

**EDGEWATER PARK SEWERAGE AUTHORITY
REORGANIZATION MEETING MINUTES
February 14, 2024**

The Reorganization Meeting of The Edgewater Park Sewerage Authority was called to order by Mrs. Maria VanNocker Secretary / Accounts Receivable at 6:30pm at The Edgewater Park Sewerage Authority, 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. By posting written notice on the Official Bulletin Board at the Township Municipal Building on February 9, 2023.
2. By e-mailing written notice to the Burlington County Times and the Courier Post on February 9, 2023.
3. By emailing written notice with the Clerk of the Township of Edgewater Park on February 9, 2023.

OATH OF OFFICE

SWEARING IN OF MR. CEDRIC MINTER FOR THE APPOINTMENT TO THE SEWER AUTHORITY

FOR A FIVE YEAR TERM: With the Oath administered by Mr. James Grace. The original affidavit is on file at the Authority.

Roll call revealed the following Authority board members present: Mr. Phillip Aaronson, Mr. John Alexander, Mrs. Judith Hall, Mr. Cedric Minter, and Mr. Charles Ryder.

Also present were: Mr. Mark Lavenberg (Clearwater Environmental), Ms. Jennifer Harris (ERI), Mr. Brent Lee (Auditor), Mrs. Maria VanNocker (EPSA Secretary), and Deputy Mayor Juanita Scott.

Mr. James Grace (Malamut & Associates LLC) was present via speaker phone.

APPOINTMENT OF A CHAIRPERSON FOR THE YEAR 2024:

Nominations- Mrs. Judy Hall was nominated by Mr. Ryder

Mr. Ryder made the motion and 2nd by Mr. Aaronson.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Minter, and Mr. Ryder voted yea on roll call.

Motion to appoint Mrs. Hall as Chairwoman was approved.

CHAIRPERSON OPENS NOMINATIONS FOR AN APPOINTMENT FOR VICE-CHAIRPERSON FOR THE YEAR 2024:

Nominations- Mr. Phillip Aaronson was nominated by Mrs. Hall.

Mr. Hall made the motion and 2nd by Mr. Ryder.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Minter, and Mr. Ryder voted yea on roll call.

Motion to appoint Mr. Aaronson as Vice-Chairman was approved.

RESOLUTION 2024-04 DESIGNATING DATES OF MEETINGS FOR 2024:

BE IT FURTHER RESOLVED, that the Meeting dates be set for the year and that the Reorganization Meeting be scheduled for February 12, 2025 at 6:30pm.

Motion: Mr. Ryder made the motion and 2nd by Mr. Aaronson to approve the monthly meeting dates for the year 2024.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Minter, and Mr. Ryder voted yea on roll call. Motion was approved.

RESOLUTION 2024-05 DESIGNATING THE OFFICIAL NEWSPAPER OF THE AUTHORITY FOR PUBLICATION OF NOTICES WHERE REQUIRED BY LAW:

Nominations: Burlington County Times and Courier Post were nominated by Mr. Aaronson.

Motion: Mr. Aaronson made the motion and 2nd by Mr. Ryder to approve the Burlington County Times and the Courier Post as the Official Newspapers for the Authority.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Minter, and Mr. Ryder voted yea on roll call. Motion was approved.

RESOLUTION 2024-06 DESIGNATING MAIN DEPOSITORY, IDLE FUNDS, ESCROW ACCOUNTS, and CERTIFICATE OF DEPOSIT FOR THE YEAR 2024:

MAIN DEPOSITORY, IDLE FUNDS, ESCROW ACCOUNTS, AND CERTIFICATE OF DEPOSIT: WSFS

Motion: Mr. Ryder made the motion and 2nd by Mr. Alexander to designate WSFS Bank as the Main Depository, Idle Funds, Escrow Accounts and Certificate of Deposit for the year 2024.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Minter, and Mr. Ryder voted yea on roll call. Motion was approved.

RESOLUTION 2024-07 APPOINTMENT OF AUDITOR FOR 2024:

Nominations- Mr. Ryder nominated Brent W. Lee & Co, LLC.

Mr. Ryder made the motion and 2nd by Mr. Aaronson to appoint Brent W. Lee & Co, LLC as Auditor for the year 2024.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Minter, and Mr. Ryder voted yea on roll call. Motion to appoint Brent W. Lee & Co, LLC was approved.

RESOLUTION 2024-08 APPOINTMENT OF A SOLICITOR FOR 2024:

Nominations- Mr. Ryder nominated Malamut & Associates LLC.

Mr. Ryder made the motion and 2nd by Mr. Alexander to appoint Malamut & Associates LLC as Solicitor for the year 2024.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Minter, and Mr. Ryder voted yea on roll call. Motion to appoint Malamut & Associates LLC was approved.

RESOLUTION 2024-09 APPOINTMENT OF ENGINEER FOR 2024:

Nominations- Mr. Alexander nominated Environmental Resolution, Inc.

Mr. Alexander made the motion and 2nd by Mr. Aaronson to appoint Environmental Resolutions, Inc. as Engineer for the year 2024.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Minter, and Mr. Ryder voted yea on roll call. Motion to appoint Environmental Resolutions, Inc. was approved.

RESOLUTIONS 2024-10 APPOINTMENT OF AN INSURANCE BROKER FOR 2024:

Nominations- Mr. Aaronson nominated Haines & Haines / T.C. Irons as Insurance Broker.
Mr. Aaronson made the motion and 2nd by Mr. Ryder to appoint Haines & Haines / T.C. Irons as Insurance Broker for the year 2024.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Minter, and Mr. Ryder voted yea on roll call.
Motion to appoint Haines & Haines / T.C. Irons was approved.

RESOLUTION 2024-11 APPOINTMENT OF A LICENSED OPERATOR FOR 2024:

Nominations- Mr. Ryder nominated Clearwater Environmental.
Mr. Ryder made the motion and 2nd by Mr. Alexander to appoint Clearwater Environmental as the Licensed Operator for the year 2024.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Minter, and Mr. Ryder voted yea on roll call.
Motion to appoint Clearwater Environmental was approved.

RESOLUTION 2024-12 APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER FOR 2024:

Purpose of ensuring all those individuals and corporations who have contracts with the Edgewater Park Sewerage Authority comply with all Equal Opportunity rules and regulations.
Nominations- Mr. Ryder nominated Michelle Atzert
Mr. Ryder made the motion and 2nd by Mr. Alexander to appoint Mrs. Atzert as Public Agency Compliance Officer for the year 2024.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Minter, and Mr. Ryder voted yea on roll call.
Motion to appoint Mrs. Atzert was approved.

RESOLUTION 2024-13 GRANTING THE CHAIRPERSON AND THE VICE CHAIRPERSON OF THE AUTHORITY TO EXECUTE NJDEP AND EPA APPLICATIONS FOR 2024:

Mr. Alexander made the motion and 2nd by Mr. Ryder to grant the Chairperson and Vice Chairperson of the Edgewater Park Sewerage Authority the authority to execute NJDEP and EPA applications for the year 2024.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Minter, and Mr. Ryder voted yea on roll call.
Motions to appoint Chairperson Mrs. Hall and Vice Chairperson Mr. Aaronson to Execute NJDEP and EPA Applications was approved.

RESOLUTION 2024-14 AUTHORIZING THE AUTHORITY TO PURCHASE UNDER THE STATE CONTRACT FOR 2024:

Mr. Aaronson made the motion and 2nd by Mr. Ryder to authorize the Edgewater Park Sewerage Authority to purchase under the state contract for the year 2024.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Minter, and Mr. Ryder voted yea on roll call.
Motion to authorize Edgewater Park Sewerage Authority to purchase under the state contract was approved.

RESOLUTION 2024-15 APPOINTMENT OF A BOARD SECRETARY FOR 2024:

Nominations- Mr. Ryder nominated Mr. Aaronson as Board Secretary.

Mr. Ryder made the motion and 2nd by Mr. Minter to appoint Mr. Aaronson as Board Secretary for the year 2024.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Minter, and Mr. Ryder voted yea on roll call. Motion to appoint Mr. Aaronson as Board Secretary was approved.

RESOLUTION 2024-16 APPOINTMENT OF A TREASURER FOR 2024:

Nominations- Mr. Ryder nominated Mrs. Atzert as Treasurer.

Mr. Ryder made the motion and 2nd by Mr. Minter to appoint Mrs. Atzert as Treasurer for the year 2024.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Minter, and Mr. Ryder voted yea on roll call. Motion to appoint Mrs. Atzert as Treasurer was approved.

Chairwoman, Mrs. Hall congratulated all the professionals, and all the professionals thanked the Board Members.

MOTION TO ADJOURN FEBRUARY 14, 2024 REORGANIZATION MEETING:

Mr. Alexander made the motion and 2nd by Mr. Ryder and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the February 14, 2024 Re-Org Meeting at 6:48pm.

Respectfully submitted by,

Maria VanNocker

Maria VanNocker, Secretary