

EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting December 8, 2021 at 7:00pm

1. Compliance Statement
2. Roll Call
3. Approve November 10, 2021 Regular Meeting Minutes
4. Executive Director / Operator Report - Mr. George Conard
5. Solicitor's Report – The Law Offices of James K Grace, Esquire
6. Engineer's Report – Environmental Resolutions, Inc.
7. Old Business:
 - *Resolution 2021-28 Adopt Edgewater Park Sewerage Authority Rules and Regulations
8. New Business:
 - *Sherri at the Township is now certified as a QPA (Qualified Purchasing Agent) at the Township. Her services are available if the Edgewater Park Sewerage Authority is interested.
 - * Advertisement for RFQ'S / RFP'S will be published in the Courier Post and the Burlington County Times this month. They are due back January 11, 2022 and two Board Members are needed to open them.
9. Correspondence:
10. Meeting open to the Public
11. Meeting closed to the Public
12. Financial Statement
13. Bills and Vouchers
14. Adjournment Time _____

EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting January 12, 2022 at 7:00pm

1. Compliance Statement
2. Roll Call
3. December 8, 2021 Regular Meeting Minutes
 - Revised Resolution 2021-28 to 2022-1, due to new Fiscal Year.
4. Executive Director / Operator Report - Mr. George Conard
5. Solicitor's Report – The Law offices of James K Grace, Esquire
6. Engineer's Report – Environmental Resolutions, Inc.
7. Old Business:
8. New Business:
9. Correspondence:
10. Meeting opened to Public
11. Meeting closed to Public
12. Financial Statement
13. Bills and Vouchers
14. Reminder next meeting is February 2, 2022 at 6:30pm. Re-Org with Regular Meeting to Follow.
15. Adjournment Time _____

EDGEWATER PARK SEWERAGE AUTHORITY
REORGANIZATION MEETING AGENDA
WEDNESDAY, FEBRUARY 2, 2022

February 2, 2022

Welcome to the Edgewater Park Sewerage Authority's Reorganization Meeting for 2022.

- ❖ COMPLIANCE STATEMENT
- ❖ OATH OF OFFICE Administered to Phil Aaronson
- ❖ ROLL CALL
- ❖ NOMINATIONS OF A CHAIRPERSON FOR 2022
- ❖ NOMINATIONS OF A VICE-CHAIRPERSON FOR 2022
- ❖ RESOLUTION 2022-2 Designating Meeting Dates for 2022
- ❖ RESOLUTION 2022-3 Designating the Official Newspapers of the Authority For 2022
- ❖ RESOLUTION 2022-4 Designating the Main Depository, Idle Funds and Escrow Accounts For 2022
- ❖ RESOLUTION 2022-5 Appointment of an Auditor for 2022
- ❖ RESOLUTION 2022-6 Appointment of a Solicitor for 2022
- ❖ RESOLUTION 2022-7 Appointment of an Engineer for 2022
- ❖ RESOLUTION 2022-8 Appointment of an Insurance Broker for 2022
- ❖ RESOLUTION 2022-9 Appointment of a Public Agency Compliance Officer for 2022
- ❖ RESOLUTION 2022-10 Granting the Chairperson and Executive Director to Execute NJDEP and EPA Applications for 2022
- ❖ RESOLUTION 2022-11 Authorizing the Edgewater Park Sewerage Authority to Purchase Under the State Contract for 2022
- ❖ RESOLUTION 2022-12 Appointment of a Board Secretary for 2022
- ❖ RESOLUTION 2022-13 Appointment of a Treasurer for 2022
- ❖ ADJOURN REORGANIZATION MEETING

EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting February 2, 2022
To Follow After Re-Org Meeting

- Compliance Statement
- Roll Call
- January 12, 2022 Regular Meeting Minutes
- Brent Lee -- Auditor
- Executive Director / Operator Report - Mr. George Conard
- Solicitor's Report – The Law Offices of James K Grace, Esquire
- Engineer's Report – Environmental Resolutions, Inc.
- Old Business:
- New Business:
- Correspondence:
- Meeting open to the Public
- Meeting closed to the Public
- Financial Statement
- Bills and Vouchers
- Adjournment Time _____

EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting March 9, 2022 at 7:00pm

- Compliance Statement
- Roll Call
- February 2, 2022 Re-Org Meeting Minutes
- February 2, 2022 Regular Meeting Minutes
- Motion to accept phone vote by Polling Board Members on February 8, 2022.
To approve hiring financial Adviser Anthony Inverso and Bond Counsel Tom Hastie.
Mrs. Hall, Mr. Holley, Mr. Aaronson, and Mr. Ryder voted yea for both.
No vote from Mr. Alexander.
- Motion to accept phone vote by Polling Board Members on February 28, 2022. For the
Execution of Documents: Subordination, Non-Disturbance and Attornment Agreement &
Tenant Estoppel Certificate.
Mrs. Hall, Mr. Holley, Mr. Ryder and Mr. Alexander voted yea for both documents.
Mr. Aaronson was unavailable.
- Auditor / Brent Lee
- Resolution Authorizing Application to the Local Finance Board Pursuant to N.J.S.A 40 A:5A-24
- Executive Director / Operator Report - Mr. George Conard
- Solicitor's Report – The Law Offices of James K Grace, Esquire
- Engineer's Report – Environmental Resolutions, Inc.
Resolution to renew Municipal Maintenance Operational and Maintenance Contract
- Old Business:
- New Business:
2022-2023 Insurance Renewal
Rate Increases

Sr. Citizen Discount

- Correspondence:

EP Sewerage Authority Phone and Email Directory

Willingboro Board Meeting schedule

Letter from New Landlord

Letter from Old Landlord

- Meeting Open to the Public

- Meeting Closed to the Public

Motion to Close Open to Public

- Financial Statement

- Bills and Vouchers

- Adjournment Time _____

EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting April 13, 2022 at 7:00pm

- Compliance Statement
- Roll Call
- March 9, 2022 Regular Meeting Minutes
- Executive Director / Operator Report - Mr. George Conard
- Solicitor's Report – The Law Offices of James K Grace, Esquire
- Engineer's Report – Environmental Resolutions, Inc.
- Old Business:
Employee pay increases tabled from last month.
- New Business:
Financial Disclosure Forms should have been received by email and are due April 30, 2022.
- Correspondence:
- Meeting Open to the Public
- Meeting Closed to the Public
- Motion to Close Open to Public
- Financial Statement
- Bills and Vouchers
- Adjournment Time _____

Edgewater Park Sewerage Authority
1123 Cooper Street
Edgewater Park, NJ 08010

Agenda for Public Hearing on Proposed Sewer Rate
And Connection fee Increases

April 13, 2022 at 6:30pm

1. Call to Order
2. Compliance Statement
3. General Statement / Public Hearing Notice and Statement of Purpose
4. Public Hearing Procedure and Guidelines
5. Open up to Comments and Opinions from the Public
 - State your full Name and Address for the Record.
6. Adjournment Time_____

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PUBLIC HEARING PROCEDURE AND GUIDELINES

1. The Chair explains the guidelines to be followed in the conduct of the hearing:
 - a. Only one person will be allowed to speak at any given time.
 - b. Members of the public, when speaking, are requested to state for the record their name, address, and the name of the company they represent, if applicable.
 - c. Members of the public are requested to speak clearly, due to the fact that these proceedings are being recorded.
 - d. AT THE DISCRETION OF THE CHAIR: Statements from the public should be limited to _____ minutes each. The Chair reserves the right to interrupt comments that extend beyond _____ minutes in order to afford everyone an opportunity to express an opinion.
2. The Chair then opens the floor for opinions and / or statements from the public.

EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Revised

Regular Meeting April 13, 2022 at 7:00pm

- Compliance Statement
- Roll Call
- March 9, 2022 Regular Meeting Minutes
- Executive Director / Operator Report - Mr. George Conard
- Solicitor's Report – The Law Offices of James K Grace, Esquire
- Engineer's Report – Environmental Resolutions, Inc.
- Old Business:
 - RESOLUTION NO. 2022-20 Resolution of the Edgewater Park Sewerage Authority Authorizing Group Affidavit to Local Finance Board.
 - RESOLUTION NO. 2022-21 Bond Resolution of the Edgewater Park Sewerage Authority Authorizing and Approving the Issuance of up to \$475,000 Aggregate Principal Amount of Revenue Bonds of the Authority and Determining Certain Other Matters in Connection Therewith.
- Employee pay increases tabled from last month.
- New Business:
 - Financial Disclosure Forms should have been received by email and are due April 30, 2022.
- Correspondence:
- Meeting Open to the Public
- Meeting Closed to the Public
- Motion to Close Open to Public
- Financial Statement

- Bills and Vouchers
- Executive Session:
To discuss personnel matters.
- Adjournment Time _____

EDGEWATER PARK SEWERAGE AUTHORITY
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MEETING AGENDA
Regular Meeting May 11, 2022 at 7:00pm

- Compliance Statement
- Roll Call
- Approve March 9, 2022 Revised Meeting Minutes
- Approve April 13, 2022 Regular Meeting Minutes
- Approve April 13, 2022 Executive Session Meeting Minutes
- Approve Edgewater Park Sewerage Authority Public Hearing Transcript for Proposed Sewer Rate Increase-April 13, 2022
- Approve Edgewater Park Sewerage Authority Public Hearing Transcript for Proposed Connection Fee Increase- April 13, 2022
- Executive Director / Operator Report - Mr. George Conard
- Solicitor's Report – The Law Offices of James K Grace, Esquire
- Engineer's Report – Environmental Resolutions, Inc.
- Old Business:
Senior Citizen Discount
Letter from Phoenix Advisors, LLC recommending to award financing to Republic Bank
- New Business:
- Correspondence:
- Meeting Open to the Public
- Meeting Closed to the Public
- Motion to Close Open to Public
- Financial Statement
- Bills and Vouchers
- Adjournment Time _____

EDGEWATER PARK SEWERAGE AUTHORITY
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MEETING AGENDA

**** REVISED****

Regular Meeting May 11, 2022 at 7:00pm

- Compliance Statement
- Roll Call
- Approve March 9, 2022 Revised Meeting Minutes
- Approve April 13, 2022 Regular Meeting Minutes
- Approve April 13, 2022 Executive Session Meeting Minutes
- Approve Edgewater Park Sewerage Authority Public Hearing Transcript for Proposed Sewer Rate Increase-April 13, 2022
- Approve Edgewater Park Sewerage Authority Public Hearing Transcript for Proposed Connection Fee Increase- April 13, 2022
- Executive Director / Operator Report - Mr. George Conard
- Solicitor's Report – The Law Offices of James K Grace, Esquire
- Engineer's Report – Environmental Resolutions, Inc.
- Old Business:
 - Senior Citizen Discount
 - Letter from Phoenix Advisors, LLC recommending to award financing to WSFS Bank
- New Business:
- Correspondence:
- Meeting Open to the Public
- Meeting Closed to the Public
- Motion to Close Open to Public
- Financial Statement
- Bills and Vouchers
- Adjournment Time _____

**EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010**

MEETING AGENDA

Regular Meeting June 8, 2022 at 7:00pm

- Compliance Statement
- Roll Call
- Approve May 11, 2022 Regular Meeting Minutes
- Approve May 11, 2022 Executive Session Meeting Minutes
- Executive Director / Operator Report - Mr. George Conard
- Solicitor's Report – The Law Offices of James K Grace, Esquire
- Engineer's Report – Environmental Resolutions, Inc.
- Old Business:
- New Business:
New Jersey State League of Municipalities Conference is November 15-17, 2022.
- Correspondence:
Letter from Resident
- Meeting Open to the Public
- Meeting Closed to the Public
- Motion to Close Open to Public
- Financial Statement
- Bills and Vouchers
- Adjournment Time _____

EDGEWATER PARK SEWERAGE AUTHORITY
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MEETING AGENDA

Regular Meeting July 13, 2022 at 7:00pm

- Compliance Statement
- Roll Call
- Approve June 8, 2022 Regular Meeting Minutes
- Approve June 8, 2022 Executive Session Meeting Minutes
- Executive Director / Operator Report - Mr. George Conard
- Solicitor's Report – The Law Offices of James K Grace, Esquire
- Engineer's Report – Environmental Resolutions, Inc.
- Old Business:
New Jersey State League of Municipalities Conference is November 15-17, 2022.
- New Business:
- Correspondence:
- Meeting Open to the Public
- Meeting Closed to the Public
- Motion to Close Open to Public
- Financial Statement
- Bills and Vouchers
- Adjournment Time _____

EDGEWATER PARK SEWERAGE AUTHORITY
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MEETING AGENDA

Regular Meeting August 10, 2022 at 7:00pm

- Compliance Statement
- Roll Call
- Approve July 13, 2022 Regular Meeting Minutes
- Approve July 13, 2022 Executive Session Meeting Minutes
- Auditor - Mr. Brent Lee to present 2021 Audit
- Executive Director / Operator Report - Mr. George Conard
- Solicitor's Report – The Law Offices of James K Grace, Esquire
- Engineer's Report – Environmental Resolutions, Inc.
- Old Business:
- New Business:
Resolution 2022-28 Edgewater Park Sewerage Authority Resolution to Amend Adopted Capital Budget.
- Correspondence:
- Motion to Open to the Public
- Motion to Close Open to Public
- Financial Statement
- Bills and Vouchers
- The Edgewater Parks Sewerage Authority reserves the right, if necessary and deemed appropriate, to enter into an Executive Session at any time during the regular meeting.
- Adjournment Time _____

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MEETING AGENDA

Regular Meeting September 14, 2022 at 7:00pm

- Compliance Statement
- Roll Call
- Approve July 13, 2022 Revised Regular Meeting Minutes
- Approve July 13, 2022 Revised Executive Session Meeting Minutes
- Approve August 10, 2022 Regular Meeting Minutes
- Approve August 10, 2022 Executive Session Meeting Minutes
- Auditor – Mr. Brent Lee Introducing Resolution 2022-31 EPSA Budget
- Solicitor’s Report – The Law Offices of James K Grace, Esquire
- Engineer’s Report – Environmental Resolutions, Inc.
- Old Business:
- New Business:
 - Clearwater Environmental Contract Resolution 2022-32
- Correspondence:
- Motion to Open to the Public
- Motion to Close Open to Public
- Financial Statement
- Bills and Vouchers
- The Edgewater Parks Sewerage Authority reserves the right, if necessary and deemed appropriate, to enter into an Executive Session at any time during the regular meeting.
- Adjournment Time _____

EDGEWATER PARK SEWERAGE AUTHORITY
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MEETING AGENDA

****Revised****

Regular Meeting October 12, 2022 at 7:00pm

1. Compliance Statement
2. Roll Call
3. September 14, 2022 Regular Meeting Minutes
4. Resolution 2022-33 Adopt Budget for the Fiscal Year December 1, 2022 to November 30, 2023.
5. Operator's Report - Mr. Mark Lavenberg
6. Solicitor's Report – The Law Offices of James K Grace, Esquire
Letter to George Conard
7. Engineer's Report – Environmental Resolutions, Inc.
8. Old Business:
EPSA 2011 Chevy Silverado Pick-up
9. New Business:
Esther Tolliver owner of C-4 & C-5 Jefferson Square, which was involved in yesterday's fire, would like her sewer halted until repairs are done. C-6 Jefferson Square was where the fire started.
10. Correspondence:
464 S. Arthur Dr. Sewer Repair
11. Meeting open to the Public
12. Meeting closed to the Public
13. Financial Statement
14. Bills and Vouchers
15. Adjournment Time _____

EDGEWATER PARK SEWERAGE AUTHORITY
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MEETING AGENDA

Regular Meeting November 9, 2022 at 7:00pm

Chairwoman Mrs. Hall is requiring all those attending the meeting to wear a mask.

1. Compliance Statement
2. Roll Call
3. October 12, 2022 Regular Meeting Minutes
4. Operator's Report – Clearwater Environmental
5. Solicitor's Report – The Law Offices of James K Grace, Esquire
6. Engineer's Report – Environmental Resolutions, Inc.
7. Old Business:
Edgewater Park School Is buying the 2011 Chevy Silverado Pick-up for \$15,000. The School Board will send a check on November 23, 2022.
8. New Business:
We would like to see if we could approach the Township about going into a shared service with the Edmunds Local Government Utilities Software for sewer.
9. Correspondence:
Letter: Willingboro Municipal Utilities Authority – Notice of Rate Hearing for 2023 Rates
November 30, 2022.
Letter: WMUA next Regular Meeting is November 9, 2022.
10. Meeting open to the Public
11. Meeting closed to the Public
12. Financial Statement
13. Bills and Vouchers
14. Adjournment Time _____