

EDGEWATER PARK SEWERAGE AUTHORITY  
REGULAR MEETING MINUTES  
December 13, 2023

The regular meeting of the Edgewater Park Sewerage Authority was called to order by Chairwoman Mrs. Judith Hall at 7:00pm at the Edgewater Park Sewerage Authority.

The following statement in compliance with OPMA was read:

**Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:**

1. **By posting written notice on the official bulletin board at the Municipal Building on February 9, 2023.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 9, 2023.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 9, 2023.**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. John Alexander, Mr. Lester Holley, and Mr. Charles Ryder.  
Mr. Phil Aaronson was present via speaker phone.

Also present were, Mr. Jim Grace (Solicitor), Ms. Jennifer Harris (Engineer, ERI), Mrs. Michelle Atzert (EPSA Administrator / Treasurer), Mrs. Maria VanNocker (Accounts Receivable / Secretary), Mr. Mark Lavenberg (Clearwater Environmental), and Committeewoman Juanita Scott.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Ryder to accept the November 8, 2023 Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**Operator's Report** received.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Ryder to accept the Operator's Report.  
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Holley asked if a letter can be sent out to the Apartments about grease build up during the winter months. Mr. Lavenberg said he would put something together.

Mr. Aaronson asked Mr. Lavenberg if he notified Mr. Mackie of the high flow alarm. Mr. Lavenberg said that he did talk to Mr. Mackie and that he has access to our Mission System. Mr. Aaronson said that Mr. Mackie has mentioned it at the WMUA's Meeting.

**Solicitor's Report** received.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Alexander to accept the Solicitor's Report.  
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**Engineer's Report** received.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Holley to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Holley asked Ms. Harris if she knew what the 2024 Road Project for the Township is. Ms. Harris doesn't know if it has been finalized yet, but she will find out what the plan is for 2024.

**Old Business:**

**New Business:**

Advertisement for RFQ'S / RFP'S were published in the Courier Post and the Burlington County Times on December 12<sup>th</sup> and 13<sup>th</sup>. They are due back January 9, 2024 and two Board Members are needed to open them.

Mr. Holley and Mr. Ryder volunteered to open the RFQ'S / RFP'S on January 9, 2024 after 12:00pm. Mr. Aaronson will be a back-up.

**Correspondences:**

**Meeting open to the Public.**

**Meeting closed to the public:**

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Ryder to accept the Financial Statement. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mrs. Atzert said that Mr. Brent Lee will be in the office starting the 2023 Audit on January 2, 2024.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Holley to accept the EPSA's Bills and Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Ryder and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the December 13, 2023 meeting at 7:30pm.

Chairwoman Mrs. Hall wished everyone a Happy Holiday and Good Health for the New Year.

Respectfully submitted by,



Maria VanNocker  
Secretary