

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
October 11, 2023

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00pm at the Edgewater Park Sewerage Authority.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 9, 2023.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 9, 2023.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 9, 2023.**

Roll Call revealed the following Board members were present: Mr. Phil Aaronson, Mr. John Alexander, Mrs. Judith Hall, Mr. Lester Holley, and Mr. Charles Ryder.

Also present were, Mr. Jim Grace (Solicitor), Ms. Jennifer Harris (Engineer, ERI), Mrs. Michelle Atzert (EPSA Administrator / Treasurer), Mrs. Maria VanNocker (Accounts Receivable / Secretary), Mr. Mark Lavenberg (Clearwater Environmental), and Committeewoman Juanita Scott.

MOTION was made by Mr. Holley and 2nd by Mr. Ryder to accept the September 13, 2023 Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

2024 Adopted Budget Resolution

Resolution 2023-34 Adopt the 2024 Budget and Capital Budget / Program

MOTION was made by Mr. Holley and 2nd by Mr. Ryder to adopt the 2024 Budget.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley and Mr. Ryder voted yes on roll call.

Operator's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Holley to accept the Operator's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Resolution 2023-36 approve GenServe Sales Quotes

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to approve GenServe sales quotes for the maintenance and repairs of the generators.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Work will commence on the most critical pump stations first.

Solicitor's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Ryder to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Resolution 2023-35 approving James K. Grace, Esquire's Continued Representation of the Edgewater Park Sewerage Authority as Solicitor with the Law Firm of Malamut and Associates, LLC under the same terms.

MOTION was made by Mr. Ryder and 2nd by Mr. Holley to approve James K. Grace, Esquire's continued representation.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Engineer's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Resolution 2023-37 to approve Municipal Maintenance, Co. as the Operations and Maintenance Contract for the Fiscal Year 2024 in the amount of \$170,160.00.

MOTION was made by Mr. Aaronson and 2nd by Mr. Holley to award the Operations and Maintenance Contract to Municipal maintenance, Co.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Ms. Harris asked the Board to designate a person to represent the Authority with the I Bank. That person would need to call the I Bank and set up an account and then ERI would be able to be added to the system.

Ms. Hall asked if the office staff could do it, and Ms. Harris said they could. Ms. Hall let the office staff decide who will do it.

Resolution 2023-38 approve ERI to move forward with the Elimination of Pump Station #1 and upgrade Pump Stations # 2 & 3.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to allow ERI to move forward with the elimination of Pump Station #1 and do the upgrades to Pump Stations #2 & 3.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Old Business:

New Business:

Correspondences:

Meeting open to the Public.

Meeting closed to the public:

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Holley asked where we were at with the Edmunds program. Mrs. Atzert informed him that we were due to go live for finances in April and train in March, and Utilities will go live in August and train in July.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Bills and Vouchers.


Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Holley asked if we are still due bills from WMUA. Mrs. Atzert said that just 3rd quarter for commercial is not in yet, and we aren't in the 4th

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder and approved by a voice vote of the Edgewater Park Sewerage Authority to go into Executive Session to discuss legal and personnel matters not to go more than 15 minutes at 7:32pm. The regular meeting resumed at 7:58pm.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the October 11, 2023 meeting at 7:59pm.

Respectfully submitted by,



Maria VanNocker
Secretary