

EDGEWATER PARK SEWERAGE AUTHORITY  
REGULAR MEETING MINUTES  
December 14, 2022

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00pm at the Edgewater Park Sewerage Authority.

The following statement in compliance with OPMA was read:

**Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:**

- 1. By posting written notice on the official bulletin board at the Municipal Building on February 7, 2022.**
- 2. By mailing written notice to the Burlington County Times and Courier Post on February 7, 2022.**
- 3. By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 7, 2022.**

Roll Call revealed the following Board members were present: Mr. John Alexander, Mrs. Judith Hall, Mr. Lester Holley, and Mr. Phillip Aaronson.

Mr. Charles Ryder was present via speaker phone.

Also present were, Mr. Jim Grace (Solicitor), Mrs. Jennifer Harris (Engineer, ERI), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), Mrs. Maria VanNocker (Secretary), Committeewoman Juanita Scott (EPSA Liaison), and Mr. Mark Lavenberg (Clearwater Environmental).

**MOTION was made** by Mr. Holly and 2<sup>nd</sup> by Mr. Alexander to accept the November 9, 2022 Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**Operator's Report** received.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Aaronson to accept the Operator's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Lavenberg recommended having the Route 130 main jetted on a yearly basis.

Mr. Lavenberg spoke of the inspection that was this morning from the DEP. They inspected six pump stations. They went over the O&M Manual from 2013. There have been some changes since then, so Mark recommended having that updated.

He said the DEP wanted a I&9 (Infiltration and Inflow) Report and that there was one done last year. Ms. Harris thought that they only did a Pump Station Report, but will speak to Mr. Kirchner to see if any other reports were done.

The DEP also wanted to know about the grease trap ordinance. Ms. Harris said that it was updated in the new Rules and Regulations.

**Resolution 2023-01** approving Complete Control Services, Inc. to install a Cellular Communications System at the Willingboro Flowmeter site located at 4281 Route 130S. The cost of the system is \$13,629.00.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Alexander to have Complete Control Services, Inc. to install a cellular communications system for \$13,629.00.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

**Solicitor's Report** received.

**MOTION was made** by Mr. Aaronson and 2<sup>nd</sup> by Mr. Holley to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder, voted yes on roll call.

**Engineer's Report** received.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Holley to accept the Engineer's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Ryder, and Mr. Holly voted yes on roll call.

Ms. Harris spoke of the changes that they made to the McDonalds application and Sanitary Sewer Easement Agreement between Burlington Coat Factory and Four EEE's LLC. Mr. Grace will look it over to see if any other changes need to be made.

Mr. Aaronson asked Ms. Harris about the Take 5 Oil and for how many years they are responsible for debris in the main. She said that it is usually 2 years.

**Old Business:**

**New Business:**

Advertisement for RFQ's / RFP's were published in the Courier Post and the Burlington County Times December 7<sup>th</sup> and 8<sup>th</sup>. They are due Back January 10, 2023.

Mr. Holley and Mr. Ryder will open the packets. Mrs. Hall will be a back-up if Mr. Ryder is unable to do it.

**Correspondences:**

**Meeting open to the Public.**

**Meeting closed the public:**

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Holley to accept the Financial Statement for November and December.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Chuck asked where on the financial statement was the money from the sale of the Chevy Truck. Michelle said the money was put into the operating account.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Holley to accept the revised version of EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Chairwoman Mrs. Hall thanked all the professionals, office staff, and Committeewoman Juanita Scott (EPSA Liaison) for doing a great job on keeping the office running smoothly. She wished everyone a wonderful Holiday and a Happy New Year.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the December 14, 2022 meeting at 7:50pm.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Maria VanNocker". The signature is written in dark ink and is positioned above the printed name.

Maria VanNocker

Secretary