

EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting December 11, 2019 at 7:00pm

1. Compliance Statement
2. Roll Call
3. October 9, 2019 Regular Meeting Minutes
4. Executive Director / Operator Report - Mr. George Conard
5. Solicitor's Report – Grace, Marmero & Assoc, LLP
6. Engineer's Report – Environmental Resolutions, Inc.
7. Old Business:
 - GFC Environmental Consultants, LLC Contract
8. New Business:
 - Robert Chanin refund check
 - Change next November 2020 Meeting Date. Falls on Veterans Day.
 - Advertisement for RFQ's were published in the Courier Post on December 6th & 9TH and in the Burlington County Times on December 5th & 6th.
 - RFQ / RFP's are due back January 7, 2020 and two Board Members are needed to open them.
9. Correspondence:
 - Willingboro MUA Rate Increase
10. Meeting opened to Public
11. Meeting closed to Public
12. Financial Statement
13. Bills and Vouchers
14. Adjournment Time _____

EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting January 8, 2020 at 7:00pm

1. Compliance Statement
2. Roll Call
3. December 11, 2019 Regular Meeting Minutes
4. Executive Director / Operator Report - Mr. George Conard
5. Solicitor's Report – Grace, Marmero & Assoc, LLP
6. Engineer's Report – Environmental Resolutions, Inc.
7. Old Business:
 - GFC Environmental Consultants, LLC Contract
8. New Business:
 - Senior Discount Clarification (Do residents get a discount on all the properties / rental properties, they own or just the one they occupy?)
9. Correspondence:
10. Meeting open to the Public
11. Meeting closed to the Public
12. Financial Statement
13. Bills and Vouchers
14. Adjournment Time _____

EDGEWATER PARK SEWERAGE AUTHORITY
REORGANIZATION MEETING AGENDA
WEDNESDAY, FEBRUARY 5, 2020

February 5, 2020

Welcome to the Edgewater Park Sewerage Authority's Reorganization Meeting for 2020.

- ❖ COMPLIANCE STATEMENT
- ❖ OATH OF OFFICE Administered to Judith Hall
- ❖ ROLL CALL
- ❖ NOMINATIONS OF A CHAIRPERSON FOR 2020
- ❖ NOMINATIONS OF A VICE-CHAIRPERSON FOR 2020
- ❖ RESOLUTION 2020-03 Designating Meeting Dates for 2020
- ❖ RESOLUTION 2020-04 Designating the Official Newspapers of the Authority For 2020
- ❖ RESOLUTION 2020-05 Designating the Main Depository, Idle Funds and Escrow Accounts For 2020
- ❖ RESOLUTION 2020-06 Appointment of an Auditor for 2020
- ❖ RESOLUTION 2020-07 Appointment of a Solicitor for 2020
- ❖ RESOLUTION 2020-08 Appointment of an Engineer for 2020
- ❖ RESOLUTION 2020-09 Appointment of an Insurance Broker for 2020
- ❖ RESOLUTION 2020-10 Appointment of a Public Agency Compliance Officer for 2020
- ❖ RESOLUTION 2020-11 Granting the Chairperson and Executive Director to Execute NJDEP and EPA Applications for 2020
- ❖ RESOLUTION 2020-12 Authorizing the Edgewater Park Sewerage Authority to Purchase Under the State Contract for 2020
- ❖ RESOLUTION 2020-13 Appointment of a Board Secretary for 2020
- ❖ RESOLUTION 2020-14 Appointment of a Treasurer for 2020
- ❖ ADJOURN REORGANIZATION MEETING

EDGEWATER PARK SEWERAGE AUTHORITY
REORGANIZATION MEETING AGENDA
WEDNESDAY, FEBRUARY 5, 2020

February 5, 2020

Welcome to the Edgewater Park Sewerage Authority Reorganization Meeting for 2020.

COMPLIANCE STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. By posting written notice on the Official Bulletin Board at the Township Municipal Building on February 11, 2019.
2. By e-mailing written notice to the Burlington County Times and the Courier Post on February 11, 2019.
3. By emailing written notice with the Clerk of the Township of Edgewater Park on February 11, 2019.

OATH OF OFFICE

Judith Hall was reappointed to the Edgewater Park Sewerage Authority for a term of 5 years. Ms. Hall please stand to receive the Oath of Office.

ROLL CALL

__Mr. Aaronson __Mr. Alexander __Mrs. Hall __Mr. Holley __Mr. Johnson

PROCEDURES

At this time I would like to explain the procedure that will follow for Nominations and Appointments. If the situation should occur in which there is more than one person or agency nominated for an appointment, upon roll call vote each nomination shall be voted for as an independent motion in the order announced. If the first motion fails to receive a majority vote then roll call will continue with the next motion until one receives a vote sufficient for appointment.

THE ADMINISTRATIVE ASSISTANT OPENS NOMINATIONS FOR AN APPOINTMENT OF A CHAIRPERSON FOR THE YEAR 2020:

At this time I would like to ask the Authority Members for nominations of the Chairperson for 2020.

Nominations-

Moved By:

Seconded By:

Nominations-

Moved By:

Seconded By:

Are there any further nominations?

Hearing none I close nominations for Chairperson.

Roll Call vote to appoint _____ as Chairperson for 2020.

(Chairperson assumes the Chair)

CHAIRPERSON OPENS NOMINATIONS FOR AN APPOINTMENT FOR VICE-CHAIRPERSON FOR THE YEAR 2020:

At this time I would like to ask the Authority Members for nominations of the Vice-Chairperson for 2020.

Nominations-

Moved By:

Seconded By:

Nominations-

Moved By:

Seconded By:

Are there any further nominations?

Hearing none I close nominations for Vice-Chairperson.

Roll Call vote to appoint _____ as Vice-Chairperson for 2020.

RESOLUTION 2020-03 DESIGNATING DATES OF MEETINGS FOR 2020:

BE IT FURTHER RESOLVED, that the Reorganization Meeting for 2021 shall be scheduled for February 3, 2021 at 6:30PM.

Motion By:

Seconded By:

Roll Call to Accept Resolution 2020-03. Designating Dates of Meetings for 2020.

RESOLUTION 2020-04 DESIGNATING THE OFFICIAL NEWSPAPER OF THE AUTHORITY FOR PUBLICATION OF NOTICES WHERE REQUIRED BY LAW: (Burlington County Times & Courier Post)

Motion By:

Seconded By:

Roll Call to Accept Resolution 2020-04. Designating Burlington County Times & Courier Post as the Authority's Official Newspaper

RESOLUTION 2020-05 DESIGNATING MAIN DEPOSITORY, IDLE FUNDS AND ESCROW ACCOUNTS FOR THE YEAR 2020:

(_____ for Main Deposit and Idle Funds of the Authority & WSFS for Escrow Accounts)

Motion By:

Seconded By:

Roll Call to Accept Resolution 2020-05. Designating _____ as the Main Depository and for Idle Funds and WSFS for Escrow Accounts.

RESOLUTION 2020-06 APPOINTMENT OF AN AUDITOR FOR 2020:

At this time I would like to ask the Authority Members for nominations for Auditor for 2020.

Nominations for Auditor _____;

Moved By:

Seconded By:

Are there any further nominations?

Nominations for Auditor _____;

Moved By:

Seconded By:

Hearing none I close nominations for Auditor

Roll Call to accept Resolution 2020-06 to appoint _____ for Auditor for 2020.

RESOLUTION 2020-07 APPOINTMENT OF A SOLICITOR FOR 2020:

At this time I would like to ask the Authority Members for nominations for Solicitor for 2020.

Nominations for Solicitor _____;

Moved By:

Seconded By:

Are there any further nominations?

Nominations for Solicitor _____;

Moved By:

Seconded By:

Hearing none I close nominations for Solicitor

Roll Call to accept Resolution 2020-07 to appoint _____ for Solicitor for 2020.

RESOLUTION 2020-08 APPOINTMENT OF AN ENGINEER FOR 2020:

At this time I would like to ask the Authority Members for nominations of the Engineer for 2020.

Nominations for Engineer _____;

Moved By: _____ Seconded By: _____

Are there any further nominations?

Nominations for Engineer _____;

Moved By: _____ Seconded By: _____

Hearing none I close nominations for Engineer

Roll Call to accept Resolution 2020-08 to appoint _____ for Engineer for 2020.

RESOLUTION 2020-09 APPOINTMENT OF AN INSURANCE BROKER FOR 2020:

At this time I would like to ask the Authority Members for nominations of the Insurance Broker for 2020.

Nominations for Insurance Broker _____;

Moved By: _____ Seconded By: _____

Are there any further nominations?

Nominations for Insurance Broker _____;

Moved By: _____ Seconded By: _____

Hearing none I close nominations for Insurance Broker

Roll Call to accept Resolution 2020-09 to appoint _____ for Insurance Broker for 2020.

RESOLUTION 2020-10 APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER FOR 2020:

Purpose of ensuring all those individuals and corporations who have contracts with the Edgewater Park Sewerage Authority comply with all Equal Opportunity rules and regulations.

At this time I would like to ask the Authority Members for nominations of Public Agency Compliance Officer for 2020. (Michelle Atzert)

Motioned By: _____ Seconded By: _____

Are there any further nominations?

Hearing none I close nominations for Public Agency Compliance Officer.

Roll Call to accept Resolution 2020-10 to appoint _____ for Public Agency Compliance Officer for 2020.

**RESOLUTION 2020-11 GRANTING THE CHAIRPERSON OF THE
AUTHORITY AND THE EXECUTIVE DIRECTOR TO EXECUTE NJDEP AND
EPA APPLICATIONS FOR 2020:**

Motioned By:

Seconded By:

Roll Call to accept Resolution 2020-11. Authorizing the Chairperson _____ and the Executive Director, Mr. Conard, to Execute NJDEP and EPA Applications.

**RESOLUTION 2020-12 AUTHORIZING EDGEWATER PARK SEWERAGE
AUTHORITY TO PURCHASE UNDER THE STATE CONTRACT FOR 2020:**

Motioned By:

Seconded By:

Roll Call to Accept Resolution 2020-12. Authorizing Edgewater Park Sewerage Authority to Purchase Under the State Contract.

RESOLUTION 2020-13 APPOINTMENT OF A BOARD SECRETARY FOR 2020:

At this time I would like to ask the Authority Members for nominations for Board Secretary for 2020.

Nominations for Board Secretary _____;

Moved By: Seconded By:

Are there any further nominations?

Hearing none I close nominations for Board Secretary

Roll Call to accept Resolution 2020-13 to appoint _____ for Board Secretary for 2020.

RESOLUTION 2020-14 APPOINTMENT OF A TREASURER FOR 2020:

At this time I would like to ask the Authority Members for nominations for Treasurer

Nominations for Treasurer _____;

Moved By: Seconded By:

Are there any further nominations?

Hearing none I close nominations for Treasurer

Roll Call to accept Resolution 2020-14 to appoint _____ for Treasurer for 2020.

MOTION TO ADJOURN REORGANIZATION MEETING:

Motioned By:

Seconded:

Roll Call to Adjourn Reorganization Meeting at _____.

RESOLUTION #2020-03

EDGEWATER PARK SEWERAGE AUTHORITY NOTICE OF ANNUAL SCHEDULED MEETINGS

OFFICIAL PUBLIC MEETINGS

All such meetings to be held at 7:00pm at the SEWERAGE AUTHORITY of the TOWNSHIP of EDGEWATER PARK, 1123 COOPER STREET, EDGEWATER PARK, NEW JERSEY, 08010. Formal action maybe taken at such meetings on any and all business involved with the Authority.

REGULAR MONTHLY


March 11, 2020
April 8, 2020
May 13, 2020
June 10, 2020
July 8, 2020
August 12, 2020
September 9, 2020

October 14, 2020
November 4, 2020
December 9, 2020
January 13, 2021
February 3, 2021 Re-Org
Reg. Meeting to Follow

Notice is hereby given by the Edgewater Park Sewerage Authority that the following is a list of regular meetings of the Authority until the next regular reorganization meeting on February 3, 2021 at 6:30pm at the Edgewater Park Sewerage Authority office.

SPECIAL SCHEDULED WORK SESSIONS

Will be scheduled as needed and advertised at that time.


George F. Conard, Executive Director
Edgewater Park Sewerage Authority

Edgewater Park Township Sewerage Authority
1123 Cooper Street
Edgewater Park, NJ 08010
edgewaterparksewerage.com
609-877-1411 ~ Fax 609-835-6676

**HOLIDAYS THIS OFFICE WILL BE CLOSED FOR THE
YEAR 2020**

- New Year's Day (January 1st)
- Martin Luther King Day (January 20th)
- President's Day (February 17th)
- Easter Monday (April 13th)
- Memorial Day (May 25th)
- Labor Day (September 7th)
- Columbus Day (October 12th)
- Election Day (November 3rd)
- Veteran's Day (November 11th)
- Thanksgiving Day (November 26th)
- Christmas Eve (December 24th)
- New Year's Eve (December 31st)

EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting February 5, 2020 at 7:00pm

- Compliance Statement
- Roll Call
- January 8, 2020 Regular Meeting Minutes
- Executive Director / Operator Report - Mr. George Conard
- Solicitor's Report – Grace, Marmero & Assoc, LLP
- Engineer's Report – Environmental Resolutions, Inc.
- Old Business:
- New Business:
- Correspondence:
 Willingboro MUA Reorganization Meeting
- Meeting open to the Public
- Meeting closed to the Public
- Financial Statement
- Bills and Vouchers
- Adjournment Time _____

EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting March 11, 2020 at 7:00 PM

- Compliance Statement
- Roll Call
- February 5, 2020 Reorganization Meeting Minutes
- February 5, 2020 Regular Meeting Minutes
- February 5, 2020 Executive Session Minutes
- Executive Director / Operator Report - Mr. George Conard
- Solicitor's Report – Grace, Marmero & Assoc, LLP
- Engineer's Report – Environmental Resolutions, Inc.
- Old Business:
- New Business:

Township of Edgewater Park Resolution No. P-11-2019
Concerning the Application of Ariel Realty for Variance, Final Major Subdivision and
Final Major Site Plan Approval.

- Correspondence:
- Meeting opened to Public
- Meeting closed to Public
- Financial Statement
- Bills and Vouchers
- Adjournment Time _____

EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting April 8, 2020 at 7:00 PM

- Compliance Statement
- Roll Call
- March 11, 2020 Regular Meeting Minutes
- Executive Director / Operator Report - Mr. George Conard
- Solicitor's Report – Grace, Marmero & Assoc, LLP
- Engineer's Report – Environmental Resolutions, Inc.
- Old Business:
- New Business:

Financial Disclosure Forms are due April 30, 2020. Colleen will be sending out E-mails.

- Correspondence:
Guidelines for State Employee Leave Time and Staffing, COVID-19
WMUA 2020 Annual Schedule of Meetings
- Meeting opened to Public
- Meeting closed to Public
- Financial Statement
- Bills and Vouchers
- Adjournment Time _____

EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting May 13, 2020 at 7:00 PM

1. Compliance Statement
2. Roll Call
3. April 8, 2020 Regular Meeting Minutes
4. Executive Director / Operator Report - Mr. George Conard
5. Solicitor's Report – Grace, Marmero & Assoc, LLP
6. Engineer's Report – Environmental Resolutions, Inc.
7. Old Business:
8. New Business:

Are we making any changes to our policy about interest charges on late payments due to covid-19.

9. Correspondence:
10. Meeting opened to Public
11. Meeting closed to Public
12. Financial Statement
13. Bills and Vouchers
14. Adjournment Time _____

EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting June 10, 2020 at 7:00 PM

1. Compliance Statement
2. Roll Call
3. May 13, 2020 Regular Meeting Minutes
4. Executive Director / Operator Report - Mr. George Conard
5. Solicitor's Report – Grace, Marmero & Assoc, LLP
6. Engineer's Report – Environmental Resolutions, Inc.
7. Old Business:
 - Ariel Reality LLC to explain proposed project.
8. New Business:
9. Correspondence:
10. Meeting opened to Public
11. Meeting closed to Public
12. Financial Statement
13. Bills and Vouchers
14. Adjournment Time _____

**EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010**

MEETING AGENDA

Regular Meeting July 8, 2020 at 7:00 PM

1. Compliance Statement
2. Roll Call
3. June 10, 2020 Regular Meeting Minutes
4. Mr. Brent Lee, Auditor, Presenting 2019 Audit
 - Resolution 2020-19
5. Executive Director / Operator Report - Mr. George Conard
6. Solicitor's Report – Grace, Marmero & Assoc, LLP
7. Engineer's Report – Environmental Resolutions, Inc.
8. Old Business:
9. New Business:
10. Correspondence:
11. Meeting opened to Public
12. Meeting closed to Public
13. Financial Statement
14. Bills and Vouchers
15. Adjournment Time _____

**EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010**

MEETING AGENDA

Regular Meeting August 12, 2020 at 7:00 PM

1. Compliance Statement
2. Roll Call
3. July 8, 2020 Regular Meeting Minutes
4. Executive Director / Operator Report - Mr. George Conard
5. Solicitor's Report – Grace, Marmero & Assoc, LLP
6. Engineer's Report – Environmental Resolutions, Inc.
7. Old Business:
8. New Business:
 FIG Capital refund request
9. Correspondence:
10. Meeting opened to Public
11. Meeting closed to Public
12. Financial Statement
13. Bills and Vouchers
14. Adjournment Time _____

EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010
** REVISED **
MEETING AGENDA

Regular Meeting August 12, 2020 at 7:00 PM

1. Compliance Statement
2. Roll Call
3. July 8, 2020 Regular Meeting Minutes
4. Executive Director / Operator Report - Mr. George Conard
5. Solicitor's Report – Grace, Marmero & Assoc, LLP
6. Engineer's Report – Environmental Resolutions, Inc.
 - **Resolution 2020-22** Authorizing Execution Of A Treatment Works
Approval Application And Related Documents For The Roosevelt Park
Sewer Extension Project
7. Old Business:
8. New Business:
 - FIG Capital refund request
9. Correspondence:
10. Meeting opened to Public
11. Meeting closed to Public
12. Financial Statement
13. Bills and Vouchers
14. Adjournment Time _____

**EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010**

MEETING AGENDA

Regular Meeting September 9, 2020 at 7:00 PM

1. Compliance Statement
2. Roll Call
3. August 12, 2020 Regular Meeting Minutes
4. Auditor- Brent Lee
Go over the 2021 Fiscal Year Budget
Resolution 2020-23, 2021 Budget
5. Executive Director / Operator Report - Mr. George Conard
6. Solicitor's Report – Grace, Marmero & Assoc, LLP
7. Engineer's Report – Environmental Resolutions, Inc.
8. Old Business:
9. New Business:
10. Correspondence:
11. Meeting opened to Public
12. Meeting closed to Public
13. Financial Statement
14. Bills and Vouchers
15. Adjournment Time _____

**EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010**

MEETING AGENDA

Regular Meeting October 14, 2020 at 7:00 PM

1. Compliance Statement
2. Roll Call
3. September 9, 2020 Regular Meeting Minutes
4. Auditor-Brent Lee
 - Go over the 2021 Fiscal Year Budget
 - Resolution 2020-23, 2021 Budget
 - Resolution 2020-24, 2021 Late Budget
5. Executive Director / Operator Report - Mr. George Conard
6. Solicitor's Report – Grace, Marmero & Assoc, LLP
7. Engineer's Report – Environmental Resolutions, Inc.
8. Old Business:
9. New Business:
 - Resident Mary Jackson's letter
10. Correspondence:
11. Meeting opened to Public
12. Meeting closed to Public
13. Financial Statement
14. Bills and Vouchers
15. Resolution 2020-25 Executive Session to Discuss Personnel Matters
16. Adjournment Time _____

**EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010**

MEETING AGENDA

Regular Meeting November 4, 2020 at 7:00 PM

1. Compliance Statement
2. Roll Call
3. October 14, 2020 Regular Meeting Minutes
4. October 14, 2020 Executive Session Meeting Minutes
5. Executive Director / Operator Report - Mr. George Conard
6. Solicitor's Report – Grace, Marmero & Assoc, LLP
7. Engineer's Report – Environmental Resolutions, Inc.
8. Old Business:
9. New Business:
 - Adopt 2020-21 Budget, Resolution 2020-26
10. Correspondence:
 - Willingboro MUA Public Meeting Rate Increase
11. Meeting opened to Public
12. Meeting closed to Public
13. Financial Statement
14. Bills and Vouchers
15. Adjournment Time _____