law Firm of Malamut and Associates, LLC under the same terms.**

**MOTION was made** by Mr. Ryder and 2<sup>nd</sup> by Mr. Holley to approve James K. Grace, Esquire's continued representation.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**Engineer's Report** received.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Holley to accept the Engineer's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**Resolution 2023-37 to approve Municipal Maintenance, Co. as the Operations and Maintenance Contract for the Fiscal Year 2024 in the amount of \$170,160.00.**

**MOTION was made** by Mr. Aaronson and 2<sup>nd</sup> by Mr. Holley to award the Operations and Maintenance Contract to Municipal maintenance, Co.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Ms. Harris asked the Board to designate a person to represent the Authority with the I Bank. That person would need to call the I Bank and set up an account and then ERI would be able to be added to the system.

Ms. Hall asked if the office staff could do it, and Ms. Harris said they could. Ms. Hall let the office staff decide who will do it.

**Resolution 2023-38 approve ERI to move forward with the Elimination of Pump Station #1 and upgrade Pump Stations # 2 & 3.**

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Holley to allow ERI to move forward with the elimination of Pump Station #1 and do the upgrades to Pump Stations #2 & 3.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**Old Business:**

**New Business:**

**Correspondences:**

**Meeting open to the Public.**

**Meeting closed to the public:**

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Holley to accept the Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Holley asked where we were at with the Edmunds program. Mrs. Atzert informed him that we were due to go live for finances in April and train in March, and Utilities will go live in August and train in July.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Holley to accept the EPSA's Bills and Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

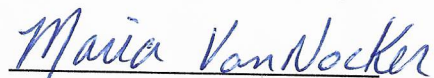
Mr. Holley asked if we are still due bills from WMUA. Mrs. Atzert said that just 3<sup>rd</sup> quarter for commercial is not in yet, and we aren't in the 4<sup>th</sup>

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Ryder and approved by a voice vote of the Edgewater Park Sewerage Authority to go into Executive Session to discuss legal and personnel matters not to go more than 15 minutes at 7:32pm.

The regular meeting resumed at 7:58pm.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the October 11, 2023 meeting at 7:59pm.

Respectfully submitted by,



Maria VanNocker  
Secretary



EDGEWATER PARK SEWERAGE AUTHORITY  
REGULAR MEETING MINUTES  
November 8, 2023

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the 2<sup>nd</sup> Chair Mr. Phil Aaronson at 7:00pm at the Edgewater Park Sewerage Authority.

The following statement in compliance with OPMA was read:

**Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:**

1. **By posting written notice on the official bulletin board at the Municipal Building on February 9, 2023.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 9, 2023.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 9, 2023.**

Roll Call revealed the following Board members were present: Mr. Phil Aaronson, Mr. John Alexander, Mr. Lester Holley, and Mr. Charles Ryder. Chairwoman Mrs. Judith Hall was present via speaker phone.

Also present were, Mr. Jim Grace (Solicitor), Ms. Jennifer Harris (Engineer, ERI), Mrs. Michelle Atzert (EPSA Administrator / Treasurer), Mrs. Maria VanNocker (Accounts Receivable / Secretary), Mr. Mark Lavenberg (Clearwater Environmental), and Committeewoman Juanita Scott.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Ryder to accept the October 11, 2023 Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**MOTION was made** by Mr. Ryder and 2<sup>nd</sup> by Mr. Holley to accept the October 11, 2023 Executive Session Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley and Mr. Ryder voted yes on roll call.

**Operator's Report** received.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Holley to accept the Operator's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Ms. Harris will get a quote for the replacement of the sewer lateral from the curb to the main for 200 S. Garden Blvd.

Mr. Lavenberg will notify the homeowner of the Sewer Authority Boards proposal to replace her lateral from the curb to the main.

**Resolution 2023-39 200 S. Garden Sewer lateral replacement.**

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Ryder to authorize up to \$10,000 to repair the sewer lateral from the curb to the main for 200 S. Garden Blvd. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**Solicitor's Report** received.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Ryder to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**Engineer's Report** received.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Ryder to accept the Engineer's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mrs. Hall asked going forward if all future bids can go out earlier so that the Authority would have the ability to reject them and so they can be rebid.

Mr. Grace suggested to have a discussion about the Licensed Operator Contract in the summer, so that in advanced everyone is on the same page.

Mr. Aaronson asked if the I Bank meeting would be in person or virtual? Ms. Harris said that it would be in teams and will ask Mrs. Atzert to notify the Board if any of them want to attend when the meeting gets schedule.

Mr. Holley asked if the soft costs would be included in the I Bank Funding. Ms. Harris said that all of the soft costs are included and the Authority will be refunded once the short term funding goes through.

**Old Business:**

**New Business:**

**Correspondences:**

**Meeting open to the Public.**

**Meeting closed to the public:**

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Ryder to accept the Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Holley to accept the EPSA's Bills and Vouchers.

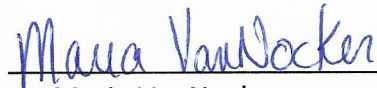
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Ryder asked Mrs. Atzert if she got a notice about the CD and if not to call the Bank to see if it will be automatically increased to 5% APY. Mrs. Atzert said that she has not received a notice yet and will look into it.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Aaronson and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the November 8, 2023 meeting at 7:58pm.

Mrs. Hall thanked Mr. Aaronson and wished everyone a Happy Thanksgiving.

Respectfully submitted by,



Maria VanNocker  
Secretary