

Edgewater Park Sewerage Authority
2020 Meeting Minutes

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
December 11, 2019

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 11, 2019.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 11, 2019.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 11, 2019.**

Roll Call revealed the following board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. Kevin Johnson, and Mr. Lester Holley.

Mr. John Alexander arrived at 7:01pm

Also present were, Mr. John Carleton (Solicitor, Grace, Marmero & Assoc, LLP), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (Executive Director), Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

MOTION was made by Mr. Johnson and 2nd by Mr. Holley to accept the October 9, 2019 Regular Meeting Minutes.

Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley, voted yes on roll call.

Mr. John Alexander was not present at time of roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Holley to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

The Solicitor will notify us on when to release the rent payments from escrow.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Johnson to accept the Engineer's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

The Keim Street Sewer Lateral project will go out for rebid.

Mr. Kirchner will set up a meeting with Willingboro MUA.

The Board will keep an open discussion on the sewer rate usage increase.

Old Business:

The November meeting was cancelled due to lack of access to the building.

GFC Environmental Consultants, LLC Contract

MOTION was made by Mr. Alexander and 2nd by Mr. Johnson to remove specific criteria from the contract. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call. The Solicitor will make the necessary adjustment to GFC Environmental Consultants, LLC Contract.

New Business:

The November 2020 Meeting has been rescheduled for November 4, 2020.

Mrs. Hall and Mr. Holley will open the RFQ / RFP's.

Correspondences:

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mr. Holley and 2nd by Mr. Aaronson to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Aaronson to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to adjourn the December 11, 2019 meeting at 8:21pm.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Respectfully submitted by,

Maria VanNocker

Maria VanNocker
Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
January 8, 2020

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:04 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. By posting written notice on the official bulletin board at the Municipal Building on February 11, 2019.
2. By mailing written notice to the Burlington County Times and Courier Post on February 11, 2019.
3. By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 11, 2019.

Roll Call revealed the following board members were present: Mr. John Alexander, Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. Kevin Johnson, and Mr. Lester Holley.

Also present were, Mr. Jim Grace (Solicitor, Grace, Marmero & Assoc, LLP), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (Executive Director), Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer) and Deputy Mayor Lauren DiFilippo.

MOTION was made by Mr. Holly and 2nd by Mr. Alexander to accept the December 11, 2019 Regular Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Johnson, and Mr. Holley, voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Johnson and 2nd by Mr. Aaronson to accept the Executive Director's report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Johnson and 2nd by Mr. Alexander to accept the Solicitor's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Johnson to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

The Keim Street Sewer Lateral project went out for rebid.

Mr. Kirchner will set up a meeting with Willingboro MUA.

Mr. Jim Grace will find out what happened at Willingboro MUA sewer rate increase hearing.

Mrs. Judy Hall wants a meeting with Willingboro's MUA regarding their sewer rate increase.

Resolution 2020-1 TVing sanitary sewer lines throughout the Township for the upcoming paving projects for both the Township (Base Bid) and County (Alternate 1 Bid) for a total of \$16,180.79.

MOTION was made by Mr. Holley and 2nd by Mr. Johnson to accept the TVing of the sanitary sewer lines. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Old Business:

GFC Environmental Consultants, LLC Contract

MOTION was made by Mr. Holley and 2nd by Mr. Aaronson to accept GFC Environmental Consultants, LLC Contract.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Resolution 2020-2 Authorizes Mrs. Michelle Atzert EPSA Treasurer to release the rent payments when the Township finds the Landlord in compliance with ADA regulations.

MOTION was made by Mr. Aaronson and 2nd by Mr. Johnson to accept Resolution 2020-2.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

New Business:

Senior Discount Clarification;

Residents must occupy the residence to qualify for the discount.

Correspondences:

Meeting opened to the public:

Chairwoman Mrs. Hall welcomed Deputy Mayor Lauren DiFilippo as the new Sewer Authority's Liaison.

Meeting closed to the public:

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Johnson to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Aaronson and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the January 8, 2020 meeting at 7:52pm.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Respectfully submitted by,

Maria VanNocker

Maria VanNocker
Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
February 5, 2020

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 6:59 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 11, 2019.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 11, 2019.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 11, 2019.**

Roll Call revealed the following board members were present: Mr. John Alexander, Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. Kevin Johnson, and Mr. Lester Holley.

Also present were, Mr. John Carleton (Solicitor, Grace, Marmero & Assoc, LLP), Mr. Bill Kirchner (Engineer, ERI), Mr. Rakesh Darji (Engineer, ERI), Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer) Mr. Yakup Koksaldi (Township Inspector), Mr. Russ Minuto and Mrs. Lancy Minuto (Landlord).

MOTION was made by Mr. Johnson and 2nd by Mr. Holley to accept the January 8, 2020 Regular Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Johnson, and Mr. Holley, voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Johnson to accept the Executive Director's report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

RESOLUTION 2020-15 to go into Executive Session to discuss litigation matters at the end of the meeting for 20 minutes or less.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to go into Executive session at the end of the meeting.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the Solicitor's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Johnson to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Mr. Darji presented the EP Township Road Program Project.

Mr. Kirchner recommended that the Sewerage Authority go into a yearly shared service agreement with the Township to do unforeseen repairs within a set amount.

Resolution 2020-16 to award Crest Construction Group the Keim Street Sanitary Sewer Extension Contract for the Base Bid subject to the homeowner's approval.

MOTION was made by Mr. Alexander and 2nd by Mr. Johnson to award Crest Construction Group the Keim Street Sanitary Sewer Extension Contract.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Old Business:

New Business:

Correspondences:

Willingboro MUA Reorganization Meeting

Meeting opened to the public:

Meeting closed to the public:

Mr. Minuto spoke to the Board Members in regards to the escrowed rent payment and when it will be released.

MOTION was made by Mr. Aaronson and 2nd by Mr. Johnson to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Bills & Vouchers.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to go into Executive Session at 8:00pm.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to end Executive Session at 8:41pm.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the February 5, 2020 meeting at 8:42pm.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Respectfully submitted by,

Maria VanNocker

Maria VanNocker
Secretary

**EDGEWATER PARK SEWERAGE AUTHORITY
REORGANIZATION MEETING MINUTES
February 5, 2020**

The Reorganization Meeting of The Edgewater Park Sewerage authority was called to order by Mrs. Michelle Atzert, Administrative Assistant/Treasurer at 6:35pm at The Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the Official Bulletin Board at the Township Municipal Building on February 11, 2019.**
2. **By e-mailing written notice to the Burlington County Times and the Courier Post on February 11, 2019.**
3. **By emailing written notice with the Clerk of the Township of Edgewater Park on February 11, 2019.**

SWEARING IN OF MRS. JUDY HALL FOR THE APPOINTMENT TO THE SEWER AUTHORITY FOR A FIVE YEAR TERM: With the Oath administered by Mr. John Carleton. The original affidavit is on file at the Authority.

Roll call revealed the following Authority board members present: Mr. John Alexander, Mr. Phillip Aaronson, Mrs. Judith Hall, Mr. Lester Holley, and Mr. Kevin Johnson.

Also present were: Mr. George Conard (EPSA Executive Director), Mr. John Carleton (Grace, Marmero & Assoc, LLP), Mr. Bill Kirchner (ERI), Mr. Brent Lee (Auditor), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), Mr. Yakup Koksaldi (Township Inspector), Mr. Russ Minuto and Mrs. Nancy Minuto (Landlord).

APPOINTMENT OF A CHAIRPERSON FOR THE YEAR 2020:

Nominations- Mrs. Judy Hall was nominated by Mr. Holley.

Mr. Holley made the motion and 2nd by Mr. Johnson.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call.

Motion to appoint Mrs. Hall as Chairwoman was approved.

CHAIRPERSON OPENS NOMINATIONS FOR AN APPOINTMENT FOR VICE-CHAIRPERSON FOR THE YEAR 2020:

Nominations- Mr. Phillip Aaronson was nominated by Mrs. Hall.

Mrs. Hall made the motion and 2nd by Mr. Johnson.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call.

Motion to appoint Mr. Aaronson as Vice-Chairman was approved.

RESOLUTION 2020-03 DESIGNATING DATES OF MEETINGS FOR 2020:

BE IT FURTHER RESOLVED, that the Meeting dates be set for the year and that the Reorganization Meeting be scheduled for February 3, 2021 at 6:30 PM.

Motion: Mr. Johnson made the motion and 2nd by Mr. Aaronson to approve the monthly meeting dates for the year 2020.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call. Motion was approved.

RESOLUTION 2020-04 DESIGNATING THE OFFICIAL NEWSPAPER OF THE AUTHORITY FOR PUBLICATION OF NOTICES WHERE REQUIRED BY LAW:

Nominations: Burlington County Times and Courier Post were nominated by Mr. Holley.

Motion: Mr. Holley made the motion and 2nd by Mr. Johnson to approve the Burlington County Times and the Courier Post as the Official Newspapers for the Authority.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call. Motion was approved.

RESOLUTION 2020-05 DESIGNATING MAIN DEPOSITORY, IDLE FUNDS AND ESCROW ACCOUNTS FOR THE YEAR 2020:

MAIN DEPOSITORY & IDLE FUNDS: WSFS

ESCROW ACCOUNTS: WSFS Bank

Motion: Mrs. Hall made the motion and 2nd by Mr. Johnson to designate WSFS Bank as the Depository and Idle Funds Bank, and WSFS Bank for the Escrow Accounts for the year 2020. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call. Motion was approved.

RESOLUTION 2020-06 APPOINTMENT OF AUDITOR FOR 2020:

Nominations- Mr. Holley nominated Mr. Brent Lee.

Mr. Holley made the motion and 2nd by Mr. Aaronson to appoint Mr. Brent Lee as Auditor for the year 2020.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call. Motion to appoint Mr. Brent Lee was approved.

RESOLUTION 2020-07 APPOINTMENT OF A SOLICITOR FOR 2020:

Nominations- Mr. Johnson nominated Grace, Marmero & Assoc, LLP.

Mr. Johnson made the motion and 2nd by Mr. Aaronson to appoint Grace, Marmero & Assoc, LLP as Solicitor for the year 2020.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call. Motion to appoint Grace, Marmero & Assoc, LLP was approved.

RESOLUTION 2020-08 APPOINTMENT OF ENGINEER FOR 2020:

Nominations- Mr. Holley nominated Environmental Resolution, Inc.

Mr. Holley made the motion and 2nd by Mr. Johnson to appoint Environmental Resolutions, Inc. as Engineer for the year 2020.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call.

Motion to appoint Environmental Resolutions, Inc. was approved.

RESOLUTIONS 2020-09 APPOINTMENT OF AN INSURANCE BROKER FOR 2020:

Nominations- Mr. Aaronson nominated Haines & Haines / T.C. Irons as Insurance Broker. Mr. Aaronson made the motion and 2nd by Mr. Holley to appoint Haines & Haines / T.C. Irons as Insurance Broker for the year 2020.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call. Motion to appoint Haines & Haines / T.C. Irons was approved.

RESOLUTION 2020-10 APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER FOR 2020:

Purpose of ensuring all those individuals and corporations who have contracts with the Edgewater Park Sewerage Authority comply with all Equal Opportunity rules and regulations. Nominations- Mr. Johnson nominated Michelle Atzert

Mr. Johnson made the motion and 2nd by Mr. Holley to appoint Mrs. Atzert as Public Agency Compliance Officer for the year 2020.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call. Motion to appoint Mrs. Atzert was approved.

RESOLUTION 2020-11 GRANTING THE CHAIRPERSON OF THE AUTHORITY AND THE EXECUTIVE DIRECTOR TO EXECUTE NJDEP AND EPA APPLICATIONS FOR 2020:

Mr. Johnson made the motion and 2nd by Mr. Aaronson to grant the Executive Director & Chairperson of the Edgewater Park Sewerage Authority the authority to execute NJDEP and EPA applications for the year 2020.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call. Motions to appoint Executive Director, Mr. Conard Sr. & Chairwoman, Mrs. Hall was approved.

RESOLUTION 2020-12 AUTHORIZING THE AUTHORITY TO PURCHASE UNDER THE STATE CONTRACT FOR 2020:

Mr. Holley made the motion and 2nd by Mr. Johnson to authorize the Edgewater Park Sewerage Authority to purchase under the state contract for the year 2020.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call. Motion to authorize Edgewater Park Sewerage Authority to purchase under the state contract was approved.

RESOLUTION 2020-13 APPOINTMENT OF A BOARD SECRETARY FOR 2020:

Nominations- Mr. Holley nominated Mr. Aaronson as Board Secretary.

Mr. Holley made the motion and 2nd by Mrs. Hall to appoint Mr. Aaronson as Board Secretary for the year 2020.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley and Mr. Johnson voted yea on roll call. Motion to appoint Mr. Aaronson as Board Secretary was approved.

RESOLUTION 2020-14 APPOINTMENT OF A TREASURER FOR 2020:

Nominations- Mr. Holley nominated Mrs. Atzert as Treasurer.

Mr. Holley made the motion and 2nd by Mr. Alexander to appoint Mrs. Atzert as Treasurer for the year 2020.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call. Motion to appoint Mrs. Atzert as Treasurer was approved.

MOTION TO ADJOURN 2020 REORGANIZATION MEETING:

Mr. Johnson made the motion and 2nd by Mr. Holley and approved by a voice vote of the Edgewater Park Sewerage Authority to Adjourn the February 5, 2020 Reorganization Meeting at 6:50pm.

Respectfully submitted by,

Maria VanNocker

Maria VanNocker, Secretary

EXECUTIVE SESSION MINUTES 2/5/2020

EDGEWATER PARK SEWERAGE AUTHORITY

1123 Cooper Street Edgewater Park, NJ 08010

Board members in attendance were Chairwoman- Judith Hall, Vice-Chairman-Philp Aaronson, Lester Holley, Kevin Johnson, John Alexander as well as Solicitor-John A. Carleton

- Motion to go into executive session was properly moved and seconded, with unanimous agreement, to discuss a contractual matter related to the shared services agreement with the Willingboro MUA.
- There was discussion by the Board regarding the recent rate increase, issues related to the agreement and options on how to proceed.
- There was unanimous agreement for the Solicitor to contact the Willingboro MUA Solicitor to obtain additional information.
- Motion to exit executive session and return to regular session was properly moved and seconded with unanimous agreement.

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
March 11, 2020

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairman Mrs. Judy Hall at 7:00 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 6, 2020.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 6, 2020.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 6, 2020**

Roll Call revealed the following board members were present: Mrs. Judith Hall, Mr. John Alexander, Mr. Phillip Aaronson, Mr. Kevin Johnson, and Mr. Lester Holley.

Also present were, Mr. Jim Grace (Solicitor, Grace, Marmero & Assoc, LLP), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (EPSA Executive Director), Deputy Mayor Mrs. Lauren Difilippo, Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

MOTION was made by Mr. Aaronson and 2nd by Mr. Holley to accept the February 5, 2020 Reorganization.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Johnson and 2nd by Mr. Holley to accept the February 5, 2020 Regular Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Aaronson to accept the February 5, 2020 Executive Session Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson and Mr. Holley voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Johnson and 2nd by Mr. Holley to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Johnson to accept the Solicitor's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson and Mr. Holley all voted yes on roll call.

Mr. Kirchner added to his report that he has sent letters to Hoover Plaza informing them that Applications needed to be submitted to the EP Sewerage Authority in order for them to make changes to their sanitary sewer lines. So far we have not received any applications from Hoover Plaza.

Resolution 2020-17 to approve Diversified Infrastructure Services, Inc. to perform TVing of sanitary sewer for the upcoming paving road projects in the amount \$18, 839.25.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to approve Resolution 2020-17. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson and Mr. Holley voted yes on roll call.

Old Business:

New Business:

There was a discussion of having one of the Board Members as a Liaison to represent the Sewerage Authority at the WMUA meetings.

Planning Board of the Township of Edgewater Park Resolution No. P-11-2019
Concerning the Application of Ariel Realty for Variance, Final Major Subdivision and Final Major Site Plan Approval.

Correspondences:

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Johnson, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Aaronson to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Johnson and 2nd by Mr. Holley, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the March 11, 2020 meeting at 7:58pm.

Respectfully submitted by,

Maria VanNocker

Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
April 8, 2020

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairman Mrs. Judy Hall at 7:04 pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 6, 2020.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 6, 2020.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 6, 2020**

Roll Call revealed the following board members were present: Mrs. Judith Hall, Mr. John Alexander, Mr. Phillip Aaronson, Mr. Kevin Johnson, and Mr. Lester Holley.

Also present were, Mr. Jim Grace (Solicitor, Grace, Marmero & Assoc, LLP), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (EPSA Executive Director), Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

MOTION was made by Mr. Holley and 2nd by Mr. Aaronson to accept the March 11, 2020 Regular Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson and Mr. Holley voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Alexander to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Johnson and 2nd by Mr. Holley to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Johnson to accept the Engineer's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley all voted yes on roll call.

Crest Construction Group is scheduled to start the work at Keim Street the end of April beginning of June.

Old Business:

New Business:

Correspondences:

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mr. Aaronson and 2nd by Mr. Johnson to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Johnson, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Johnson to accept the EPSA's Bills & Vouchers. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the April 8, 2020 meeting at 7:26pm.

Respectfully submitted by,



Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
May 13, 2020

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairman Mrs. Judy Hall at 7:00 pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

- 1. By posting written notice on the official bulletin board at the Municipal Building on February 6, 2020.**
- 2. By mailing written notice to the Burlington County Times and Courier Post on February 6, 2020.**
- 3. By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 6, 2020**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. Kevin Johnson, and Mr. Lester Holley.

Mr. John Alexander was present at 7:02pm

Also present were, Mr. Jim Grace (Solicitor, Grace, Marmero & Assoc, LLP), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (EPSA Executive Director), Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

MOTION was made by Mr. Johnson and 2nd by Mr. Holley to accept the April 8, 2020 Regular Meeting Minutes.

Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Johnson to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Johnson and 2nd by Mr. Holley to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Engineer's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley all voted yes on roll call.

Crest Construction Group is scheduled to start the work at Keim Street the end of April beginning of June.

Old Business:

New Business:

Correspondences:

Meeting opened to the public:

Meeting closed to the public:


MOTION was made by Mr. Aaronson and 2nd by Mr. Johnson to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Johnson, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Johnson to accept the EPSA's Bills & Vouchers. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the April 8, 2020 meeting at 7:26pm.

Respectfully submitted by,



Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
June 10, 2020

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00 pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 6, 2020.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 6, 2020.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 6, 2020**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. John Alexander, Mr. Kevin Johnson, and Mr. Lester Holley.

Also present were, Mr. Jim Grace (Solicitor, Grace, Marmero & Assoc, LLP), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (EPSA Executive Director), Mr. Joseph Mancini (Ariel Reality LLC), Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to accept the May 13, 2020 Regular Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Johnson and 2nd by Mr. Aaronson to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Johnson and 2nd by Mr. Alexander to accept the Engineer's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Old Business:

Mr. Mancini's presentation for the Ariel Reality LLC, Project.

RESOLUTION 2020-18 to approve treatment works approval permit application for Ariel Realty, LLC.

MOTION was made by Mr. Aaronson and 2nd by Mr. Alexander to approve treatment works approval permit application for Ariel Realty, LLC.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

New Business:

MOTION was made by Mr. Alexander and 2nd by Mr. Johnson to investigate the possibility of sewer testing to detect early warning signs of COVID-19 outbreaks.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Correspondences:

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mr. Aaronson and 2nd by Mr. Johnson to accept the EPSA's Treasurer's Financial Statement.

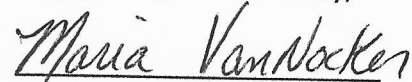
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Aaronson to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Johnson and 2nd by Mr. Holley, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the June 10, 2020 meeting at 7:39pm.

Respectfully submitted by,



Maria VanNocker
Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
July 8, 2020

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:05 pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 6, 2020.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 6, 2020.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 6, 2020**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. John Alexander, and Mr. Lester Holley.
Mr. Kevin Johnson was present at 7:14 pm.

Also present were, Mr. Jim Grace (Solicitor, Grace, Marmero & Assoc, LLP), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (EPSA Executive Director), Mr. Brent Lee (Auditor), Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

MOTION was made by Mr. Holley and 2nd by Mr. Aaronson to accept the June 10, 2020 Regular Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, and Mr. Holley voted yes on roll call.

Mr. Brent Lee Presents Audit Year Ending November 30, 2019

MOTION was made by Mr. Holley and 2nd by Mr. Johnson to accept Mr. Brent Lee's presentation.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Resolution 2020-19 2019 Audit

MOTION was made by Mr. Holley and 2nd by Mr. Johnson to accept the 2019 Audit.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Johnson to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Johnson and 2nd by Mr. Aaronson to accept the Solicitor's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Johnson and 2nd by Mr. Holley to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

The memorial trees to be planted at Roosevelt Park are to be put in the plans for when the sewer work project begins.

Old Business:

New Business:

Correspondences:

Meeting opened to the public:

Meeting closed to the public:

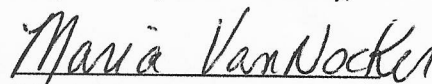
MOTION was made by Mr. Alexander and 2nd by Mr. Johnson to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Johnson to accept the EPSA's Bills & Vouchers. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Johnson, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the July 8, 2020 meeting at 7:41pm.

Respectfully submitted by,



Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
August 12, 2020

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:02pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 6, 2020.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 6, 2020.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 6, 2020**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. John Alexander, and Mr. Lester Holley.
Mr. Kevin Johnson was present at 7:06 pm.

Also present were, Mr. Jim Grace (Solicitor, Grace, Marmero & Assoc, LLP), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (EPSA Executive Director), Deputy Mayor Lauren DiFilippo, Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

MOTION was made by Mr. Aaronson and 2nd by Mr. Holley to accept the July 8, 2020 Regular Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, and Mr. Holley voted yes on roll call.

Resolution 2020-20 Awarding Contract for TVing of Sewer Lateral to Root 24, INC. in an Amount not to exceed \$1000.00 based upon their Proposal Letter.

MOTION was made by Mr. Holley and 2nd by Mr. Johnson to have the Executive Director investigate Auto Directs sewer system.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Resolution 2020-21 Authorizing the Purchase of a Generator for the Adams Pump Station in the Amount of \$58,980.00 under Emergency Conditions.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to purchase a generator for the Adams Ave. Pump Station.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Mr. Kirchner will check with Mr. Rekesh about the zoning, codes, regulations for which a resident brought to the Sewer Authorities attention that the trees are obstructing the view when turning on to Bridgeboro Rd. from Peach St.

Solicitor's Report received.

MOTION was made by Mr. Johnson and 2nd by Mr. Holley to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Johnson and 2nd by Mr. Holley to accept the Engineer's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Resolution 2020-22 Authorizing Execution of a Treatment Works Approval Application and Related Documents for the Roosevelt Park Sewer Extension Project.

MOTION was made Mr. Holley and 2nd by Mr. Aaronson to approve the application and related documents for the Roosevelt Park Sewer Extension Project.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Old Business:

Mr. Alexander would like Mr. Kirchner to see if the sewer testing to detect early warning signs of COVID-19 outbreaks is still being partially reimbursed and if the Township would use the Data found to notify the residents of an early outbreak.

New Business:

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to issue a refund to Fig Capital for paying a lien payment after it was redeemed.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Correspondences:

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mr. Aaronson and 2nd by Mr. Johnson to accept the EPSA's Treasurer's Financial Statement.


Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Johnson and 2nd by Mr. Alexander, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the August 12, 2020 meeting at 8:07pm.

Respectfully submitted by,



Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
September 9, 2020

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:06pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 6, 2020.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 6, 2020.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 6, 2020**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. John Alexander, Kevin Johnson, and Mr. Lester Holley.

Also present were, Mr. Jim Grace (Solicitor, Grace, Marmero & Assoc, LLP), Mr. Benjamin Weller (Engineer, ERI), Mr. George Conard (EPSA Executive Director), Deputy Mayor Lauren DiFilippo, Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

MOTION was made by Mr. Johnson and 2nd by Mr. Holley to accept the August 12, 2020 Regular Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Holley and 2nd by Mr. Johnson to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Engineer's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

2021 Fiscal Year Budget

MOTION was made by Mr. Aaronson and 2nd by Mr. Johnson to table the 2021 Fiscal Year Budget until next meeting.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Old Business:

New Business:

Correspondences:

Meeting opened to the public:

Deputy Mayor Lauren DiFilippo updated the Board Members on Township business.

Meeting closed to the public:


MOTION was made by Mr. Alexander and 2nd by Mr. Johnson to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Johnson to accept the EPSA's Bills & Vouchers. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the September 9, 2020 meeting at 7:33pm.

Respectfully submitted by,



Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
October 14, 2020

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 6, 2020.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 6, 2020.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 6, 2020**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. John Alexander, Kevin Johnson, and Mr. Lester Holley.

Also present were, Mr. Jim Grace (Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mr. Brent Lee (Auditor), Mr. George Conard (EPSA Executive Director), Deputy Mayor Lauren DiFilippo, Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

MOTION was made by Mr. Holley and 2nd by Mr. Johnson to accept the September 9, 2020 Regular Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Auditor

Mr. Brent Lee Introduced the 2021 Fiscal Year Budget (December 1, 2020 to November 30, 2021)

Resolution 2020-23 Edgewater Park Sewerage Authority 2021 Fiscal year Budget.

MOTION was made by Mr. Holley and 2nd by Mr. Johnson to accept Resolution 2020-23.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Resolution 2020-24 Remit Late Budget

MOTION was made by Mr. Aaronson and 2nd by Mr. Holley to accept Resolution 2020-24.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Johnson and 2nd by Mr. Alexander to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Mr. Grace will continue to communicate with the Landlord in regards to the renewal of the Office Lease due to expire in May.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Engineer's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Old Business:

The Edgewater Park Sewer Authority Board Meeting will continue to be Zoom Meeting until future notice.

New Business:

The EPSA Board Member took into consideration Mrs. Mary Jackson's Letter, however denied her request to be reimbursed for her stop check payment fee.

Correspondences:

Meeting opened to the public:

Deputy Mayor Lauren DiFilippo updated the Board Members on Township and community business.

Meeting closed to the public:

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Holley voted yes on roll call.

Mr. Johnson was having technical issues.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Holley voted yes on roll call.

Mr. Johnson was having technical issues.

Resolution 2020-25 Executive Session

MOTION was made by Mr. Aaronson and 2nd by Mr. Alexander to accept Resolution 2020-25 at 8:21pm.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MONTION was made by Mr. Holley and 2nd by Mr. Johnson, and approved by a voice vote of the Edgewater Park Sewerage Authority to end Executive Session at 8:28pm

MOTION was made by Mr. Alexander and 2nd by Mr. Holley, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the October 14, 2020 meeting at 8:28pm.

Respectfully submitted by,



Maria VanNocker
Secretary

EXECUTIVE SESSION MINUTES 10/14/2020

EDGEWATER PARK SEWERAGE AUTHORITY

1123 Cooper Street Edgewater Park, NJ 08010

Board members in attendance were Chairwoman- Judith Hall, Vice-Chairman-Philp Aaronson, Lester Holley, John Alexander and Kevin Johnson as well as Solicitor-James K. Grace

- Motion to go into executive session (Resolution 2020-25) was properly moved and seconded, with unanimous agreement, to discuss personnel matters involving the performance evaluation of George Conard of GFC Environmental Consultants, LLC, Executive Director and systems operator of the Edgewater Park Sewerage Authority and associated compensation pursuant to the agreement for the term beginning September 1, 2019.
- The Board was advised following a question by Mr. Holley, that the Executive Director was properly given his "Rice" notice pursuant to N.J.S.A. 10:4-12, which he confirmed and Chairwoman Hall stated that it was appropriate to proceed with discussion of Mr. Conard's performance evaluation.
- There was discussion by the Board and Mr. Alexander indicated that using the evaluation form supplied by counsel he would facilitate completing the evaluation and provide a recommendation to the Board of his findings.
- The Board completed its discussion with a polling of opinions of all members and authorization to proceed.
- Motion to exit executive session and return to regular session with intent to take action was properly moved and seconded with unanimous agreement.

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
November 4, 2020

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:01pm at the Edgewater Park Sewerage Authority via Zoom Conference.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 6, 2020.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 6, 2020.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 6, 2020**

Roll Call revealed the following Board members were present: Mrs. Judith Hall, Mr. Phillip Aaronson, Mr. John Alexander, Kevin Johnson, and Mr. Lester Holley.

Also present were, Mr. Jim Grace (Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (EPSA Executive Director), Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

MOTION was made by Mr. Johnson and 2nd by Mr. Alexander to accept the October 14, 2020 Regular Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Aaronson and 2nd by Mr. Holley to accept the October 14, 2020 Executive Session Meeting Minutes.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Johnson and 2nd by Mr. Holley to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Mr. Grace will send a certified letter to Gatehouse Apartments.

Mr. Conard will receive his increase retroactive September 1, 2020.

Solicitor's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Holley and 2nd by Mr. Johnson to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Old Business:

New Business:

Resolution 2020-26 Adopt 2020-21 Budget

Motion was made by Mr. Johnson and 2nd by Mr. Alexander to accept Resolution 2020-26. Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Correspondences:

MOTION was made by Mr. Johnson and 2nd by Mr. Alexander to accept Willingboro MUA public meeting rate increase letters.

Mr. Aaronson, Mr. Alexander, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

Mr. Grace will attend the WMUA meeting on November 18, 2020.

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mr. Johnson and 2nd by Mr. Alexander to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the November 4, 2020 meeting at 7:38pm.

Respectfully submitted by,



Maria VanNocker
Secretary