

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
December 8, 2021

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:05 pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 8, 2021.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 8, 2021.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 8, 2021.**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. Charles Ryder, and Mr. Lester Holley.

Mr. John Alexander logged into the meeting at 7:08pm.

Also present were, Mr. Jim Grace (Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (Executive Director), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer) and Edgewater Park Township Committee Member Juanita Scott.

MOTION was made by Mr. Ryder and 2nd by Mr. Aaronson to accept the November 10, 2021 Meeting Minutes.

Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Ryder to accept the Executive Director's report. Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Holley asked how much the new pump for Pump Station #12 was going to cost. Mr. Conard said it would be between \$3500 and \$5000 for the pump and instillation.

Mr. Holley said if anyone need to reach him that they should call him on his cell phone.

Solicitor's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to accept the Solicitor's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Holly asked if there were any changes made to the new and updated version of the Rules and Regulations for the Edgewater Park Sewerage Authority. Mr. Grace said some of the wording to allow for changes with connection fees that may change in the future.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holly to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mrs. Hall mentioned that the seniors that live in Silver Park have some complaints with the project that is going on at the Ariel Reality Development. The big green pipes are not pleasant to look at. With no barriers of buffers up, the traffic noise is so loud and keeping them up at night. They are also getting a lot of debris and sand blowing onto their properties when there is bad weather. Mrs. Hall explained that there is nothing that the Sewerage Authority can do but she will bring it to Mr. Pullion's attention at the Township. Mrs. Hall said she spoke to Mr. Pullion and that he will talk to the contractors to see what can be done.

Old Business:

Resolution 2022-1 Rules and Regulations for the Edgewater park Sewerage Authority.

MOTION was made by Mr. Aaronson and 2nd by Mr. Alexander to adopt the New and Updated Rules and Regulations for the Edgewater Park Sewerage Authority.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

New Business:

Sherri at the Township is now certified as a QPA (Qualified Purchasing Agent) at the Township. Her services are available if the Edgewater Park Sewerage Authority is interested.

Mr. Kirchner said that he would still need to participate in the bidding process and with the additional costs and fees for her services that it would be a wash. The Board members agreed that Sherri's services wouldn't be needed at this time.

Advertisement for RFQ's / RFP's will be published in the Courier Post and the Burlington County Times this month. They are due back January 11, 2022 and two Board Members are needed to open them. Mr. Holley and Mr. Ryder volunteered to open the RFQ's / RFP's.

Correspondences:

Willingboro Municipal Utilities Authority – Special Meeting for Personal December 9, 2021 at 6:00pm.

Meeting opened to the public:

MOTION was made by Mr. Alexander and 2nd by Mr. Holly to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

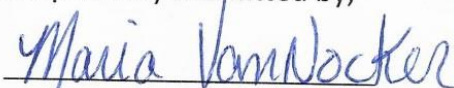
MOTION was made by Mr. Ryder and 2nd by Mr. Holley to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.
Mr. Holley abstained for check #1409.

Mrs. Hall wanted to thank the professionals and staff and wish everyone a Happy Holiday and blessings for the New Year.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the December 8, 2021 meeting at 7:32pm.

Respectfully submitted by,



Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
January 12, 2022

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 8, 2021**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 8, 2021.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 8, 2021**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. John Alexander, Mr. Phillip Aaronson, Mr. Charles Ryder, and Mr. Lester Holley.

Also present were, Mr. Jim Grace (Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (EPSA Executive Director), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), and Edgewater Park Township Committee Member Juanita Scott.

MOTION was made by Mr. Holley and 2nd by Mr. Ryder to accept the December 8, 2021 Regular Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Ryder, and Mr. Holley voted yes on roll call.

- Resolution 2021-28 was revised to 2022-1 due to new fiscal year.

Executive Director/Operator's Report received.

MOTION was made by Mr. Holley and 2nd by Mr. Aaronson to accept the Executive Director's report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Ryder, and Mr. Holley voted yes on roll call.

Verizon changed their TC Lines so they no longer work with the meter in the office. Instead of getting an antenna to transmit the signal from the Route 130 meter to the office, George will instead get reading from the Route 130 meter on Monday's.

Solicitor's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Alexander to accept the Solicitor's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Ryder, and Mr. Holley voted yes on roll call.

Mr. Grace is currently in the process of having the New Rules and Regulations bound. They will be distributed once he receives them.

Engineer's Report received.

MOTION was made by Mr. Ryder and 2nd by Mr. Holley to accept the Engineer's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Ryder, and Mr. Holley voted yes on roll call.

Mr. Holley asked Mr. Kirchner about the size of the manhole being installed at the new McDonald's. Mr. Kirchner said that the inside diameter is 48 inches with a 30 inch cover. It's enough room for a man to go in with an air pack.

Mr. Aarons asked Mr. Kirchner if the old McDonald's was going to be demolished. Mr. Kirchner said that they were planning on demolishing the old building, however they have 18 months to make that decision.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to authorize the Pay Estimate #1 by Coastline Construction, LLC for the Roosevelt Park Sewer Extension Project in the amount of \$280,814.10, and for the Sanitary Sewer Root Treatment and Point Repair Contract for \$8,643.83. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Ryder, and Mr. Holley voted yes on roll call.

Old Business:

New Business:

If possible, Mrs. Hall would like to move the Re-Org Meetings to the 2nd Wednesday in February. Mr. Grace will look into whether or not that can be done.

Correspondences:

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mr. Holley and 2nd by Mr. Aaronson to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

The Auditor is currently working on the 2021 Budget.

Michelle spoke with Mr. Lee about the funding for the current projects going on. A brief estimate was done for 2021. The Authority's revenue was \$1,815,000, its expenses were \$1,768,000 leaving a profit of \$48,000. There is \$200,000 in reserve to offset rate increase. We can modify the budget and use the money in reserve to pay the remaining balance for the Roosevelt project that is \$145,000, which

doesn't include any change orders. Mr. Lee suggested going out for debt for the \$240,000 which is how the budget is stated and also while the interest rates are low.

It was also mentioned that we haven't had any rate increase since 2016 and WMUA raises their rates every year. With WMUA's treatment fee's increasing every year, and maintenance and repair costs going up, a rate increase is recommended.

Mr. Kirchner and Mr. Lee are working on calculations to figure out the connection fee increase. The connection fees were increased in 2017 and are currently \$3,577.00.

Mr. Ryder asked how the \$55,610.23 for the generator at Pump Station #6 is going to be funded. Mr. Conard said that he saved \$1,200,000 which is in a money market account. That money is there for emergencies, and if there was a sewer main break or a pump station failure we would be responsible to fund part of the cost.

The Board Members would like Mr. Brent Lee to attend the next meeting so they can go over the financials.

Mr. Holley wants to know what the difference in treatment fees were for the last 5 years.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Bills & Vouchers. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Holley asked if there was a date they should have their picks in for the professionals. Michell said by January 27, 2022.

Mrs. Hall wanted to congratulate Mr. Aaronson for being reappointed to the Sewer Authority.

MOTION was made by Mr. Holley and 2nd by Mr. Ryder, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the January 12, 2022 meeting at 7:51pm.

Respectfully submitted by,



Maria VanNocker

Secretary

**EDGEWATER PARK SEWERAGE AUTHORITY
REORGANIZATION MEETING MINUTES
February 2, 2022**

The Reorganization Meeting of The Edgewater Park Sewerage Authority was called to order by Mrs. Michelle Atzert, Administrative Assistant/Treasurer at 6:30pm via Zoom at The Edgewater Park Sewerage Authority, 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the Official Bulletin Board at the Township Municipal Building on February 8, 2021.**
2. **By e-mailing written notice to the Burlington County Times and the Courier Post on February 8, 2021.**
3. **By emailing written notice with the Clerk of the Township of Edgewater Park on February 8, 2021.**

OATH OF OFFICE

SWEARING IN OF MR. PHIL AARONSON FOR THE APPOINTMENT TO THE SEWER AUTHORITY

FOR A FIVE YEAR TERM: With the Oath administered by Mr. James Grace. The original affidavit is on file at the Authority.

Roll call revealed the following Authority board members present: Mr. Phillip Aaronson, Mrs. Judith Hall, Mr. Lester Holley, and Mr. Charles Ryder.

Mr. John Alexander was in the Zoom waiting room, waiting to be let in. He was present at 6:37pm.

Also present were: Mr. George Conard (EPSA Executive Director), Mr. James Grace (The Law Offices of James K Grace, Esquire), Jen Harris (ERI), Mr. Brent Lee (Auditor), Mr. Tim Irons (T.C. Irons Agency), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), and Edgewater Park Township Committee Member Juanita Scott.

APPOINTMENT OF A CHAIRPERSON FOR THE YEAR 2022:

Nominations- Mrs. Judy Hall was nominated by Mr. Holley

Mr. Holley made the motion and 2nd by Mr. Aaronson.

Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion to appoint Mrs. Hall as Chairwoman was approved.

CHAIRPERSON OPENS NOMINATIONS FOR AN APPOINTMENT FOR VICE-CHAIRPERSON FOR THE YEAR 2022:

Nominations- Mr. Phillip Aaronson was nominated by Mr. Ryder.

Mr. Ryder made the motion and 2nd by Mr. Holley.

Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion to appoint Mr. Aaronson as Vice-Chairman was approved.

RESOLUTION 2022-02 DESIGNATING DATES OF MEETINGS FOR 2022:

BE IT FURTHER RESOLVED, that the Meeting dates be set for the year and that the Reorganization Meeting be scheduled for February 8, 2023 at 6:30pm.

Motion: Mr. Holley made the motion and 2nd by Mr. Ryder to approve the monthly meeting dates for the year 2022.

Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion was approved.

RESOLUTION 2022-03 DESIGNATING THE OFFICIAL NEWSPAPER OF THE AUTHORITY FOR PUBLICATION OF NOTICES WHERE REQUIRED BY LAW:

Nominations: Burlington County Times and Courier Post were nominated by Mr. Aaronson.

Motion: Mr. Aaronson made the motion and 2nd by Mr. Ryder to approve the Burlington County Times and the Courier Post as the Official Newspapers for the Authority.

Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion was approved.

RESOLUTION 2022-04 DESIGNATING MAIN DEPOSITORY, IDLE FUNDS AND ESCROW ACCOUNTS FOR THE YEAR 2022:

MAIN DEPOSITORY & IDLE FUNDS: WSFS

ESCROW ACCOUNTS: WSFS Bank

Motion: Mr. Holley made the motion and 2nd by Mr. Ryder to designate WSFS Bank as the Depository and Idle Funds Bank, and WSFS Bank for the Escrow Accounts for the year 2022.

Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion was approved.

RESOLUTION 2022-05 APPOINTMENT OF AUDITOR FOR 2022:

Nominations- Mr. Holley nominated Brent W. Lee & Co, LLC.

Mr. Holley made the motion and 2nd by Mr. Ryder to appoint Brent W. Lee & Co, LLC as Auditor for the year 2022.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion to appoint Brent W. Lee & Co, LLC was approved.

RESOLUTION 2022-06 APPOINTMENT OF A SOLICITOR FOR 2022:

Nominations- Mr. Aaronson nominated The Law Offices of James K Grace, Esquire.

Mr. Aaronson made the motion and 2nd by Mr. Ryder to appoint The Law Offices of James K Grace Esquire as Solicitor for the year 2022.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion to appoint The Law Offices of James K Grace Esquire was approved.

RESOLUTION 2022-07 APPOINTMENT OF ENGINEER FOR 2022:

Nominations- Mr. Holley nominated Environmental Resolution, Inc.

Mr. Holley made the motion and 2nd by Mrs. Hall to appoint Environmental Resolutions, Inc. as Engineer for the year 2022.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion to appoint Environmental Resolutions, Inc. was approved.

RESOLUTIONS 2022-08 APPOINTMENT OF AN INSURANCE BROKER FOR 2022:

Nominations- Mr. Holley nominated Haines & Haines / T.C. Irons as Insurance Broker.

Mr. Holley made the motion and 2nd by Mr. Aaronson to appoint Haines & Haines / T.C. Irons as Insurance Broker for the year 2022.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion to appoint Haines & Haines / T.C. Irons was approved.

RESOLUTION 2022-9 APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER FOR 2022:

Purpose of ensuring all those individuals and corporations who have contracts with the Edgewater Park Sewerage Authority comply with all Equal Opportunity rules and regulations.

Nominations- Mr. Ryder nominated Michelle Atzert

Mr. Ryder made the motion and 2nd by Mr. Holley to appoint Mrs. Atzert as Public Agency Compliance Officer for the year 2022.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion to appoint Mrs. Atzert was approved.

RESOLUTION 2022-10 GRANTING THE CHAIRPERSON OF THE AUTHORITY AND THE EXECUTIVE DIRECTOR TO EXECUTE NJDEP AND EPA APPLICATIONS FOR 2022:

Mr. Holley made the motion and 2nd by Mr. Aaronson to grant the Executive Director & Chairperson of the Edgewater Park Sewerage Authority the authority to execute NJDEP and EPA applications for the year 2022.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motions to appoint Executive Director, Mr. Conard Sr. & Chairwoman, Mrs. Hall was approved.

RESOLUTION 2022-11 AUTHORIZING THE AUTHORITY TO PURCHASE UNDER THE STATE CONTRACT FOR 2022:

Mr. Ryder made the motion and 2nd by Mr. Holley to authorize the Edgewater Park Sewerage Authority to purchase under the state contract for the year 2022.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion to authorize Edgewater Park Sewerage Authority to purchase under the state contract was approved.

RESOLUTION 2022-12 APPOINTMENT OF A BOARD SECRETARY FOR 2022:

Nominations- Mr. Holley nominated Mr. Aaronson as Board Secretary.

Mr. Holley made the motion and 2nd by Mr. Alexander to appoint Mr. Aaronson as Board Secretary for the year 2022.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion to appoint Mr. Aaronson as Board Secretary was approved.

RESOLUTION 2022-13 APPOINTMENT OF A TREASURER FOR 2022:

Nominations- Mr. Aaronson nominated Mrs. Atzert as Treasurer.

Mr. Aaronson made the motion and 2nd by Mr. Ryder to appoint Mrs. Atzert as Treasurer for the year 2022.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion to appoint Mrs. Atzert as Treasurer was approved.

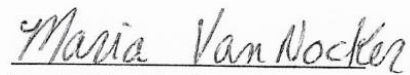
Chairwoman, Mrs. Hall congratulated all the professionals, and all the professionals thanked the Board Members.

MOTION TO ADJOURN FEBRUARY 2, 2022 REORGANIZATION MEETING:

Mr. Holley made the motion and 2nd by Mr. Alexander to adjourn the February 2, 2022 Re-Org Meeting at 6:44pm.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Respectfully submitted by,



Maria VanNocker, Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
February 2, 2022

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 6:45pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 8, 2021.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 8, 2021.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 8, 2021.**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. John Alexander, Mr. Charles Ryder and Mr. Lester Holley.

Also present were, Mr. Jim Grace (Solicitor), Ms. Jen Harris (Engineer, ERI), Mr. Brent Lee (Auditor), Mr. George Conard (EPSA Executive Director), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer) and Edgewater Park Township Committee Member Juanita Scott.

MOTION was made by Mr. Aaronson and 2nd by Mr. Holley to accept the January 12, 2022 Regular Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Ryder, and Mr. Holley voted yes on roll call.

5 Year Analysis and Connection Fee Increase:

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to have Mr. Lee do a 5 year analysis plan and to do the calculations for the connection fee increase.

Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

Ms. Harris will get Mr. Lee the residential EDU's by the end of the week.

Modification:

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to do a modification to include the connection fee increase with the 5 year analysis plan.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Ryder, and Mr. Holley voted yes on roll call.

Mr. Lee will present the 5 year analysis plan and connection fee increase.

MOTION was made by Mr. Ryder and 2nd by Mr. Aaronson to authorize Mrs. Atzert to contact financial institutions to research loans and interest rates for paying the remainder of the Roosevelt Project. Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the Executive Director's report.

Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Ryder to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Holley and 2nd by Mr. Aaronson to accept the Engineer's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

The Roosevelt project is just about done, however the trees will be planted in the spring when the weather is warmer.

Old Business:

New Business:

Correspondences:

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Treasurer's Financial Statement.

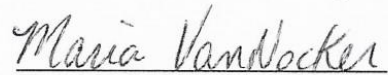
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the February 2, 2022 meeting at 8:19pm.

Respectfully submitted by,



Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
March 9, 2022

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

- 1. By posting written notice on the official bulletin board at the Municipal Building on February 7, 2022.**
- 2. By mailing written notice to the Burlington County Times and Courier Post on February 7, 2022**
- 3. By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 7, 2022.**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. John Alexander, Mr. Charles Ryder and Mr. Lester Holley.

Also present were, Mr. Jim Grace (Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mr. Brent Lee (Auditor), Mr. George Conard (EPSA Executive Director), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer) and Edgewater Park Township Committee Member Juanita Scott.

MOTION was made by Mr. Aaronson and 2nd by Mr. Ryder to accept the February 2, 2022 Re-Org Meeting Minutes.

Mr. Aaronson, Mrs. Hall, Mr. Ryder, and Mr. Holley voted yes on roll call.
Mr. Alexander Abstained.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to accept the February 2, 2022 Meeting Minutes.

Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Aaronson and 2nd by Mr. Ryder to accept phone vote by Polling Board Members on February 8, 2022 to approve the hiring of financial adviser Anthony Inverso and Bond Counsel Tom Hastie. Mrs. Hall, Mr. Holley, Mr. Aaronson, and Mr. Ryder voted yes by phone.
No vote from Mr. Alexander.

Mr. Aaronson, Mrs. Hall, Mr. Ryder, and Mr. Holley voted yes on roll call.
Mr. Alexander abstained.

Mr. Holley asked how much the fees for these services are going to be. Michelle said they are not to exceed \$17,500.00

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept phone vote by polling Board Members on February 28, 2022, for the execution of documents: Subordination, Non-Disturbance and Attornment Agreement & Tenant Estoppel Certificate. Mrs. Hall, Mr. Holley, Mr. Ryder, and Mr. Alexander voted yea for both documents. Mr. Aaronson was unavailable. Mr. Alexander, Mrs. Hall, Mr. Holley and Mr. Ryder voted yes on roll call. Mr. Aaronson Abstained.

Mrs. Hall mentioned that the office building has sold and that the new owner came in to introduce himself.

Mr. Brent Lee presented the 2022 Connection Fee Calculations and the Five Year Projection Analysis for the years ending 2021 through 2026.

Mr. Lee recommended the max connection fee increase in the amount of \$5,085.00.

Mr. Lee expressed in the five year projection that the Authority's expenses are exceeding the revenue and that there needs to be a rate increase. The Authority has not raised the rates for the last 5 years. A rate increase of \$100 a year was discussed.

Mr. Alexander will submit a letter to the Beverly Bee for April, notifying the residents of the public hearing for connection fee and rate increases. He will get other local Township rates for comparison.

The 2022 Budget has to be amended to reflect borrowing money to cover incurring debt.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson for the Edgewater Park Sewerage Authority to have a public hearing on April 13, 2022 at 6:30pm for Connection Fee & Sewer Rate Increases.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Resolution 2022-14 Authorizing Application to the Local Finance Board Pursuant to N.J.S.A 40 A: 5A - 24

MOTION was made by Mr. Ryder and 2nd by Mr. Alexander to authorize the application to the local Financial Board.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holly to accept the Executive Director's report. Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

Mr. Aaronson said its fine for Mr. Conard to get the truck oil change done and Mr. Holley said that it should be done as routine maintenance.

Mr. Holley would like Mr. Conard to submit staff evaluations and that they will table any pay increases until the next meeting.

Mr. Conard let the Board Members know that he does not plan on renewing his contract with the Edgewater Park Sewerage Authority. It is due to expire on August 31, 2022.

Solicitor's Report received.

MOTION was made by Mr. Holly and 2nd by Mr. Alexander to accept the Solicitor's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mrs. Hall expressed to the Board that they should form a committee to discuss Mr. Conard's replacement.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

There was a change on Mr. Kirchner's report for item #12 that Municipal Maintenance contract is up for renewal.

Mr. Alexander wanted to know what root treatment was and how is it billed. Mr. Kirchner explained that it's a chemical to kill off roots that are coming into the lines. The price is based on the footage from manhole to manhole.

Resolution 2022-15 to extend Municipal Maintenance Contract for Sewer System Operation and Maintenance Services and Emergency Sewer Cleaning for the period of 2022 and 2023.

MOTION was made by Mr. Holley and 2nd by Mr. Ryder to extend Municipal Maintenance Contract for the 2022 and 2023.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Resolution 2022-16 to have Mobile Dredging & Video Pipe, Inc. to perform TVing of sanitary sewer lines for the upcoming paving projects.

MOTION was made by Mr. Ryder and 2nd by Mr. Holley to accept the quote from Mobile Dredging & Video Pipe, Inc. to perform TVing of sanitary sewer for the upcoming paving projects in the amount of \$17,490.45.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Resolution 2022-17 Change Order #3 for Pay estimate and close out Documentation for Sanitary Sewer Root Treatment and Point Repair Contract.

MOTION was made by Mr. Holley and 2nd by Mr. Aaronson to accept Change Order #3 for the reduction of \$778.80 making the new total \$23,813.25.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Old Business:

Committee Woman Juanita Scott looked into seeing why the Authority couldn't get government grants. She found that we are ineligible because we don't have a sewerage plant.

New Business:

Resolution 2022-18 Appointing Anthony Inverso as the Financial Advisor to the Edgewater Park Sewerage Authority.

MOTION was made by Mr. Aaronson and 2nd by Mr. Ryder to appoint Anthony Inverso as the Financial Advisor to the Edgewater Park Sewerage Authority.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Resolution 2022-19 Appointing Thomas Hastie, Esquire of Malamut and Associates as the Bond Counsel to the Edgewater Park Sewerage Authority.

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to appoint Thomas Hastie, Esquire as the Bond Counsel to the Edgewater Park Sewerage Authority.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Holley wanted to know if the Financial Advisor and Bond Counsel are hired in for the whole year or just the project. Mrs. Hall said just the project.

Mrs. Hall and Mr. Ryder spoke of when they met with Tim Irons for the renewal of the Insurance Policy. It was recommended that the Authority switch to Cincinnati Insurance which shows a reduction in cost. It is also imperative that all damaged parts be kept for the insurance adjustor to inspect for any claims the Authority submits. The parts can be kept at the Adams Ave. garage.

MOTION was made by Mr. Alexander and 2nd Mr. Ryder to approve Cincinnati Insurance for the 2022-2023.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

There was a discussion to offer the senior citizens a \$5.00 discount per quarter per connection.

Correspondences:

Edgewater Park Sewerage Authority Phone and Email Directory

Willingboro Board Meeting Schedule

Letter from New Landlord

Letter from Old Landlord

Meeting opened to the public:

Committee Woman Juanita Scott inquired to see if the Township could absorb some of the cost for the Roosevelt Project since the Authority isn't able to get State grants or Federal funding. The answer was no. She also mentioned that NJ American Water was in the process of raising their rates. It would take about a year before it goes into effect.

Meeting closed to the public:

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder and approved by a voice vote of the Edgewater Park Sewerage Authority to close meeting to the public.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to accept the EPSA's Bills & Vouchers.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mrs. Atzert will take money out of the money market account to cover the rest of the Roosevelt Project.

MOTION was made by Mr. Holley and 2nd by Mr. Ryder and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the March 9, 2022 meeting at 9:12pm.

Respectfully submitted by,

Maria VanNocker

Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
April 13, 2022

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 7, 2022.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 7, 2022.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 7, 2022.**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. John Alexander, Mr. Charles Ryder and Mr. Lester Holley.

Also present were, Mr. Jim Grace (Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (EPSA Executive Director), Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

Edgewater Park Township Committee Member Juanita Scott was on speaker phone.

MOTION was made by Mr. Ryder and 2nd by Mr. Holley to accept the March 9, 2022 Meeting Minutes. Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

There are several revisions that need to be made to the March 9, 2022 Meeting Minutes.

Executive Director/Operator's Report received.

MOTION was made by Mr. Ryder and 2nd by Mr. Holly to accept the Executive Director's report. Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Ryder to accept the Solicitor's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Lester asked Mr. Kirchner how much is still owed for the Roosevelt Park Project. Mr. Kirchner said approximately \$30,000. There is \$20,800 that will be due when the landscaping is completed and a 2% retainage of \$8163.60.

Old Business:

RESOLUTION NO. 2022-20 Resolution of the Edgewater Park Sewerage Authority Authorizing Group Affidavit to Local Finance Board.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept Resolution NO 2022-20. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

RESOLUTION NO. 2022-21 Bond Resolution of the Edgewater Park Sewerage Authority Authorizing and Approving the Issuance of up to \$475,000.00 Aggregate Principal Amount of Revenue Bonds of the Authority and Determining Certain Other matters in Connection Therewith.

MOTION was made by Mr. Holley and 2nd by Mr. Ryder to accept Resolution NO. 2022-21. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Employee Pay Increase's.

MOTION was made by Mr. Aaronson and 2nd by Mr. Alexander to approve a 3% pay increase for office staff. Michelle Atzert is granted an addition week of vacation.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mrs. Hall thanked Mrs. VanNocker and Mrs. Atzert for their hard work.

Mrs. VanNocker and Mrs. Atzert thanked the Board Members.

New Business:

Financial Disclosure forms should have been received by email and are due April 30, 2022.

Mr. Alexander is the only Board member that said he received the email from the Municipal Clerk Brandon Garcia.

Correspondences:

Meeting opened to the public:

Committee Woman Juanita Scott will speak to Brandon Garcia about sending out the Financial Disclosure emails to the Edgewater Park Sewerage Authority Board Members.

Meeting closed to the public:

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder and approved by a voice vote of the Edgewater Park Sewerage Authority to close meeting to the public.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Holley asked Mrs. Atzert if there were two withdrawals from the Money Market account. Mrs. Atzert said she took one withdrawal and will take the second one if needed.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the EPSA's Bills & Vouchers. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

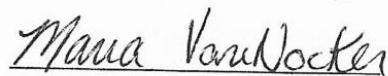
Mr. Alexander would like to know what was paid to Willingboro last year in treatment fees.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to go into Executive Session at 7:32pm and not to exceed 45 minutes.

Executive Session ended at 8:12pm.

MOTION was made by Mr. Aaronson and 2nd by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the April 13, 2022 meeting at 8:13pm.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Maria VanNocker". The signature is written in dark ink and is positioned above the printed name and title.

Maria VanNocker

Secretary

EXECUTIVE SESSION MINUTES 4/13/22

EDGEWATER PARK SEWERAGE AUTHORITY

1123 Cooper Street Edgewater Park, NJ 08010

Board members in attendance were Chairwoman- Judith Hall, Vice-Chairman-Philp Aaronson, Lester Holley, John Alexander, Charles Ryder as well as Engineer William H. Kirchner, PE and Solicitor-James K. Grace

- Motion to go into executive session was properly moved and seconded, with unanimous agreement, to discuss legal/personnel matters specifically that notice was given by the current licensed operator that he would not seek a renewal of his contract upon the expiration of the current agreement.
- The Chairwoman and the Board indicated that they would like legal and engineering advice on the Board's options after expiration of the current agreement.
- There was discussion by the Board regarding those options and a request to have the Engineer and Solicitor investigate the viability of all available options to the Board from which they could choose.
- There was unanimous agreement by the Board to have the Engineer and Solicitor undertake this course of action.
- The Board completed its discussion with a polling of opinions of all members.
- Motion to exit executive session and return to regular session, with intent to take no immediate action, was properly moved and seconded with unanimous agreement.

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
May 11, 2022

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00pm at the Edgewater Park Sewerage Authority.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

- 1. By posting written notice on the official bulletin board at the Municipal Building on February 7, 2022.**
- 2. By mailing written notice to the Burlington County Times and Courier Post on February 7, 2022.**
- 3. By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 7, 2022.**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. John Alexander, Mr. Charles Ryder and Mr. Lester Holley.

Also present were, Mr. Jim Grace (Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (EPSA Executive Director), Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

Edgewater Park Township Committee Member Juanita Scott was on speaker phone.

MOTION was made by Mr. Holly and 2nd by Mr. Ryder to accept the March 9, 2022 Revised Meeting Minutes.

Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Aaronson and 2nd by Mr. Holley to accept the April 13, 2022 Meeting Minutes.

Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Ryder and 2nd by Mr. Holley to approve the April 13, 2022 Executive Session Meeting Minutes.

Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the April 13, 2022 Public Hearing Transcript for Proposed Sewer Rate increase.

Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Ryder and 2nd by Mr. Alexander to accept the April 13, 2022 Public Hearing Transcript for Proposed Connection Fee Increase.

Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Ryder and 2nd by Mr. Holly to accept the Executive Director's report.
Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Alexander to accept the Solicitor's Report.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Holley asked Mr. Grace what #3 on his report means. Mr. Grace said that it is a Shared Service Agreement with the Edgewater Park Township. If the Township is doing work and the Sewer Authority needs repair work done, then we would be able to allow the Township contractors to add the work on. Mr. Kirchner said that the work would be approved by the Edgewater Park Sewerage Authority first, and it would be more cost effective to have the contractor that is already doing work for the Township to include any sewer work that would be needed.

Michelle said that we already had a Shared Service Agreement with the Township but it had expired, so were just renewing it.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Engineer's Report.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Ryder asked what the difference is between trenchless point repair compared to excavate and repair.

Mr. Kirchner explained that one requires the road to be opened for repairs and the other can be done by going through the manhole cover.

MOTION was made by Mr. Holley and 2nd by Mr. Aaronson to have the Woodlane Road project to be put out to bid.

Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

Old Business:

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder for the Edgewater Park Sewerage Authority to increase the Senior Citizen discount to \$5.00 per quarter and connection.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Alexander asked what the age requirements is for the senior discount.

Maria said that the age is 65 years old to be able to get the discount.

MOTION was made by Mr. Aaronson and 2nd by Mr. Alexander to award financing to WSFS Bank upon provisional approval subjected to clarification to terms.

Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

New Business:

Correspondences:

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to go into Executive Session at 7:34pm.

Executive Session ended at 7:46pm.

MOTION was made by Mr. Holley and 2nd by Mr. Aaronson and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the May 11, 2022 meeting at 7:47pm.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Maria VanNocker". The signature is written in dark ink and is positioned above the printed name and title.

Maria VanNocker

Secretary

EXECUTIVE SESSION MINUTES 5/11/22

EDGEWATER PARK SEWERAGE AUTHORITY

1123 Cooper Street Edgewater Park, NJ 08010

Board members in attendance were Chairwoman- Judith Hall, Vice-Chairman-Philp Aaronson, Lester Holley, John Alexander, Charles Ryder as well as Engineer William H. Kirchner, PE and Solicitor-James K. Grace

- Motion to go into executive session was properly moved and seconded, with unanimous agreement, to discuss legal/personnel matters related to the Licensed Operator and Executive Director positions and options available to the Authority.
- The Board was advised by the Authority Engineer that meetings can be conducted to explore the available options taking into consideration cost, technical provision of work as well as regulatory and administrative impact.
- There was discussion by the Board regarding those options and a request to have the Engineer and Solicitor investigate the viability of all available options to the Board from which they could choose and to schedule meetings as necessary.
- There was unanimous agreement by the Board to have the Engineer and Solicitor undertake this course of action.
- The Board completed its discussion with a polling of opinions of all members.
- Motion to exit executive session and return to regular session, with intent to take no immediate action, was properly moved and seconded with unanimous agreement.

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
June 8, 2022

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00pm at the Edgewater Park Sewerage Authority.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

- 1. By posting written notice on the official bulletin board at the Municipal Building on February 7, 2022.**
- 2. By mailing written notice to the Burlington County Times and Courier Post on February 7, 2022.**
- 3. By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 7, 2022.**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. John Alexander, Mr. Charles Ryder and Mr. Lester Holley.

Also present were, Mr. Jim Grace (Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (EPSA Executive Director), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer). Edgewater Park Township Committee Member Juanita Scott was on speaker phone.

MOTION was made by Mr. Holly and 2nd by Mr. Ryder to accept the May 11, 2022 Meeting Minutes. Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Aaronson and 2nd by Mr. Holley to approve the May 11, 2022 Executive Session Meeting Minutes. Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to accept the Executive Director's report. Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

Mr. Holly wanted to know what impact it had on the Sewerage Authority with waiting for the parts on the flow meter. Mr. Conard said none because he can still get readings from the meter at Route 130.

Mr. Aaronson wanted to know how long has the generator been on order. Mr. Ryder said since last July, so about a year. Mr. Conard said that it is now expected in June 26th, and that shipping has been holding it up.

Solicitor's Report received.

MOTION was made by Mr. Ryder and 2nd by Mr. Holly to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Holley would like to know if Mr. Grace is going to give them a report on his extensive research. Mr. Grace said he's been speaking with Mr. Kirchner and giving his expertise on the subject.

Engineer's Report received.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to accept the Engineer's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Holley wanted to know, that with the Woodlane project going out to bid, when the Township was going to be doing the work. Mr. Kirchner said that construct may start in August. However, he has seen in other towns that the contracts have been delayed due to getting materials. The work will be from Route 130 to York Road. The work should all be done through the manholes, but just in case the road needs to be open it would be advised to have the work done before the township paves the road.

RESOLUTION 2022-22 Reject Bids for the Sanitary Sewer Point Repair Project for Exceeding Engineers Estimate.

MOTION was made by Mr. Holley and 2nd by Mr. Aaronson to reject bids.

Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

RESOLUTION 2022-23 Authorizing the Engineer to reseek bids for an Alternate Approach for the Sanitary Sewer Point Repair Project (Woodlane Road).

MOTION was made by Mr. Ryder and 2nd by Mr. Holley to allow the engineer to rebid an alternate approach for the Sanitary Sewer Point Repair Project.

Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

Old Business:

New Business:

New Jersey State League of Municipalities Conference is November 15-17, 2022.

Correspondences:

Letter from resident.

Mrs. Hall spoke about her conversation with the resident that wrote the letter.

MOTION was made by Mr. Ryder and 2nd by Mr. Alexander to accept correspondences.

Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mr. Holley and 2nd by Mr. Ryder to close meeting to public.

Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the EPSA's Bills & Vouchers. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Ryder and 2nd by Mr. Holley to go into Executive Session at 7:35pm. Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to exit executive session at 8:20pm. Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Aaronson and 2nd by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the June 8, 2022 meeting at 8:22pm.

Respectfully submitted by,



Michelle Atzert

Administrative Assistant

EXECUTIVE SESSION MINUTES 6/8/22

EDGEWATER PARK SEWERAGE AUTHORITY

1123 Cooper Street Edgewater Park, NJ 08010

Board members in attendance were Chairwoman- Judith Hall, Vice-Chairman-Philp Aaronson, Lester Holley, John Alexander, Charles Ryder as well as Engineer William H. Kirchner, PE and Solicitor-James K. Grace

- Motion to go into executive session was properly moved and seconded, with unanimous agreement, to discuss legal/personnel matters related to the Licensed Operator and Executive Director positions and options available to the Authority.
- The Board was advised by the Authority Engineer that interest has been expressed by individuals with the requisite licensure, experience and expertise to address the needs of the Authority.
- There was also discussion by the Board if it would be advantageous to entering to a short-term professional service agreement for the to provide the necessary work which would also allow for a chance to evaluate the quality of work prior to entering into a long-term agreement.
- There was unanimous agreement by the Board to have the Engineer and Solicitor to proceed with the exploration of the viability of a short-term agreement and it benefits and potential pitfalls.
- The Board completed its discussion with a polling of opinions of all members.
- Motion to exit executive session and return to regular session, with intent to take no immediate action, was properly moved and seconded with unanimous agreement.

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
July 13, 2022

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00pm at the Edgewater Park Sewerage Authority.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

- 1. By posting written notice on the official bulletin board at the Municipal Building on February 7, 2022.**
- 2. By mailing written notice to the Burlington County Times and Courier Post on February 7, 2022.**
- 3. By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 7, 2022.**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, and Mr. Charles Ryder.

Mr. Holley was absent

Mr. Alexander was present at 7:04pm.

Also present were, Mr. Jim Grace (Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (EPSA Executive Director), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), Mrs. Maria VanNocker (secretary) Mr. Ed Wilkes (Ware Malcomb) Mr. Alec Nahas (Bohler) and Juanita Scott (Edgewater Park Township Committeewoman).

Mr. Alec Nahas did a presentation for sanitary sewer for the new Mc Donald's.

Mr. Ed Wilkes did a presentation for sanitary sewer for the Edgewater Park Self-Storage.

MOTION was made by Mr. Aaronson and 2nd by Mr. Ryder to accept the June 8, 2022 Meeting Minutes.

Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Ryder and 2nd by Mr. Aaronson to approve the June 8, 2022 Executive Session Meeting Minutes.

Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.

RESOLUTION 2022-24 to approve the Application for Mc Donald's Sanitary Sewer.

MOTION was made by Mr. Ryder and 2nd by Mr. Aaronson to accept the application for sanitary sewer for the New Mc Donald's letter dating June 23, 2022.

Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.

Mr. Alexander abstained.

RESOLUTION 2022-25 to approve the Application for the Edgewater Park Self Storage Sanitary Sewer. **MOTION was made** by Mr. Alexander and 2nd by Mr. Ryder to approve the application for the Sanitary Sewer for the Edgewater Park Self Storage letter dated June 8, 2022.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Aaronson and 2nd by Mr. Ryder to accept the Executive Director's report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.

Mr. Conard expressed to the Board that the generator is still delayed due to supply chain issues. They are not able to get what is needed to assemble it. He also said that the Flow Meter needs to have the airways clear so that the antenna isn't interfering with emergency services.

Solicitor's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to accept the Solicitor's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.

RESOLUTION 2022-26 Reject Rebid for the Sanitary Sewer Point Repair Project for Exceeding Engineers Estimate (Woodlane Road).

MOTION was made by Mr. Aaronson and 2nd by Mr. Ryder to reject bids. Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.

RESOLUTION 2022-27 authorizing the Engineer to negotiate with Mobil Dredging and Video Pipe Services for the Sanitary Sewer Point Repair work (Woodlane Road) not to exceed \$40,000.

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to allow the Engineer to negotiate with Mobil Dredging and Video Pipe Services for the Sanitary Sewer Point Repair work. Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.

Old Business:

New Jersey State League of Municipalities Conference is November 15-17, 2022. Mr. Alexander asked to be reimbursed for attending one day at the conference.

New Business:

Correspondences:

Motion to open to the public:

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to open meeting to public. Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.

Motion to close meeting to the public:

MOTION was made by Mr. Aaronson and 2nd by Mr. Ryder to close meeting to public.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.


MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the EPSA's Bills & Vouchers.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Ryder and 2nd by Mr. Alexander to go into Executive Session at 7:45pm.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Aaronson and 2nd by Mr. Alexander to exit executive session at 8:04pm.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Aaronson and 2nd by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the July 13, 2022 meeting at 8:05pm.

Respectfully submitted by,


Maria VanNocker
Secretary

EXECUTIVE SESSION MINUTES 7/13/22

EDGEWATER PARK SEWERAGE AUTHORITY

1123 Cooper Street Edgewater Park, NJ 08010

Board members in attendance were Chairwoman- Judith Hall, Vice-Chairman-Phillip Aaronson, John Alexander, Charles Ryder as well as Engineer William H. Kirchner, PE, Solicitor-James K. Grace and Administrative Assistant Michelle Atzert

- Motion to go into executive session was properly moved and seconded, with unanimous agreement, to discuss legal/personnel matters related to the Licensed Operator and Executive Director positions and options available to the Authority.
- The Board was advised by the Authority Engineer that interest has been expressed by individuals with the requisite licensure, experience and expertise to address the needs of the Authority.
- There was also discussion by the Board if it would be advantageous to entering to a short-term professional service agreement to provide the necessary work which would also allow for a chance to evaluate the quality of work prior to entering into a long-term agreement.
- There was unanimous agreement by the Board to refer the matter for recommendation by the Hiring Committee to the Board.
- The Board completed its discussion with a polling of opinions of all members.
- Motion to exit executive session and return to regular session was properly moved and seconded with unanimous agreement.

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
August 10, 2022

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00pm at the Edgewater Park Sewerage Authority.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

- 1. By posting written notice on the official bulletin board at the Municipal Building on February 7, 2022.**
- 2. By mailing written notice to the Burlington County Times and Courier Post on February 7, 2022.**
- 3. By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 7, 2022.**

Roll Call revealed the following Board members were present: Mr. Alexander, Mrs. Judith Hall, Mr. Holley, Mr. Phillip Aaronson, and Mr. Charles Ryder.

Also present were, Mr. Jim Grace (Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (EPSA Executive Director), Mr. Brent Lee (Auditor), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), Mrs. Maria VanNocker (secretary), and Juanita Scott (Edgewater Park Township Committeewoman).

MOTION was made by Mr. Aaronson and 2nd by Mr. Alexander to accept the July 13, 2022 Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.
Mr. Holley Abstained.

The motion needs to be fixed when leaving Executive Session.

MOTION was made by Mr. Ryder and 2nd by Mr. Aaronson to approve the July 13, 2022 Executive Session Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.
Mr. Holley Abstained.

The Board Member attendance needs to be changed.

Mr. Brent Lee Presented the 2021 Audit

RESOLUTION 2022-28 to accept the 2021 Audit

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to accept the 2021 Audit.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to accept the Executive Director's report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mrs. Hall would like a letter sent to the Orchard Park Apartment to have them clear the tree branches that are coming into the pump station.

Solicitor's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Holley to accept the Solicitor's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Ryder and 2nd by Mr. Aaronson to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.

RESOLUTION 2022-29 to approve Mobile Dredging and Video Pipe Services for the Sanitary Sewer Point Repair Project at a cost of \$32,250 (Woodlane Road).

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to approve Mobile Dredging and Video Pipe Services for the Sanitary Sewer Point Repair Project at a cost of \$32,250. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley and Mr. Ryder voted yes on roll call.

Old Business:

New Business:

RESOLUTION 2022-30 Edgewater Park Sewerage Authority Resolution to Amend Adopted Capital Budget.

MOTION was made by Mr. Aaronson and 2nd by Mr. Ryder to amend the adopted Capital Budget. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Correspondences:

Meeting open to the Public.

Committeewoman Juanita Scott asked what documents does Willingboro MUA supply the Sewerage Authority when raising rates.

Mrs. Atzert expressed that they only send the letter of a Public Hearing and what the rate increase is going to be. No calculations of how they come to that assessment.

Motion to close meeting to the public:

MOTION was made by Mr. Ryder and 2nd by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to close meeting to public.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Ryder to accept the EPSA's Bills & Vouchers. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Aaronson and 2nd by Mr. Ryder and approved by a voice vote of the Edgewater Park Sewerage Authority to go into Executive Session for legal and personnel matters not to exceed 30 minutes, at 8:02pm.

MOTION was made by Mr. Aaronson and 2nd by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to exit executive session at 8:24pm.

MOTION was made by Mr. Ryder and 2nd by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the August 11, 2022 meeting at 8:25pm.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Maria VanNocker". The signature is written in dark ink and is positioned above the printed name and title.

Maria VanNocker

Secretary

EXECUTIVE SESSION MINUTES 8/10/22

EDGEWATER PARK SEWERAGE AUTHORITY

1123 Cooper Street Edgewater Park, NJ 08010

Board members in attendance were Chairwoman- Judith Hall, Vice-Chairman-Phillip Aaronson, Lester Holley, John Alexander, Charles Ryder as well as Engineer William H. Kirchner, PE, Solicitor-James K. Grace and Michelle Atzert, Administrative Assistant

- Motion to go into executive session was properly moved and seconded, with unanimous agreement, to discuss legal/personnel matters related to the Licensed Operator and Executive Director positions and options available to the Authority.
- The Board was advised by the Authority Engineer and the Hiring Committee of a potential option to satisfy the Authority's need to address the Licensed Operator position by a company that possesses the requisite licensure, experience and expertise.
- The Board further discussed the potential advantages to entering into a short-term professional service agreement to provide the necessary work.
- There was unanimous agreement by the Board to ascertain if an agreement can be reached with acceptable terms by the Hiring Committee to the Board.
- The Board completed its discussion with a polling of opinions of all members.
- Motion to exit executive session and return to regular session was properly moved and seconded with unanimous agreement.

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
September 14, 2022

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00pm at the Edgewater Park Sewerage Authority.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

- 1. By posting written notice on the official bulletin board at the Municipal Building on February 7, 2022.**
- 2. By mailing written notice to the Burlington County Times and Courier Post on February 7, 2022.**
- 3. By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 7, 2022.**

Roll Call revealed the following Board members were present: Mr. John Alexander, Mrs. Judith Hall, Mr. Lester Holley, Mr. Phillip Aaronson, and Mr. Charles Ryder.

Also present were, Mr. Jim Grace (Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mr. Brent Lee (Auditor), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), Mrs. Maria VanNocker (secretary), Mr. Mark Lavenberg (Clearwater Environmental), and Juanita Scott (Edgewater Park Township Committeewoman).

MOTION was made by Mr. Aaronson and 2nd by Mr. Ryder to accept the July 13, 2022 Revised Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.
Mr. Holley Abstained.

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to approve the July 13, 2022 Revised Executive Session Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.
Mr. Holley Abstained.

MOTION was made by Mr. Holly and 2nd by Mr. Aaronson to accept the August 10, 2022 Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Aaronson and 2nd by Mr. Alexander to approve the August 10, 2022 Executive Session Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Brent Lee Introduced the 2023 Budget

MOTION was made by Mr. Aaronson and 2nd by Mr. Holley to accept the 2023 Edgewater Park Sewerage Authority Budget as presented by Mr. Brent Lee.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

RESOLUTION 2022-31

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to approve the Edgewater Park Sewerage Authority 2022-2023 Budget.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Holly and 2nd by Mr. Aaronson to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder, voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Holly to accept the Engineer's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Ryder, and Mr. Holly voted yes on roll call.

Mr. Kirchner made the Board aware of a sinkhole on Carl Ave. The Township thinks that it might be caused from a sewer line. Mr. Kirchner had the main Tv'd, but could only go about 14 feet. He did say that the main had been lined at some point, so it doesn't look like it could have been caused from the main. He said that the home lateral connecting to the main in that location could be broken and just be dumping into the ground. The township is going to investigate what the cause of the sink hole is, and if it is caused from the sewer main then the Authority would be responsible for reimbursing the township for the work.

Mr. Holley asked when the Woodlane Road project would be starting, and would it be done this year. Mr. Kirchner said that he's still waiting to hear, that no definitive date has been set.

Committeewoman Juanita Scott said that there was a completion date of October 31, 2022.

Old Business:

Mr. Kirchner introduced Mark Lavenberg.

Mr. Lavenberg spoke about his company Clearwater Environmental and the services it can provide to the EP Sewerage Authority.

MOTION was made by Mr. Ryder and 2nd by Mr. Alexander to close old business.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder, and Mr. Holly voted yes on roll call.

New Business:

Resolution 2022-32 Execution of the Agreement between the Edgewater Park Sewerage Authority and Clearwater Environmental.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to accept the agreement between the EPSA and Clearwater Environmental.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Ryder, and Mr. Holly voted yes on roll call.

Mr. Aaronson asked about the emergency service fee on when the clock starts for billing. Mr. Lavenberg said it would be from portal to portal.

Correspondences:

Mr. Holley asked if there was any information about the League of Municipalities. Michelle said that nothing new has come in, and Mr. Alexander said that he received an e-mail from them.

Meeting open to the Public.

Meeting closed the public:

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Bills & Vouchers. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

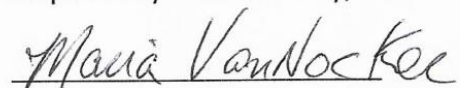
Mr. Ryder asked about the bill from Root 24 Inc. for emergency services when we have Municipal Maintenance. Michelle said that Municipal Maintenance couldn't get a vac truck over to the site and that there was a backup in the main, and since Root 24 was already on site at the Apartments, we had them do the work. Mr. Ryder asked if they charge more, and Michelle said they don't.

Mr. Alexander wanted to know what the bill for Intersoft Technologies Intl was for. Michelle told him that it's their software program that we are using for receivables and payables and that the bill is for their annual support and services.

Michelle mentioned that on the Bills and Vouchers that one of the voided checks #1605 was for a fence repair, and that she didn't have a company name, so she's holding the check until it all gets situated.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the September 14, 2022 meeting at 7:54pm.

Respectfully submitted by,



Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
October 12, 2022

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00pm at the Edgewater Park Sewerage Authority.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 7, 2022.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 7, 2022.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 7, 2022.**

Roll Call revealed the following Board members were present: Mr. John Alexander, Mrs. Judith Hall, Mr. Lester Holley, Mr. Phillip Aaronson, and Mr. Charles Ryder.

Also present were, Mr. Jim Grace (Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), Mrs. Maria VanNocker (secretary), Mr. Mark Lavenberg (Clearwater Environmental), and Juanita Scott (Edgewater Park Township Committeewoman).

MOTION was made by Mr. Holly and 2nd by Mr. Alexander to accept the September 14, 2022 Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

The date on the minutes needed to be changed from the 15th to the 14th.

RESOLUTION 2022-33 Adopt 2023 EPSA Budget

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to Adopt the Budget for the Fiscal Year December 1, 2022 to November 30, 2023.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Operator's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Holley to accept the Operator's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

When Mr. Lavenberg attended the last Willingboro MUA meeting he said that they were discussing putting in their own flow meter on their side of the highway to get the flows from Edgewater Park. He recommended a cell system for the EP Sewerage Authority to be put in to send the readings from the Route 130 meter pit to the office. He said it would be more costly than an antenna, but with the

benefit that the signals could be sent to Willingboro if they put a meter in their facility. He also suggested approaching WMUA about doing a shared cost as it would benefit both Authority's.

Mr. Lavenberg and Mr. Kirchner will talk to Willingboro MUA to see if they want to share costs with the EP Sewerage Authority on a cellular system so that reading can be sent directly to them as well as to the EP Sewerage Authority.

Mr. Kirchner recommended on having the lines cleaned that cross over to Willingboro quarterly to semiannually because they are 90 degree angles and can get clogged easily. It should be jetted from the Willingboro side to clear it.

Solicitor's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to accept the Solicitor's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder, voted yes on roll call.

Mr. Aaronson has agreed to be the liaison between the Edgewater Park Sewerage Authority and WMUA.

Engineer's Report received.

MOTION was made by Mr. Ryder and 2nd by Mr. Holly to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Ryder, and Mr. Holly voted yes on roll call.

Old Business:

Resolution 2022—34 approve Sale of the 2011 Chevy Silverado Pick-up to the Edgewater Park School Board.

Motion was made by Mr. Alexander and 2nd by Mr. Aaronson to make an offer to the Edgewater Park School Board to sell the 2011 Chevy Silverado Pick-up Truck for \$15,000.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.

Mr. Holley abstained.

Michelle took the truck to Barlow Cheverly to have the airbag fixed from a recall. The truck was also service with an oil change at that time. She got an appraisal from them on the truck and if they were to buy it they would give us \$9,500 and that we could add a couple of thousand if we sell it privately. She also got the Blue Book value for the truck and it was between \$13,000 and \$15,000 depending on the condition. The truck only has \$22,000 miles and is in great condition.

The EP Sewerage Authority Board gave Michelle Atzert the authority, if needed, to negotiate with the EP School Board to sell the truck, but not to go lower than \$12,000.

New Business:

Esther Tolliver owner of C-4 & C-5 Jefferson Square, which was involved in yesterday's fire, would like her sewer halted until repairs are done. C-6 Jefferson Square is where the fire started.

The Board agreed to not take any action. The Edgewater Park Sewerage Authority's policy is not to turn off any sewer service unless their lateral is being capped.

The Board expressed their sincere apologies for her situation with the fire.

Correspondences:

Mr. Ryder submitted a picture of 464 S. Arthur Dr. which had sewer repairs. He wanted to point out that this address wasn't the property that had the sinkhole in the street. The sinkhole was at 203 Carl Ave. which was repaired by the homeowner and inspected by Mr. Lavenberg.

Meeting open to the Public.

Meeting closed the public:

MOTION was made by Mr. Holly and 2nd by Mr. Aaronson to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

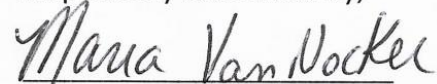
Michelle express how there was a significant amount of money in the Operating account and that she would like to transfer \$50,000 to the money market account. After the EPSA Board Members made sure that there was enough money to cover cost that haven't been billed yet, they agreed to have Michelle make the transfer.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the October 12, 2022 meeting at 8:12pm.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Maria VanNocker". The signature is written in dark ink and is positioned above the printed name and title.

Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
November 9, 2022

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00pm at the Edgewater Park Sewerage Authority.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

- 1. By posting written notice on the official bulletin board at the Municipal Building on February 7, 2022.**
- 2. By mailing written notice to the Burlington County Times and Courier Post on February 7, 2022.**
- 3. By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 7, 2022.**

Roll Call revealed the following Board members were present: Mr. John Alexander, Mrs. Judith Hall, Mr. Lester Holley, Mr. Phillip Aaronson, and Mr. Charles Ryder.

Also present were, Mr. Jim Grace (Solicitor), Mrs. Jennifer Harris (Engineer, ERI), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), Mrs. Maria VanNocker (secretary), and Mr. Mark Lavenberg (Clearwater Environmental).

MOTION was made by Mr. Holly and 2nd by Mr. Aaronson to accept the October 12, 2022 Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Operator's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Alexander to accept the Operator's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Aaronson would like Mr. Lavenberg to get quotes for what it would cost to have an Antenna installed for the flow meter.

It was recommended to have the lines jetted at Route 130 meter before it's calibrated. Ms. Harris will get 2 quotes to jet the lines.

Resolution 2022-35 Approval of Jetting the main at Route 130 going into Willingboro up to \$2,000.00 and calibration of the Meter at \$1,280.00

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to get the main jetted not to exceed \$2,000 and to have the Route 130 Meter calibrated at a cost of \$1280.00

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Ryder and 2nd by Mr. Holley to accept the Solicitor's Report.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder, voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to accept the Engineer's Report.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Ryder, and Mr. Holly voted yes on roll call.

Ms. Harris expressed how the sewer map needed to be updated and how they found a manhole on Woodlane Road that wasn't on the map. They have been updating all the new development as it comes in.

Mrs. Hall thanked ERI for volunteering their time and supplying the materials and plants to install the rain garden at Roosevelt Park.

Old Business:

Edgewater Park School is buying the 2011 Chevy Silverado Pick-up Truck for \$15,000. The School Board will send a check on November 23, 2022.

New Business:

Mrs. Atzert and Mrs. VanNocker would like to see if we could approach the Township about going into a shared service with the Edmunds Local Government Utilities Software for sewer.

The Board was fine with Mrs. Atzert exploring the costs of Edmunds and approaching Mr. Pullion to see if it would be possible to go into a shared service with the Edmunds Utility Program.

Correspondences:

Letter: Willingboro Municipal Utilities Authority- Notice of Rate Hearing for 2023 Rates November 30, 2022.

Letter: WMUA next Regular Meeting is November 9, 2022

Mrs. Hall would like Mr. Conard to be removed from correspondences coming from WMUA.
Mrs. Atzert said that they have been notified.

Meeting open to the Public.

Meeting closed the public:

Due to problems with the utility program Mrs. Atzert was unable to print a financial statement.

MOTION was made by Mr. Holley and 2nd by Mr. Aaronson to accept the revised version of EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Ryder and 2nd by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the November 9, 2022 meeting at 8:08pm.

Respectfully submitted by,

Maria VanNocker

Maria VanNocker

Secretary