

**EDGEWATER PARK SEWERAGE AUTHORITY
REORGANIZATION MEETING MINUTES
February 8, 2023**

The Reorganization Meeting of The Edgewater Park Sewerage Authority was called to order by Mrs. Michelle Atzert, Administrative Assistant/Treasurer at 6:30pm at The Edgewater Park Sewerage Authority, 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. By posting written notice on the Official Bulletin Board at the Township Municipal Building on February 7, 2022.
2. By e-mailing written notice to the Burlington County Times and the Courier Post on February 7, 2022.
3. By emailing written notice with the Clerk of the Township of Edgewater Park on February 7, 2022.

OATH OF OFFICE

SWEARING IN OF MR. JOHN ALEXANDER FOR THE APPOINTMENT TO THE SEWER AUTHORITY FOR A FIVE YEAR TERM: With the Oath administered by Mr. James Grace. The original affidavit is on file at the Authority.

Roll call revealed the following Authority board members present: Mr. Phillip Aaronson, Mr. John Alexander, Mrs. Judith Hall, Mr. Lester Holley, and Mr. Charles Ryder.

Also present were: Mr. Mark Lavenberg (Clearwater Environmental), Mr. James Grace (The Law Offices of James K Grace, Esquire), Jen Harris (ERI), Mr. Brent Lee (Auditor), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), and Edgewater Park Township Committee Member Juanita Scott.

APPOINTMENT OF A CHAIRPERSON FOR THE YEAR 2023:

Nominations- Mrs. Judy Hall was nominated by Mr. Ryder
Mr. Ryder made the motion and 2nd by Mr. Holley.
Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.
Motion to appoint Mrs. Hall as Chairwoman was approved.

CHAIRPERSON OPENS NOMINATIONS FOR AN APPOINTMENT FOR VICE-CHAIRPERSON FOR THE YEAR 2023:

Nominations- Mr. Phillip Aaronson was nominated by Mr. Holley.
Mr. Holley made the motion and 2nd by Mr. Ryder.
Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.
Motion to appoint Mr. Aaronson as Vice-Chairman was approved.

RESOLUTION 2023-04 DESIGNATING DATES OF MEETINGS FOR 2023:

BE IT FURTHER RESOLVED, that the Meeting dates be set for the year and that the Reorganization Meeting be scheduled for February 14, 2024 at 6:30pm.

Motion: Mr. Aaronson made the motion and 2nd by Mr. Ryder to approve the monthly meeting dates for the year 2023.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion was approved.

RESOLUTION 2023-05 DESIGNATING THE OFFICIAL NEWSPAPER OF THE AUTHORITY FOR PUBLICATION OF NOTICES WHERE REQUIRED BY LAW:

Nominations: Burlington County Times and Courier Post were nominated by Mr. Aaronson.

Motion: Mr. Ryder made the motion and 2nd by Mrs. Hall to approve the Burlington County Times and the Courier Post as the Official Newspapers for the Authority.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion was approved.

RESOLUTION 2023-06 DESIGNATING MAIN DEPOSITORY, IDLE FUNDS, ESCROW ACCOUNTS, and CERTIFICATE OF DEPOSIT FOR THE YEAR 2023:

MAIN DEPOSITORY, IDLE FUNDS, ESCROW ACCOUNTS, AND CERTIFICATE OF DEPOSIT: WSFS

Motion: Mr. Holley made the motion and 2nd by Mr. Aaronson to designate WSFS Bank as the Main Depository, Idle Funds, Escrow Accounts and Certificate of Deposit for the year 2023.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion was approved.

RESOLUTION 2023-07 APPOINTMENT OF AUDITOR FOR 2023:

Nominations- Mr. Holley nominated Brent W. Lee & Co, LLC.

Mr. Holley made the motion and 2nd by Mrs. Hall to appoint Brent W. Lee & Co, LLC as Auditor for the year 2023.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion to appoint Brent W. Lee & Co, LLC was approved.

RESOLUTION 2023-08 APPOINTMENT OF A SOLICITOR FOR 2023:

Nominations- Mr. Aaronson nominated The Law Offices of James K Grace, Esquire.

Mr. Aaronson made the motion and 2nd by Mr. Ryder to appoint The Law Offices of James K Grace Esquire as Solicitor for the year 2023.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion to appoint The Law Offices of James K Grace Esquire was approved.

RESOLUTION 2023-09 APPOINTMENT OF ENGINEER FOR 2023:

Nominations- Mr. Holley nominated Environmental Resolution, Inc.

Mr. Holley made the motion and 2nd by Mr. Ryder to appoint Environmental Resolutions, Inc. as Engineer for the year 2023.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion to appoint Environmental Resolutions, Inc. was approved.

RESOLUTIONS 2023-10 APPOINTMENT OF AN INSURANCE BROKER FOR 2023:

Nominations- Mr. Holley nominated Haines & Haines / T.C. Irons as Insurance Broker.

Mr. Holley made the motion and 2nd by Mr. Alexander to appoint Haines & Haines / T.C. Irons as Insurance Broker for the year 2023.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion to appoint Haines & Haines / T.C. Irons was approved.

RESOLUTION 2023-11 APPOINTMENT OF A LICENSED OPERATOR FOR 2023:

Nominations- Mr. Ryder nominated Clearwater Environmental.

Mr. Ryder made the motion and 2nd by Mr. Aaronson to appoint Clearwater Environmental as the Licensed Operator for the year 2023.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion to appoint Clearwater Environmental was approved.

RESOLUTION 2023-12 APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER FOR 2023:

Purpose of ensuring all those individuals and corporations who have contracts with the Edgewater Park Sewerage Authority comply with all Equal Opportunity rules and regulations.

Nominations- Mr. Ryder nominated Michelle Atzert

Mr. Ryder made the motion and 2nd by Mr. Holley to appoint Mrs. Atzert as Public Agency Compliance Officer for the year 2023.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion to appoint Mrs. Atzert was approved.

RESOLUTION 2023-13 GRANTING THE CHAIRPERSON AND THE VICE CHAIRPERSON OF THE AUTHORITY TO EXECUTE NJDEP AND EPA APPLICATIONS FOR 2023:

Mr. Ryder made the motion and 2nd by Mr. Holley to grant the Chairperson and Vice Chairperson of the Edgewater Park Sewerage Authority the authority to execute NJDEP and EPA applications for the year 2023.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motions to appoint Chairperson Mrs. Hall and Vice Chairperson Mr. Aaronson to Execute NJDEP and EPA Applications was approved.

RESOLUTION 2023-14 AUTHORIZING THE AUTHORITY TO PURCHASE UNDER THE STATE CONTRACT FOR 2023:

Mr. Alexander made the motion and 2nd by Mr. Aronson to authorize the Edgewater Park Sewerage Authority to purchase under the state contract for the year 2023.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion to authorize Edgewater Park Sewerage Authority to purchase under the state contract was approved.

RESOLUTION 2023-15 APPOINTMENT OF A BOARD SECRETARY FOR 2023:

Nominations- Mr. Holley nominated Mr. Aaronson as Board Secretary.

Mr. Holley made the motion and 2nd by Mr. Ryder to appoint Mr. Aaronson as Board Secretary for the year 2023.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion to appoint Mr. Aaronson as Board Secretary was approved.

RESOLUTION 2023-16 APPOINTMENT OF A TREASURER FOR 2023:

Nominations- Mr. Holley nominated Mrs. Atzert as Treasurer.

Mr. Holley made the motion and 2nd by Mr. Alexander to appoint Mrs. Atzert as Treasurer for the year 2023.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion to appoint Mrs. Atzert as Treasurer was approved.

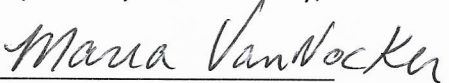
Chairwoman, Mrs. Hall congratulated all the professionals, and all the professionals thanked the Board Members.

MOTION TO ADJOURN FEBRUARY 8, 2023 REORGANIZATION MEETING:

Mr. Holley made the motion and 2nd by Mr. Alexander to adjourn the February 8, 2023 Re-Org Meeting at 6:46pm.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Respectfully submitted by,


Maria VanNocker, Secretary