

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
December 9, 2020

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:15 pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

- 1. By posting written notice on the official bulletin board at the Municipal Building on February 6, 2020.**
- 2. By mailing written notice to the Burlington County Times and Courier Post on February 6, 2020.**
- 3. By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 6, 2020**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. John Alexander, Kevin Johnson, and Mr. Lester Holley.

Also present were, Mr. Jim Grace (Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (EPSA Executive Director), Deputy Mayor Lauren DiFilippo, Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to accept the November 14, 2020 Regular Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Johnson and 2nd by Mr. Aaronson to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

George will contact Administrator Tom Pullion to see what information they have on Hoover Plaza.

Bill Kirchner will write a letter to Hoover Plaza in regards to the units that were disconnected from sewer.

Solicitor's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Building Lease is up in May. John Alexander will get prices for other places to rent.

Engineer's Report received.

MOTION was made by Mr. Holley and 2nd by Mr. Johnson to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Bill and George will discuss a yearly budget amount for future sewer main improvements and maintenance.

Old Business:

New Business:

Advertisement for RFQ's were published in the Courier Post and Burlington County Times on December 8th & 9th.

RFQ/RFP's are due back January 12, 2021 by 12:00pm.

Lester and John have volunteered to open the RFQ/RFP packets.

Correspondences:

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mr. Johnson and 2nd by Mr. Holley to accept the EPSA's Treasurer's Financial Statement.

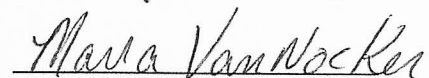
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Johnson and 2nd by Mr. Alexander, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the December 9, 2020 meeting at 8:05pm.

Respectfully submitted by,



Maria VanNocker
Secretary

EXECUTIVE SESSION MINUTES 1/13/21

EDGEWATER PARK SEWERAGE AUTHORITY

1123 Cooper Street Edgewater Park, NJ 08010

Board members in attendance were Chairwoman- Judith Hall, Vice-Chairman-Philp Aaronson, Lester Holley, John Alexander and Kevin Johnson as well as Solicitor-James K. Grace

- Motion to go into executive session was properly moved and seconded, with unanimous agreement, to discuss issues surrounding the current lease, an extension of same and alternative options as it pertains to future agreements.
- Chairwoman advised the Board that she had conducted research relative to the potential prospect of relocation to a new site that would provide more permanency and autonomy, however this would not be an immediate solution as there exists obstacles and formalities that would need to be addressed before being able to consider this option to be viable.
- The Board completed its discussion with a polling of opinions of all members.
- Motion to exit executive session and return to regular session with intent to take action was properly moved and seconded with unanimous agreement.

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
January 13, 2021

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00 pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 6, 2020.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 6, 2020.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 6, 2020**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Kevin Johnson, and Mr. Lester Holley.

Mr. John Alexander was present at 7:12pm

Also present were, Mr. Jim Grace (Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (EPSA Executive Director), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), Mr. Chuck Ryder, and Mr. Ed Kneucker (N. Garden Blvd).

MOTION was made by Mr. Holley and 2nd by Mr. Johnson to accept the December 9, 2020 Regular Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, and Mr. Holley voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Johnson to accept the Executive Director's report.

Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Mr. Alexander Abstained.

Solicitor's Report received.

MOTION was made by Mr. Holley and 2nd by Mr. Johnson to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Holley and 2nd by Mr. Johnson to accept the Engineer's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to authorize \$35,000 a year for 3 years for repairs.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Old Business:

New Business:

Correspondences:

Meeting opened to the public:

Mr. Ed Kneucker explained how residents on N. Garden are having sewer problems due to the apartments and if anything is going to be done to fix it? Mr. Grace replied that the apartments should be cited by code officials.

George and Kevin will go to apartment office to meet with manager.

Meeting closed to the public:

MOTION was made by Mr. Johnson and 2nd by Mr. Alexander to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to accept the EPSA's Bills & Vouchers. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Resolution 2021-1 to enter Executive Session

MOTION was made by Mr. Holley and 2nd By Mr. Alexander to accept Resolution 2021-1.

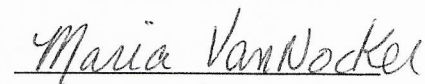
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Johnson and 2nd by Mr. Alexander to leave Executive Session.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Johnson and 2nd by Mr. Alexander, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the January 13, 2021 meeting at 8:00pm.

Respectfully submitted by,



Maria VanNocker

Secretary

**EDGEWATER PARK SEWERAGE AUTHORITY
REORGANIZATION MEETING MINUTES
February 3, 2021**

The Reorganization Meeting of The Edgewater Park Sewerage Authority was called to order by Mrs. Michelle Atzert, Administrative Assistant/Treasurer at 6:30 pm at The Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. By posting written notice on the Official Bulletin Board at the Township Municipal Building on February 6, 2020
2. By e-mailing written notice to the Burlington County Times and the Courier Post on February 6, 2020.
3. By emailing written notice with the Clerk of the Township of Edgewater Park on February 6, 2020.

SWEARING IN OF MR. CHARLES RYDER FOR THE APPOINTMENT TO THE SEWER AUTHORITY FOR A FIVE YEAR TERM: With the Oath administered by Mr. James Grace. The original affidavit is on file at the Authority.

Roll call revealed the following Authority board members present: Mr. John Alexander, Mr. Phillip Aaronson, Mrs. Judith Hall, Mr. Lester Holley, and Mr. Charles Ryder.

Also present were: Mr. George Conard (EPSA Executive Director), Mr. James Grace (The Law Offices of James K Grace, Esquire), Mr. Bill Kirchner (ERI), Mr. Brent Lee (Auditor), Mr. Tim Irons (T.C. Irons Agency) Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), and Edgewater Park Township Committee Member Juanita Scott.

APPOINTMENT OF A CHAIRPERSON FOR THE YEAR 2021:

Nominations- Mrs. Judy Hall was nominated by Mr. Aaronson

Mr. Aaronson made the motion and 2nd by Mr. Holley.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion to appoint Mrs. Hall as Chairwoman was approved.

CHAIRPERSON OPENS NOMINATIONS FOR AN APPOINTMENT FOR VICE-CHAIRPERSON FOR THE YEAR 2021:

Nominations- Mr. Phillip Aaronson was nominated by Mrs. Hall.

Mrs. Hall made the motion and 2nd by Mr. Ryder.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Motion to appoint Mr. Aaronson as Vice-Chairman was approved.

RESOLUTION 2020-02 DESIGNATING DATES OF MEETINGS FOR 2021:

BE IT FURTHER RESOLVED, that the Meeting dates be set for the year and that the Reorganization Meeting be scheduled for February 2, 2022 at 6:30 PM.

Motion: Mr. Alexander made the motion and 2nd by Mr. Holley to approve the monthly meeting dates for the year 2021.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call. Motion was approved.

RESOLUTION 2020-03 DESIGNATING THE OFFICIAL NEWSPAPER OF THE AUTHORITY FOR PUBLICATION OF NOTICES WHERE REQUIRED BY LAW:

Nominations: Burlington County Times and Courier Post were nominated by Mr. Holley.

Motion: Mr. Holley made the motion and 2nd by Mr. Ryder to approve the Burlington County Times and the Courier Post as the Official Newspapers for the Authority.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call. Motion was approved.

RESOLUTION 2020-04 DESIGNATING MAIN DEPOSITORY, IDLE FUNDS AND ESCROW ACCOUNTS FOR THE YEAR 2021:

MAIN DEPOSITORY & IDLE FUNDS: WSFS

ESCROW ACCOUNTS: WSFS Bank

Motion: Mrs. Holley made the motion and 2nd by Mr. Aaronson to designate WSFS Bank as the Depository and Idle Funds Bank, and WSFS Bank for the Escrow Accounts for the year 2021.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call. Motion was approved.

RESOLUTION 2020-05 APPOINTMENT OF AUDITOR FOR 2021:

Nominations- Mr. Holley nominated Brent W. Lee & Co, LLC.

Mr. Holley made the motion and 2nd by Mr. Alexander to appoint Brent W. Lee & Co, LLC as Auditor for the year 2021.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call. Motion to appoint Brent W. Lee & Co, LLC was approved.

RESOLUTION 2020-06 APPOINTMENT OF A SOLICITOR FOR 2021:

Nominations- Mr. Aaronson nominated The Law Offices of James K Grace, Esquire.

Mr. Aaronson made the motion and 2nd by Mr. Holley to appoint The Law Offices of James K Grace Esquire as Solicitor for the year 2021.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call. Motion to appoint The Law Offices of James K Grace Esquire was approved.

RESOLUTION 2020-07 APPOINTMENT OF ENGINEER FOR 2021:

Nominations- Mr. Holley nominated Environmental Resolution, Inc.

Mr. Holley made the motion and 2nd by Mr. Alexander to appoint Environmental Resolutions, Inc. as Engineer for the year 2021.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.
Motion to appoint Environmental Resolutions, Inc. was approved.

RESOLUTIONS 2020-08 APPOINTMENT OF AN INSURANCE BROKER FOR 2021:

Nominations- Mr. Aaronson nominated Haines & Haines / T.C. Irons as Insurance Broker.
Mr. Aaronson made the motion and 2nd by Mr. Holley to appoint Haines & Haines / T.C. Irons as Insurance Broker for the year 2021.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.
Motion to appoint Haines & Haines / T.C. Irons was approved.

RESOLUTION 2020-9 APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER FOR 2021:

Purpose of ensuring all those individuals and corporations who have contracts with the Edgewater Park Sewerage Authority comply with all Equal Opportunity rules and regulations.

Nominations- Mr. Holley nominated Michelle Atzert

Mr. Holley made the motion and 2nd by Mr. Ryder to appoint Mrs. Atzert as Public Agency Compliance Officer for the year 2021.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.
Motion to appoint Mrs. Atzert was approved.

RESOLUTION 2020-10 GRANTING THE CHAIRPERSON OF THE AUTHORITY AND THE EXECUTIVE DIRECTOR TO EXECUTE NJDEP AND EPA APPLICATIONS FOR 2021:

Mr. Holley made the motion and 2nd by Mr. Alexander to grant the Executive Director & Chairperson of the Edgewater Park Sewerage Authority the authority to execute NJDEP and EPA applications for the year 2021.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.
Motions to appoint Executive Director, Mr. Conard Sr. & Chairwoman, Mrs. Hall was approved.

RESOLUTION 2020-11 AUTHORIZING THE AUTHORITY TO PURCHASE UNDER THE STATE CONTRACT FOR 2021:

Mr. Alexander made the motion and 2nd by Mr. Holley to authorize the Edgewater Park Sewerage Authority to purchase under the state contract for the year 2021.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.
Motion to authorize Edgewater Park Sewerage Authority to purchase under the state contract was approved.

RESOLUTION 2020-12 APPOINTMENT OF A BOARD SECRETARY FOR 2021:

Nominations- Mr. Holley nominated Mr. Aaronson as Board Secretary.

Mr. Holley made the motion and 2nd by Mrs. Hall to appoint Mr. Aaronson as Board Secretary for the year 2021.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.
Motion to appoint Mr. Aaronson as Board Secretary was approved.

RESOLUTION 2020-13 APPOINTMENT OF A TREASURER FOR 2021:

Nominations- Mr. Holley nominated Mrs. Atzert as Treasurer.

Mr. Holley made the motion and 2nd by Mr. Alexander to appoint Mrs. Atzert as Treasurer for the year 2021.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call. Motion to appoint Mrs. Atzert as Treasurer was approved.

MOTION TO ADJOURN 2021 REORGANIZATION MEETING:

Mr. Holley made the motion and 2nd by Mr. Alexander to adjourn the February 3, 2021 Re-Org Meeting at 6:50 pm.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yea on roll call.

Respectfully submitted by,

Maria VanNocker

Maria VanNocker, Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
February 3, 2021

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 6:55 pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 6, 2020.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 6, 2020.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 6, 2020**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. John Alexander, Mr. Charles Ryder and Mr. Lester Holley.

Also present were, Mr. Jim Grace (Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (EPSA Executive Director), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer) and Edgewater Park Township Committee Member Juanita Scott.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the January 13, 2021 Regular Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Ryder, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the January 13, 2021 Executive Session Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, and Mr. Holley voted yes on roll call.

Mr. Ryder Abstained.

Executive Director/Operator's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the Executive Director's report.

Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder and Mr. Holley voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Old Business:

New Business:

Mr. Alexander inquired if anyone new of a cemetery going in next to Monument Cemetery, and if there was any sewer easements that may run through that property.

Correspondences:

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Bills & Vouchers. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the February 3, 2021 meeting at 7:18 pm.

Respectfully submitted by,



Maria VanNocker
Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
March 10, 2021

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00 pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 8, 2021.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 8, 2021.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 8, 2021.**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. John Alexander, Mr. Charles Ryder and Mr. Lester Holley.

Also present were, Mr. Jim Grace (Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (EPSA Executive Director), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer) and Edgewater Park Township Committee Member Juanita Scott.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the February 3, 2021 Re-Org Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Ryder, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to accept the February 3, 2021 Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Ryder, and Mr. Holley voted yes on roll call.

Resolution 2021-14 Authorizing Hoover Plaza to discharge from an oil water separator to Authority sewer lines.

MOTION was made Mr. Holley and 2nd by Mr. Alexander to allow Hoover to discharge from an oil and water separator into the sewer system.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Resolution 2021-15 Authorizing the salary increase of Administrative Staff.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to approve a 3% salary increase retroactive April 1, 2020 and 3% increase for the year 2021.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Executive Director's report. Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder and Mr. Holley voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Solicitor's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Ryder to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Old Business:

New Business:

Correspondences:

EP Sewerage Authority Phone and Email Directory

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Ryder, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the March 10, 2021 meeting at 7:35 pm.

Respectfully submitted by,



Maria VanNocker
Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
April 14, 2021

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:03 pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 8, 2021.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 8, 2021.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 8, 2021.**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. John Alexander, Mr. Charles Ryder, and Mr. Lester Holley.

Also present were, Mr. Jim Grace (Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer) and Edgewater Park Township Committee Member Juanita Scott.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the March 10, 2021 Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Ryder, and Mr. Holley voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Ryder and 2nd by Mr. Holley to accept the Executive Director's report. Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Solicitor's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Grace will go over lease agreement with Landlord.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Resolution 2021 – 16 Extend contract for 1 year with Municipal Maintenance Co. for Operations, Maintenance, and Emergency Sewer Cleaning Services.

Motion was made by Mr. Alexander and 2nd by Mr. Aaronson to extend Municipal Maintenance Co. Contract for 1 year.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Resolution 2021 – 17 Awards Mobile Dredging & Video Pipe Services the Sanitary Sewer Root Treatment & Point Repair Contract for \$20787.80.

Motion was made by Mr. Holley and 2nd by Mr. Ryder to award Mobile Dredging & Video Pipe Services the Sanitary Sewer Root Treatment & Point Repair Contract.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Old Business:

New Business:

Financial Disclosure Forms should have been received by email and are due April 30, 2021.

*Financial Disclosure due date was extended to May 31, 2021

Correspondences:

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Aaronson and 2nd by Mr. Ryder to accept the EPSA's Bills & Vouchers. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the April 14, 2021 meeting at 7:40 pm.

Respectfully submitted by,



Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
May 12, 2021

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:02 pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 8, 2021.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 8, 2021.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 8, 2021.**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. John Alexander, Mr. Charles Ryder, and Mr. Lester Holley.

Also present were, Mr. George Conard (Executive Director), Mr. Jim Grace (Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer) and Edgewater Park Township Committee Member Juanita Scott.

MOTION was made by Mr. Aaronson and 2nd by Mr. Ryder to accept the April 14, 2021 Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Ryder, and Mr. Holley voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to accept the Executive Director's report. Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to accept the Solicitor's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Ryder and 2nd by Mr. Alexander to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Kirchner and Mr. Grace will work on the Master Plan for future development.

Old Business:

Financial Disclosure Forms are due May 31, 2021

New Business:

Resolution 2021 – 18 Lease Renewal for 3 years.

Motion was made by Mr. Alexander and 2nd by Mr. Holley to execute the renewal of the Lease for a 3 year term.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

New Jersey State League of Municipalities Conference is November 16-18, 2021
Hotel Reservation open June 1, 2021.

Correspondences:

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Ryder to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Ryder and 2nd by Mr. Holley and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the May 12, 2021 meeting at 7:28 pm.

Respectfully submitted by,



Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
JUNE 9, 2021

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00 pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 8, 2021.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 8, 2021.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 8, 2021.**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. John Alexander, Mr. Charles Ryder, and Mr. Lester Holley.

Also present were, Mr. George Conard (Executive Director), Mr. Jim Grace (Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mr. Thomas Allman (Exeter Mount Holly, LLC), Mr. Thomas Bechard (Mohawk Land Development Consultants, LLC,) Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer) and Edgewater Park Township Committee Member Juanita Scott.

MOTION was made by Mr. Holley and 2nd by Mr. Ryder to accept the May 12, 2021 Meeting Minutes. Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Ryder, and Mr. Holley voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Ryder and 2nd by Mr. Alexander to accept the Executive Director's report. Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Ryder, and Mr. Holley voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to accept the Solicitor's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Resolution 2021-19 Accept Bids for Gravity Sewer Extension

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept bids for the Gravity Sewer Extension.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Old Business:

New Business:

Tom Bechard from Mohawk Land Development Consultants, LLC, presented application for the Exeter Mount Holly, LLC Warehouse on the former Cramps site.

Resolution 2021-20 Approve to Build Warehouse by Exeter Mount Holly, LLC.

Motion was made by Mr. Holley and 2nd by Mr. Alexander to approve Exeter Mount Holly, LLC Warehouse application.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Correspondences:

Burlington County 2019 State Funded Overlay Program Contract #2
Coopertown- Delance Road (C.R. 624), Edgewater Park Township

Meeting opened to the public:

Meeting closed to the public:

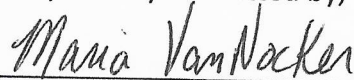
MOTION was made by Mr. Holley and 2nd by Mr. Ryder to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Ryder and 2nd by Mr. Alexander to accept the EPSA's Bills & Vouchers.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Ryder and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the June 9, 2021 meeting at 7:49 pm.

Respectfully submitted by,



Maria VanNocker
Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
July 14, 2021

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00 pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 8, 2021.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 8, 2021.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 8, 2021.**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. John Alexander, and Mr. Charles Ryder.
Mr. Lester Holley was absent.

Also present were, Mr. George Conard (Executive Director), Mr. Jim Grace (Solicitor), Mr. Bill Kirchner (Engineer, ERI), Brent Lee (Auditor), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer) and Edgewater Park Township Committee Member Juanita Scott.

MOTION was made by Mr. Aaronson and 2nd by Mr. Ryder to accept the June 9, 2021 Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, and Mr. Ryder voted yes on roll call.

2020 Audit Presentation

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to accept the Audit that was presented by Mr. Brent Lee.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, and Mr. Ryder voted yes on roll call.

Resolution 2021-21 Adopt 2020 Audit

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to accept the 2020 Audit.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, and Mr. Ryder voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Ryder to accept the Executive Director's report.

Mr. Aaronson, Mrs. Hall, Mr. Alexander, and Mr. Ryder voted yes on roll call.

On August 3, 2021 all approved old documents are to be shredded.

Solicitor's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Ryder to accept the Solicitor's Report.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to accept the Engineer's Report.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.

Resolution 2021-22 Change Order #1 Sanitary Sewer Root Treatment and Point Repair Contract.

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to accept to Change Order #1 to have TV work on Cottage Ave in the amount of \$3,829.25.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.

Old Business:

New Business:

Correspondences:

Meeting opened to the public:

Meeting closed to the public:

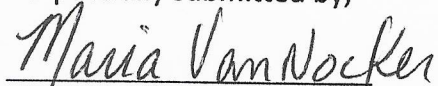
MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to accept the EPSA's Bills & Vouchers.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Aaronson and 2nd by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the July 14, 2021 meeting at 7:50 pm.

Respectfully submitted by,



Maria VanNocker
Secretary

**EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
August 11, 2021**

The regular meeting of The Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

- 1. By posting written notice on the official bulletin board at the Edgewater Park Sewerage Authority on February 8, 2021.**
- 2. By emailing written notice to the Burlington County Times and Courier Post on February 8, 2021.**
- 3. By emailing written notice to the Clerk of the Township of Edgewater Park on February 8, 2021.**

Roll Call revealed the following board members were present: Mr. John Alexander, Mr. Phillip Aaronson, Mrs. Judith Hall, Mr. Lester Holley and Mr. Charles Ryder.

Also present were, Mr. George Conard (EPSA Executive Director), Mr. James Grace (Solicitor), Mr. Bill Kirchner (Engineer-ERI), Mr. Juanita Scott (Edgewater Park Township Committee Member).

MOTION was made by Mr. Ryder and 2nd by Mr. Alexander to accept the July 14, 2021 Regular Meeting Minutes

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Ryder voted yes on roll call. Mr. Holley abstained.

Executive Director/Operator's Report received.

MOTION was made by Mr. Holley and 2nd by Mr. Ryder to accept the Executive Director's report except for item #3 regarding the contract renewal.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley and Mr. Ryder voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to accept the Solicitor's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley and Mr. Ryder voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Engineer's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley and Mr. Ryder voted yes on roll call.

Old Business:

The Authority members agreed to keep the monthly meetings via Zoom until further notice for the safety of everyone due to the new virus.

New Business:

None

Correspondence:

None

Meeting opened to the public:

Ms. Juanita Scott, Edgewater Park Township Committee Member and Liaison to the EPSA thanked the EPSA office for sending her the meeting documents including the professional's reports to help her follow along in the meeting.

Meeting closed to the public:

MOTION was made by Mr. Ryder and 2nd by Mr. Aaronson to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Ryder and 2nd by Mr. Holley to accept the Bills and Vouchers. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Ryder and 2nd by Mr. Holley to enter into Executive Session to discuss a personnel matter.

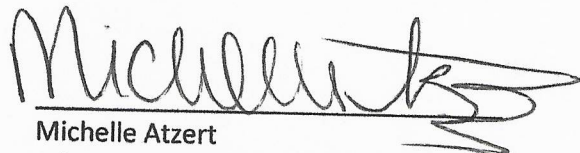
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley and Mr. Ryder voted yes.

Returned to the Public Meeting at 7:45 pm.

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to extend to Mr. George Conard, EPSA Executive Director, a onetime bonus this year in the amount of \$1,000.00 at the renewal of his contract effective 9/1/21 along with a 3% salary increase.

MOTION was made by Mr. Holley and 2nd by Mr. Ryder and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the August 11, 2021 meeting at 8:00 pm.

Respectfully submitted by,

A handwritten signature in black ink, appearing to read "Michelle Atzert", with a stylized flourish at the end.

Michelle Atzert
Administrative Assistant/Treasurer

EXECUTIVE SESSION MINUTES 8/11/21

EDGEWATER PARK SEWERAGE AUTHORITY

1123 Cooper Street Edgewater Park, NJ 08010

Board members in attendance were Chairwoman- Judith Hall, Vice-Chairman-Philp Aaronson, Lester Holley, John Alexander, Charles Ryder as well as Solicitor-James K. Grace

- Motion to go into executive session was properly moved and seconded, with unanimous agreement, to discuss legal/personnel matters specifically a request, by the consultant to amend the consulting agreement to allow for a 4% increase for the coming year due to additional work completed by consultant.
- The Chairwoman and the Board indicated that they have been very pleased with the performance of the consultant and that that they do agree that additional work had been completed and a discussion of the proper manner to address the request ensued.
- There was discussion by the Board that an increase would alter the agreement, but a bonus may be an option to consider so as not to alter the agreement but to compensate the consultant for the additional work and to show appreciation.
- There was unanimous agreement, given the totality of circumstances, that there was a desire to compensate the consultant for the additional work but to not alter the agreement.
- The Board completed its discussion with a polling of opinions of all members.
- Motion to exit executive session and return to regular session with intent to take action was properly moved and seconded with unanimous agreement.

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
September 8, 2021

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00 pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 8, 2021.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 8, 2021.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 8, 2021.**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. John Alexander, Mr. Charles Ryder, and Mr. Lester Holley.

Also present were, Mr. George Conard (Executive Director), Mr. Jim Grace (Solicitor), Mr. Bill Kirchner (Engineer, ERI), Brent Lee (Auditor), Mr. Brent Lee (Auditor), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer) and Edgewater Park Township Committee Member Juanita Scott.

MOTION was made by Mr. Holley and 2nd by Mr. Ryder to accept the August 11, 2021 Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the August 11, 2021 Executive Session Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

2022 Fiscal Year Budget Presentation

MOTION was made by Mr. Holley and 2nd by Mr. Ryder to accept the Budget that was presented by Mr. Brent Lee.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Resolution 2021-23 Introduction of the 2022 Fiscal Year Budget

MOTION was made by Mr. Aaronson and 2nd by Mr. Alexander to accept the introduction of the 2022 fiscal year Budget.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to accept the Executive Director's report.
Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Holley, and Mr. Ryder voted yes on roll call.

The Board would like a claim filed for the generator at Pump Station #6. The generator sustained damage during the storm on July 13, 2021.

Solicitor's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Alexander to accept the Solicitor's Report.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to have Mr. Grace to review and develop policy changes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to accept the Engineer's Report.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Bids have been extended for the Roosevelt Park Improvement Project.

Old Business:

New Business:

Correspondences:

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mr. Aaronson and 2nd by Mr. Ryder to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Aaronson and 2nd by Mr. Holley to accept the EPSA's Bills & Vouchers.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Ryder and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the September 8, 2021 meeting at 7:59 pm.

Respectfully submitted by,

Maria VanNocker

Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES

September 8, 2021

****Revised****

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00 pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 8, 2021.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 8, 2021.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 8, 2021.**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. John Alexander, Mr. Charles Ryder, and Mr. Lester Holley.

Also present were, Mr. George Conard (Executive Director), Mr. Jim Grace (Solicitor), Mr. Bill Kirchner (Engineer, ERI), Brent Lee (Auditor), Mr. Brent Lee (Auditor), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer) and Edgewater Park Township Committee Member Juanita Scott.

MOTION was made by Mr. Holley and 2nd by Mr. Ryder to accept the August 11, 2021 Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the August 11, 2021 Executive Session Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

2022 Fiscal Year Budget Presentation

MOTION was made by Mr. Holley and 2nd by Mr. Ryder to accept the Budget that was presented by Mr. Brent Lee.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Resolution 2021-23 Introduction of the 2022 Fiscal Year Budget

MOTION was made by Mr. Aaronson and 2nd by Mr. Alexander to accept the introduction of the 2022 fiscal year Budget.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to accept the Executive Director's report. Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Holley, and Mr. Ryder voted yes on roll call.

The Board would like a claim filed for the generator at Pump Station #6. The generator sustained damage during the storm on July 13, 2021.

Mr. Conard received a quote from Municipal Maintenance of \$55,610.00 to replace the generator at Pump Station #6. With the approval of the Board, the generator has been ordered.

Solicitor's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Alexander to accept the Solicitor's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to have Mr. Grace to review and develop policy changes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Bids have been extended for the Roosevelt Park Improvement Project.

Old Business:

New Business:

Correspondences:

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mr. Aaronson and 2nd by Mr. Ryder to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Aaronson and 2nd by Mr. Holley to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Ryder and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the September 8, 2021 meeting at 7:59 pm.

Respectfully submitted by,

Maria VanNocker

Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
October 13, 2021

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00 pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 8, 2021.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 8, 2021.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 8, 2021.**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. John Alexander, Mr. Charles Ryder, and Mr. Lester Holley.

Also present were, Mr. Jim Grace (Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer) and Edgewater Park Township Committee Member Juanita Scott.

MOTION was made by Mr. Holley and 2nd by Mr. Ryder to accept the September 8, 2021 Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

The September 8, 2021 Meeting Minutes are to be revised to include the purchase for a generator at Pump Station #6 in the amount of \$55,610.23.

Resolution 2022-24 Adopt 2022 Fiscal Year Budget

MOTION was made by Mr. Holley and 2nd by Mr. Aaronson to adopt the 2022 Fiscal year Budget. Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Holley, and Mr. Ryder voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Executive Director's report. Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Holley, and Mr. Ryder voted yes on roll call.

The on-site damage report from Stricke Check for the Insurance claim at Pump Station #6 will be emailed to the Edgewater Park Sewerage Authority's Board Members for review.

The Edgewater Park Sewerage Authority received a settlement check in the amount of \$2,464.09 from Selective Insurance for the generator claim at Pump Station #6.

Solicitor's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to accept the Solicitor's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Grace has provided the Board with a draft of the Authority's Rules and Regulations for review.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Kirchner recommended that Coastline Construction LLC be awarded the Roosevelt Park Sewer Extension contract for \$432,550.00.

Resolution 2021-25 Rejection of bids received on September 21, 2021 for the Roosevelt Park Sewer Extension Project.

MOTION was made by Mr. Aaronson and 2nd by Mr. Holley to reject the bids for the September 21, 2021 Roosevelt Park Sewer Extension Project for exceeding the Engineers estimate. Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Holley, and Mr. Ryder voted yes on roll call.

Resolution 2021-26 to award Coastline Construction LLC the base and alternate bid for the Roosevelt Park Sewer Extension Project in the amount of \$432,550.00.

MOTION was made by Mr. Holley and 2nd by Mr. Aaronson to award Coastline Construction LLC the base and alternate bid for the Roosevelt Park Sewer Extension Project. This award is subject to review and approval of the bid by the Solicitor and availability of funding. Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Holley, and Mr. Ryder voted yes on roll call.

Resolution 2021-27 to approve Change Order #2 Sanitary Sewer Root Treatment and Point Repair Contract.

MOTION was made by Holley and 2nd by Mr. Ryder to approve Change Order #2 Sanitary Sewer Root Treatment and Point Repair Contract for a net increase of \$25 for mobile dredging. The new contract amount is \$24,592.05.

Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Holley, and Mr. Ryder voted yes on roll call.

Old Business:

New Business:

Correspondences:

Meeting opened to the public:

Mr. Holley asked Michelle if any information has come in from the New Jersey State League of Municipalities Conference on November 16-18, 2021. Michelle had not received anything yet. Committee Member Juanita Scott mentioned that she had just received an e-mail from them and that we should check our e-mail.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to accept the EPSA's Bills & Vouchers. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Alexander inquired about the payment made to Stericycle Inc (Shred It). They were paid for services to shred documents prior to 2014 that have been approved by the State.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the October 13, 2021 meeting at 7:56pm.

Respectfully submitted by,



Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
November 10, 2021

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:05 pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 8, 2021.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 8, 2021.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 8, 2021.**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. John Alexander, Mr. Charles Ryder, and Mr. Lester Holley.

Also present were, Mr. Jim Grace (Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (Executive Director), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer) and Edgewater Park Township Committee Member Juanita Scott.

MOTION was made by Mr. Ryder and 2nd by Mr. Holley to accept the September 8, 2021 Revised Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Ryder to accept the October 13, 2021 Meeting Minutes.

Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Holley, and Mr. Ryder voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Holley and 2nd by Mr. Aaronson to accept the Executive Director's report. Mr. Aaronson, Mrs. Hall, Mr. Alexander, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Holley asked when the Generator for Pump Station #6 is going to be in. Mr. Conard said we should receive it in about a week.

Mr. Conard asked for Mr. Grace to write a letter to the three owners of the private pump stations asking them for emergency names and numbers and the contact information for their license operators.

Solicitor's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the Solicitor's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Grace Introduced to the Board the new and updated version of the Rules and Regulations for the Edgewater Park Sewerage Authority.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Introduction of the New and Updated Rules and Regulations for the Edgewater Park Sewerage Authority. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Holly and 2nd by Mr. Ryder to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mr. Kirchner will make changes in his report in bold moving forward.

Old Business:

New Business:

Mr. Grace and Mr. Aaronson have not been able to get into any of Willingboro's MUA public Meetings. Michelle has contacted Willingboro and they don't know why they haven't been able to connect. Mr. Grace made an OPRA request to Willingboro and filed an official complaint.

Willingboro is having a Rate Increase Hearing on November 30, 2021. Mr. Holley asked Mr. Grace to send a letter to Willingboro asking for an official letter if and when any rate increases will occur. Mrs. Hall asked Mrs. Atzert to ask Mr. Lee if the Sewerage Authority needed to increase their rates. He said that there was enough money in the reserve for this year, but if Willingboro keeps raising their rates then the EP Sewerage Authority will have to raise their rates.

Mrs. Atzert talked to Mr. Lee about calculating a new Connection Fee. Mr. Lee asked for Mr. Kirchner to calculate the EDU's on the 2021 contributory capital.

With the proposed Wiemann Field project, Mrs. Hall asked Mr. Kirchner if they were connected to sewer and if not can they be. Mr. Kirchner said they were working on seeing if they can be connected.

Mr. Aaronson asked about the Arbor Green Apartments that are being issued new Certificates of Occupancy. Committee Woman Juanita Scott asked why are they getting new CO's. The accounts were inactive as of August 2018 due to a fire. The accounts have been reactivated and they will be billed in December 2021.

Correspondences:

Willingboro Municipal Utilities Authority – Notice of Rate Hearing for 2022 November 30, 2021

Meeting opened to the public:

MOTION was made by Mr. Alexander and 2nd by Mr. Ryder to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Bills & Vouchers. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Ryder voted yes on roll call.

Mrs. Hall thanked Mr. Grace for his ability to hold the Sewerage Authority's meeting while he was having problems with his internet service.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the November 10, 2021 meeting at 7:56pm.

Respectfully submitted by,

Maria VanNocker

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Secretary