

Edgewater Park
Sewerage Authority
2019 Meeting Minutes

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
December 12, 2018

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairman Mr. John Alexander at 7:00 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

- 1. By posting written notice on the official bulletin board at the Municipal Building on February 9, 2018.**
- 2. By mailing written notice to the Burlington County Times and Courier Post on February 9, 2018.**
- 3. By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 9, 2018.**

Roll Call revealed the following board members were present: Mr. John Alexander, Mr. Phillip Aaronson, Mrs. Judy Hall, Mr. Lester Holley and Mr. Kevin Johnson.

Also present were, Mr. George Conard (EPSA Executive Director), Mr. George Saponaro (Saponaro Law Group, Solicitor), Bill Kirchner (Engineer-ERI), Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

MOTION was made by Mr. Johnson and 2nd by Mrs. Hall to accept the November 20, 2018 Regular Meeting Minutes.

Mr. Alexander, Mr. Aaronson, and Mrs. Hall voted yes on roll call.

Mr. Johnson and Mr. Holley Abstained.

Executive Director/Operator's Report received.

MOTION was made by Mr. Holley and 2nd by Mr. Johnson to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Johnson and 2nd by Mr. Aaronson to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Holley to accept the Engineer's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Johnson and 2nd by Mr. Holley to have TV work done at Colonial Road.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Old Business:

Follow up on Keim St. Residents and Caruso lateral line damage.

New Business:

Advertisement for RFQ's were published in the Courier Post on December 6th and 7th and in the Burlington County Times on December 5th and 6th.

RFQ / RFP's are due back January 8, 2019 at noon and two Board Members are needed to open them.

Mrs. Hall and Mr. Holley agreed to open the RFQ / RFP's at 6:30pm before the January 9, 2019 meeting.

Correspondences:

Meeting opened to the public:

Meeting closed to the public:

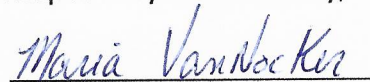
MOTION was made by Mr. Johnson and 2nd by Mr. Holley to accept the EPSA's Treasure's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mrs. Hall and 2nd by Mr. Holley to accept the EPSA's Bills & Vouchers. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call. Mr. Holley Abstained on check #2568.

MOTION was made by Mr. Johnson and 2nd by Mr. Holley and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the December 12, 2018 meeting at 7:26pm.

Respectfully submitted by,



Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
January 9, 2019

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairman Mr. John Alexander at 7:00 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 9, 2018**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 9, 2018.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 9, 2018.**

Roll Call revealed the following board members were present: Mr. John Alexander, Mr. Phillip Aaronson, Mrs. Judy Hall, Mr. Lester Holley, and Mr. Kevin Johnson.

Also present were, Mr. George Conard (EPSA Executive Director), Mr. George Saponaro (Saponaro Law Group, Solicitor), Mr. Bill Kirchner (Engineer-ERI), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), and Mrs. Maria VanNocker (EPSA Secretary).

MOTION was made by Mr. Holley and 2nd by Mrs. Hall to accept the December 12, 2018 Regular Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Johnson to accept the Executive Director's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Solicitor's Report verbally given

MOTION was made by Mr. Holley and 2nd by Mr. Johnson to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Mr. Saponaro's office hasn't heard from any of the Keim St. residents that he sent letters to.

Engineer's Report received.

MOTION was made by Mr. Johnson and 2nd by Mr. Holley to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Old Business:

RFQ's / RFP's Submission Deadline was January 8, 2019 at 12:00 pm.

Mr. Holley and Mrs. Hall will come in at 6:30 before the Board Meeting to open them.

New Business:

Next EPSA Board Meeting is on February 6, 2019 at 6:30 pm.

Correspondences:

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mr. Holley and 2nd by Mr. Johnson to accept the EPSA's Treasure's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mrs. Hall to accept the EPSA's Bills & Vouchers. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Johnson and 2nd by Mr. Holley, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the January 9, 2019 at 7:11 pm.

Respectfully submitted by,



Maria VanNocker

Secretary

**EDGEWATER PARK SEWERAGE AUTHORITY
REORGANIZATION MEETING MINUTES
February 6, 2019**

The Reorganization Meeting of The Edgewater Park Sewerage authority was called to order by Mrs. Michelle Atzert, Administrative Assistant/Treasurer at 6:30 PM at The Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the Official Bulletin Board at the Township Municipal Building on February 9, 2018.**
2. **By e-mailing written notice to the Burlington County Times and the Courier Post on February 9, 2018.**
3. **By emailing written notice with the Clerk of the Township of Edgewater Park on February 9, 2018.**

SWEARING IN OF MR. LESTER HOLLEY FOR THE APPOINTMENT TO THE SEWER AUTHORITY FOR A FIVE YEAR TERM: With the Oath administered by Mr. Albert Marmero. The original affidavit is on file at the Authority.

Roll call revealed the following Authority board members present: Mr. John Alexander, Mr. Phillip Aaronson, Mrs. Judith Hall, Mr. Lester Holley, and Mr. Kevin Johnson.

Also present were: Mr. George Conard (EPSA Executive Director), Mr. Albert Marmero (Grace, Marmero & Assoc, LLP), Mr. Ben Weller (ERI), Mr. Brent Lee (Auditor), EPT Committeeman Mr. Azunnah Amutah, Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

APPOINTMENT OF A CHAIRPERSON FOR THE YEAR 2019:

Nominations- Mrs. Judy Hall was nominated by Mr. Holley.

Mr. Holley made the motion and 2nd by Mr. Alexander.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call. Motion to appoint Mrs. Hall as Chairwoman was approved.

CHAIRPERSON OPENS NOMINATIONS FOR AN APPOINTMENT FOR VICE-CHAIRPERSON FOR THE YEAR 2019:

Nominations- Mr. Phillip Aaronson was nominated by Mr. Johnson.

Mr. Johnson made the motion and 2nd by Mr. Holley.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call. Motion to appoint Mr. Aaronson as Vice-Chairman was approved.

RESOLUTION 2019-01 DESIGNATING DATES OF MEETINGS FOR 2019:

BE IT FURTHER RESOLVED, that the Meeting dates be set for the year and that the Reorganization Meeting be scheduled for February 5, 2020 at 6:30 PM.

Motion: Mr. Holley made the motion and 2nd by Mr. Johnson to approve the monthly meeting dates for the year 2019.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call. Motion was approved.

RESOLUTION 2019-02 DESIGNATING THE OFFICIAL NEWSPAPER OF THE AUTHORITY FOR PUBLICATION OF NOTICES WHERE REQUIRED BY LAW:

Nominations: Burlington County Times and Courier Post were nominated by Mr. Holley.

Motion: Mr. Holley made the motion and 2nd by Mr. Johnson to approve Burlington County Times and the Courier Post as the Official Newspapers for the Authority.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll. Motion was approved.

RESOLUTION 2019-03 DESIGNATING MAIN DEPOSITORY, IDLE FUNDS AND ESCROW ACCOUNTS FOR THE YEAR 2019:

MAIN DEPOSITORY & IDLE FUNDS: First Bank

ESCROW ACCOUNTS: Beneficial Bank

Motion: Mr. Alexander made the motion and 2nd by Mr. Aaronson to designate First Bank as the Depository and Idle Funds Bank, and Beneficial Bank for the Escrow Accounts for the year 2019.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call. Motion was approved.

RESOLUTION 2019-04 APPOINTMENT OF AUDITOR FOR 2019:

Nominations- Mr. Alexander nominated Mr. Brent Lee.

Mr. Alexander made the motion and 2nd by Mr. Johnson to appoint Mr. Brent Lee as Auditor for the year 2019.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call. Motion to appoint Mr. Brent Lee was approved.

RESOLUTION 2019-05 APPOINTMENT OF A SOLICITOR FOR 2019:

Nominations- Mr. Johnson nominated Grace, Marmero & Assoc, LLP.

Mr. Johnson made the motion and 2nd by Mr. Aaronson to appoint Grace, Marmero & Assoc, LLP as Solicitor for the year 2019.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call. Motion to appoint Grace, Marmero & Assoc, LLP was approved.

RESOLUTION 2019-06 APPOINTMENT OF ENGINEER FOR 2019:

Nominations- Mr. Aaronson nominated Environmental Resolution, Inc.

Mr. Aaronson made the motion and 2nd by Mr. Holley to appoint Environmental Resolutions, Inc. as Engineer for the year 2019.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call.
Motion to appoint Environmental Resolutions, Inc. was approved.

RESOLUTIONS 2019-07 APPOINTMENT OF AN INSURANCE BROKER FOR 2019:

Nominations- Mr. Holley nominated Haines & Haines / T.C. Irons as Insurance Broker.
Mr. Holley made the motion and 2nd by Mr. Aaronson to appoint Haines & Haines / T.C. Irons as Insurance Broker for the year 2019.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call.
Motion to appoint Haines & Haines / T.C. Irons was approved.

RESOLUTION 2019-08 APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER FOR 2019:

Purpose of ensuring all those individuals and corporations who have contracts with the Edgewater Park Sewerage Authority comply with all Equal Opportunity rules and regulations.

Nominations- Mr. Johnson nominated Michelle Atzert

Mr. Johnson made the motion and 2nd by Mr. Holley to appoint Mrs. Atzert as Public Agency Compliance Officer for the year 2019.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call.
Motion to appoint Mrs. Atzert was approved.

RESOLUTION 2019-09 GRANTING THE CHAIRPERSON OF THE AUTHORITY AND THE EXECUTIVE DIRECTOR TO EXECUTE NJDEP AND EPA APPLICATIONS FOR 2019:

Mr. Holley made the motion and 2nd by Mr. Alexander to grant the Executive Director & Chairperson of the Edgewater Park Sewerage Authority the authority to execute NJDEP and EPA applications for the year 2019.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call.
Motions to appoint Executive Director, Mr. Conard Sr. & Chairwoman, Mrs. Hall was approved.

RESOLUTION 2019-10 AUTHORIZING THE AUTHORITY TO PURCHASE UNDER THE STATE CONTRACT FOR 2019:

Mr. Aaronson made the motion and 2nd by Mr. Johnson to authorize the Edgewater Park Sewerage Authority to purchase under the state contract for the year 2019.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call.
Motion to authorize Edgewater Park Sewerage Authority to purchase under the state contract was approved.

RESOLUTION 2019-11 APPOINTMENT OF A BOARD SECRETARY FOR 2019:

Nominations- Mr. Holley nominated Mr. Aaronson as Board Secretary.

Mr. Holley made the motion and 2nd by Mr. Johnson to appoint Mr. Aaronson as Board Secretary for the year 2019.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley and Mr. Johnson voted yea on roll call.
Motion to appoint Mr. Aaronson as Board Secretary was approved.

RESOLUTION 2019-12 APPOINTMENT OF A TREASURER FOR 2019:

Nominations- Mr. Holley nominated Mrs. Atzert as Treasurer.

Mr. Holley made the motion and 2nd by Mr. Alexander to appoint Mrs. Atzert as Treasurer for the year 2019.

Mr. Alexander, Mr. Aaronson Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call. Motion to appoint Mrs. Atzert as Treasurer was approved.

MOTION TO ADJOURN 2019 REORGANIZATION MEETING:

Mr. Johnson made the motion and 2nd by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to Adjourn the February 6, 2019 Reorganization Meeting at 6:42 PM.

Respectfully submitted by,

Maria VanNocker

Maria VanNocker, Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
February 6, 2019

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairperson Mrs. Judy Hall at 6:45 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 9, 2018**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 9, 2018.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 9, 2018.**

Roll Call revealed the following board members were present: Mr. John Alexander, Mr. Phillip Aaronson, Mrs. Judy Hall, Mr. Lester Holley, and Mr. Kevin Johnson.

Also present were, Mr. George Conard (EPSA Executive Director), Mr. Albert Marmero (Grace, Marmero & Assoc. LLP, Solicitor), Mr. Ben Weller (Engineer-ERI), Mr. Charles Amutah (EP Township Committeeman) Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), and Mrs. Maria VanNocker (EPSA Secretary).

MOTION was made by Mr. Johnson and 2nd by Mr. Holley to accept the January 9, 2019 Regular Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to accept the Executive Director's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Solicitor's Report

Saponaro Law Group did not submit a Report for January.

Mr. Al Marmero from Grace, Marmero & Assoc. LLP introduced himself as the new Solicitor for the Edgewater Park Sewerage Authority.

Engineer's Report received.

MOTION was made by Mr. Johnson and 2nd by Mr. Holley to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Old Business:

New Business:

Correspondences:

Meeting opened to the public:

Mr. Charles Amutah will relay to the EP Township Committee the concerns the Sewerage Authority is having with new construction being connected to sewer.

Mr. Amutah mentioned that the Township is having a can food drive. Donations can be dropped off at the Township Building.

Meeting closed to the public:

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Treasure's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Aaronson to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Johnson and 2nd by Mr. Holley, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the February 6, 2019 Board Meeting at 7:10 pm.

Respectfully submitted by,

Maria VanNocker

Maria VanNocker
Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
March 13, 2019

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairman Mrs. Judy Hall at 7:00 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 11, 2019.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 11, 2019.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 11, 2019.**

Roll Call revealed the following board members were present: Mrs. Judith Hall, Mr. John Alexander, Mr. Phillip Aaronson, and Mr. Lester Holley.

Mr. Kevin Johnson was absent.

Also present were, Mr. Jim Grace (Solicitor, Grace, Marmero & Assoc, LLP), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (EPSA Executive Director), EPT Committeeman Mr. Azunnah Amutah, Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), and Mr. Kevin Johnson (Resident at 202 Stevenson Ave).

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the February 6, 2019 Reorganization and Regular Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Holley voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Holley voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Holley voted yes on roll call.

Mrs. Hall requested to have all professional reports received the Thursday before the Board Meeting.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Holley all voted yes on roll call.

Old Business:

New Business:

Correspondences:

Burlington County Times Article

Meeting opened to the public:

Mr. Kevin Johnson at 202 Stevenson Ave. is having sewer problems. He has had his sewer lateral TVed and was told there was a drop in his lateral past the sidewalk. He wanted to know who was responsible to repair it. Mr. Conard informed him that the sewer lateral from the house to where it connects to the main is the homeowner's responsibility.

Mr. Johnson has recently purchased the house. He told the Board Members that the Township removed a tree in front of his house that tore up the sidewalk. That required repair's to the road, curb and driveway apron. He was going to reach out to the Township to see if that caused any damage to his sewer lateral and if they will repair it.

Mr. Charles Amutah updated the Board Members on Township business. He asked Mr. Johnson to attend the next Township Meeting on March 19, 2019.

Meeting closed to the public:

MOTION was made by Mr. Aaronson and 2nd by Mr. Holley to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Holley voted yes on roll call.

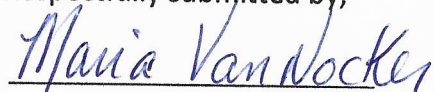
Mr. Brent Lee will be at the April 10, 2019 Meeting to present the Audit.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the March 13, 2019 meeting at 7:57pm.

Respectfully submitted by,



Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
April 10, 2019

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 11, 2019.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 11, 2019.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 11, 2019.**

Roll Call revealed the following board members were present: Mrs. Judith Hall, Mr. John Alexander, Mr. Phillip Aaronson, Mr. Kevin Johnson, and Mr. Lester Holley.

Also present were, Mr. Jim Grace (Solicitor, Grace, Marmero & Assoc, LLP), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (EPSA Executive Director), EPT Committeeman Mr. Azunnah Amutah, Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

MOTION was made by Mr. Holley and 2nd by Mr. Aaronson to accept the March 13, 2019 Regular Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Holley voted yes on roll call.
Mr. Johnson Abstained.

Executive Director/Operator's Report received.

MOTION was made by Mr. Johnson and 2nd by Mr. Holley to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

The Board members agree to keep the safety deposit box.

Solicitor's Report received.

MOTION was made by Mr. Johnson and 2nd by Mr. Alexander to accept the Solicitor's Report.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Johnson and 2nd by Mr. Alexander to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Resolution 2019-13 Resolution Awarding Contract for Operations and Maintenance to Municipal Maintenance Co. based on the lowest responsible bid.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept Municipal Maintenance Co. for the Operations and Maintenance Contract.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Old Business:

New Business:

Financial disclosure Forms are due April 30, 2019

Correspondences:

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to take a full page Ad in the Memorial Day Parade Book.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Holley, voted yes on roll call.

Mr. Johnson Abstained.

Meeting opened to the public:

Mr. Charles Amutah updated the Board Members on Township business.

Mr. Holley wanted to know who is responsible to notify the residents on the road work being done. Mr. Kirchner said that the engineer is responsible to notify the utility companies and that the Township Clerk notifies the residents.

Meeting closed to the public:

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Mr. Brent Lee is still working on Audit.

MOTION was made by Mr. Alexander and 2nd by Mr. Johnson to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander, and approved by a voice vote of the Edgewater Park Sewerage Authority to go into Executive Session to discuss personnel matters at 7:47pm.

Respectfully submitted by,

Maria VanNocker

Maria VanNocker
Secretary

The Public Session was reconvened at 7:56 pm. A motion was made by Mrs. Hall and Seconded by Mr. Aaronson, to approve the 3% raises starting April 8, 2019. All voted in favor. A motion was then made by Mr. Alexander and seconded by Mr. Holley, and approved by a voice vote to adjourn the April 10, 2019 meeting at 7:58 pm.

Respectfully submitted by,

George Conard

George Conard
Executive Director

EXECUTIVE SESSION MINUTES 4/10/19

EDGEWATER PARK SEWERAGE AUTHORITY

1123 Cooper Street Edgewater Park, NJ 08010

Board members in attendance were Chairwoman- Judith Hall, Vice-Chairman-Philp Aaronson, Lester Holley, John Alexander and Kevin Johnson as well as Solicitor-James K. Grace

- Motion to go into executive session was properly moved and seconded, with unanimous agreement, to discuss personnel matters involving compensation of the administrative staff.
- The Executive Director advised the Board that he had conducted employee evaluations and that the performance of the employees in questions were exemplary.
- There was discussion by the Board of the request for a raise and the appropriate amount given the totality of circumstances including but not limited to employee performance, the nature of the employee tasks, the industry standards for these types of employees as well as current economic and budgetary conditions.
- The Board completed its discussion with a polling of opinions of all members.
- Motion to exit executive session and return to regular session with intent to take action was properly moved and seconded with unanimous agreement.

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
May 8, 2019

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 11, 2019.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 11, 2019.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 11, 2019.**

Roll Call revealed the following board members were present: Mrs. Judith Hall, Mr. John Alexander, Mr. Phillip Aaronson, Mr. Kevin Johnson, and Mr. Lester Holley.

Also present were, Mr. Jim Grace (Solicitor, Grace, Marmero & Assoc, LLP), Mr. Bill Kirchner (Engineer, ERI), EPT Committeeman Mr. Azunnah Amutah, Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

MOTION was made by Mr. Aaronson and 2nd by Mr. Johnson to accept the April 10, 2019 Regular Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Johnson and 2nd by Mr. Alexander to accept the April 10, 2019 Executive Session Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Johnson to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

With the EPSA Board's approval, Mr. Kirchner will set up a meeting with Willingboro's MUA. Providing scheduling Mr. Holley will attend.

The developer for Ariel Reality (Kings Property) has not submitted any applications to the Edgewater Park Sewerage Authority.

Old Business:

New Business:

Correspondences:

Meeting opened to the public:

Mr. Charles Amutah will update the EP Township on EP Sewerage business.

Meeting closed to the public:

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Mr. Brent Lee is still working on Audit.

MOTION was made by Mr. Alexander and 2nd by Mr. Johnson to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to adjourn the Edgewater Park Sewerage Authority Meeting at 7:43pm.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Respectfully submitted by,



Maria VanNocker
Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
June 12, 2019

The regular meeting of the Edgewater Park Sewerage Authority was called to order by Vice Chairman Mr. Aaronson at 7:00 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 11, 2019.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 11, 2019.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 11, 2019.**

Roll Call revealed the following board members were present: Mr. John Alexander, Mr. Phillip Aaronson, Mr. Lester Holley, and Mr. Kevin Johnson.
Mrs. Judith Hall was absent.

Also present were, Mr. Jim Grace (Solicitor, Grace, Marmero & Assoc, LLP), Mr. Bill Kirchner (Engineer, ERI), Mr. Brent Lee (Auditor), EPT Committeeman Mr. Azunnah Amutah, Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), and Mr. George Barszcz (Resident at 502 Keim Street).

MOTION was made by Mr. Holley and 2nd by Mr. Johnson to accept the May 8, 2019 Regular Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mr. Holley, and Mr. Johnson voted yes on roll call.

2018 Annual Audit Review presented by Mr. Brent Lee.

Appendix C Resolution 2019-14

MOTION was made by Mr. Johnson and 2nd by Mr. Holley to accept the Annual Audit Report for the fiscal year ending November 30, 2018.

Mr. Alexander, Mr. Aaronson, Mr. Holley, and Mr. Johnson voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Alexander and 2nd by Holley to accept the Executive Director's Report.

Mr. Alexander, Mr. Aaronson, Mr. Holley, and Mr. Johnson voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Johnson and 2nd by Mr. Alexander to accept the Solicitor's Report. Mr. Alexander, Mr. Aaronson, Mr. Holley, and Mr. Johnson voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mr. Holley, and Mr. Johnson voted yes on roll call.

Mr. Kirchner explained to Mr. Barszcz his options on repairing his sewer lateral. Mr. Barszcz will speak to his neighbor. A meeting will be organized with Mr. Kirchner, Mr. Grace, Mr. Conard, Mr. Barszcz and the resident at 420 Keim Street.

Explore Billing by Usage

MOTION was made by Holley and 2nd by Mr. Johnson to authorize the Engineer to explore changing residential billing from a flat rate to billing by consumption.

Mr. Alexander, Mr. Aaronson, Mr. Holley, and Mr. Johnson voted yes on roll call.

Old Business:

New Business:

Mr. Alexander would like for Mr. Conard to contact Burlington City to see what it would cost to have a sewer main jetted.

Correspondences:

Motion Was Made by Mr. Holley and 2nd by Mr. Johnson for the Board Members to attend the New Jersey League of Municipalities Conference on November 19 – 21, 2019.

Mr. Alexander, Mr. Aaronson, Mr. Holley, and Mr. Johnson voted yes on roll call.

Hotel reservations need to be made for the Annual New Jersey State League of Municipalities Conference.

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mr. Johnson and 2nd by Mr. Holley to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mr. Holley, and Mr. Johnson voted yes on roll call.

Mr. Alexander, Mr. Aaronson, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Johnson and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the June 12, 2019 meeting at 8:10pm.

Respectfully submitted by,

Maria VanNocker

Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
July 10, 2019

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 11, 2019.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 11, 2019.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 11, 2019.**

Roll Call revealed the following board members were present: Mrs. Judith Hall, Mr. John Alexander, Mr. Phillip Aaronson, Mr. Kevin Johnson, and Mr. Lester Holley.

Also present were, Mr. Jim Grace (Solicitor, Grace, Marmero & Assoc, LLP), Mr. Bill Kirchner (Engineer, ERI), Mr George Conard (Executive Director), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), and Mr. George Barszcz (Resident at 502 Keim Street).

MOTION was made by Mr. Holley and 2nd by Mr. Johnson to accept the June 12, 2019 Regular Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mr. Holley, and Mr. Johnson voted yes on roll call.
Mrs. Hall Abstained.

Executive Director/Operator's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Mr. Kirchner would like to wait to get a full month of calibration on the meter before meeting with Willingboro MUA.

Solicitor's Report received.

MOTION was made by Mr. Johnson and 2nd by Mr. Holley to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Aaronson and 2nd by Mr. Johnson to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Old Business:

Mrs. Hall contacted the Edgewater Park Township today to file a complaint about the condition of the parking lot as well as not having handicap accessibility to the office. The Edgewater Park Sewerage Authority Board members feel their concerns are not being met and turned the matter over for Mr. Grace to proceed as the Solicitor on behalf of the EP Sewerage Authority.

New Business:

Correspondences:

Meeting opened to the public:

Mr. Barszcz had some questions about the work proposed on Keim Street.

Motion was made by Mr. Alexander and 2nd by Mr. Aaronson to allow the engineer to put out for bid the work on Keim Street, if all parties involved are in agreement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Meeting closed to the public:

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the July 10, 2019 meeting at 7:58pm.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Respectfully submitted by,

Maria VanNocker

Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
August 14, 2019

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 11, 2019.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 11, 2019.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 11, 2019.**

Roll Call revealed the following board members were present: Mrs. Judith Hall, Mr. John Alexander, Mr. Phillip Aaronson, and Mr. Lester Holley.
Mr. Kevin Johnson was absent.

Also present were, Mr. Jim Grace (Solicitor, Grace, Marmero & Assoc, LLP), Mr. Bill Kirchner (Engineer, ERI), Mr George Conard (Executive Director), Mr. Charles Amutah EP Committeeman, Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), Mr. George Barszcz (Resident at 502 Keim Street), and Mr. and Mrs. MacMillan (420 Keim Street).

MOTION was made by Mr. Aaronson and 2nd by Mr. Holley to accept the July 10, 2019 Regular Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mr. Holley and Mrs. Hall voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Holley voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the Solicitor's Report.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Holley voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Engineer's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Holley voted yes on roll call.

Old Business:

New Business:

New Jersey State League of Municipalities Conference Registration opened August 1, 2019.

Correspondences:

Meeting opened to the public:

Mr. Barszcz informed the Board Members that he is in the process of selling his house.

Mr. Amutah informed the Board Members that the EP Township has updated the Sewer Authority's professionals on their website.

Meeting closed to the public:

Keim Street Sanitary Sewer Extension Contract

Motion was made by Mr. Alexander and 2nd by Mr. Holley to reject the bids for the Keim Street Sanitary Sewer Extension Contract, based on exceeding the Engineers estimate.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Holley voted yes on roll call.

Mr. Brent Lee will be in next week to go over the 2020 fiscal year Budget.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Aaronson and 2nd by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to go into Executive Session to discuss personnel matters at 7:51pm, and not to exceed 30 minutes.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to leave executive session at 8:12pm.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Holley voted yes on roll call.

GFC Environmental Consultant, LLC Proposal

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to approve GFC Environmental Consultant, LLC Proposal.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the August 14, 2019 meeting at 8:14pm.

Respectfully submitted by,

Maria VanNocker

Maria VanNocker

Secretary

EXECUTIVE SESSION MINUTES 8/14/19

EDGEWATER PARK SEWERAGE AUTHORITY

1123 Cooper Street Edgewater Park, NJ 08010

Board members in attendance were Chairwoman- Judith Hall, Vice-Chairman-Philp Aaronson, Lester Holley, John Alexander as well as Solicitor-James K. Grace

- Motion to go into executive session was properly moved and seconded, with unanimous agreement, to discuss legal matters specifically a consulting agreement which will expire 8/31/19 and a renewed agreement was requested with minor alteration to the on-site hourly requirement.
- The Chairwoman and the Board indicated that they have been very pleased with the performance of the consultant and that that they liked that the provision for 24-hour on call status was pleasing.
- There was discussion by the Board of their desire to have a yearly evaluation of the consultant despite the request for a three (3) year agreement. The discussion also surrounded the extensive knowledge of the consultant and the 24-hour availability of the consultant to address emergent matters impacting the Edgewater Park Sewerage Authority.
- There was unanimous agreement, given the totality of circumstances, that there was a desire to renew the agreement with the yearly performance evaluation provision added to the agreement which would evaluate performance, the nature of tasks as well as current economic and budgetary conditions.
- The Board completed its discussion with a polling of opinions of all members.

- Motion to exit executive session and return to regular session with intent to take action was properly moved and seconded with unanimous agreement.

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
September 11, 2019

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

- 1. By posting written notice on the official bulletin board at the Municipal Building on February 11, 2019.**
- 2. By mailing written notice to the Burlington County Times and Courier Post on February 11, 2019.**
- 3. By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 11, 2019.**

Roll Call revealed the following board members were present: Mrs. Judith Hall, Mr. John Alexander, Mr. Phillip Aaronson, Mr. Kevin Johnson, and Mr. Lester Holley.

Also present were, Mr. Jim Grace (Solicitor, Grace, Marmero & Assoc, LLP), Mr. Bill Kirchner (Engineer, ERI), Mr. Brent Lee (Auditor), Mr George Conard (Executive Director), Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

MOTION was made by Mr. Holley and 2nd by Mr. Johnson to accept the August 14, 2019 Regular Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Holley, voted yes on roll call.

Mr. Johnson Abstained.

MOTION was made by Mr. Aaronson and 2nd by Mr. Holley to accept the August 14, 2019 Executive Session Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Holley voted yes on roll call.

Mr. Johnson Abstained.

Auditor

Mr. Brent Lee Introduced the 2020 Fiscal Year Budget (December 1, 2019 to November 30, 2020)

Resolution 2019-15 Edgewater Park Sewerage Authority 2020 Fiscal year Budget.

Motion was made by Mr. Johnson and 2nd by Mr. Holley to accept Resolution 2019-15.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Holley and 2nd by Mr. Aaronson to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Johnson and 2nd by Mr. Holley to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Engineer's Report received.

MOTION was made by Mr. Holley and 2nd by Mr. Aaronson to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

The Board Members agreed to the Engineer's recommendations to have Bridgeboro Road and Woodlane Road sanitary sewer lines TV'ed.

Old Business:

Mr. Conard and Mr. Grace will go over GFC Environmental Consultant, LLC Contract.

New Business:

Resolution 2019-16, The EPSA's Insurance Policy Covers George F. Conard Sr. for Liability and Workers Compensation.

MOTION was made by Alexander and 2nd by Mr. Johnson to accept Resolution 2019-16. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Correspondences:

Meeting opened to the public:

Meeting closed to the public:

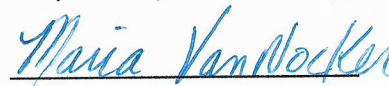
MOTION was made by Mr. Holley and 2nd by Mr. Aaronson to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the EPSA's Bills & Vouchers. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the September 11, 2019 meeting at 8:15pm.

Respectfully submitted by,



Maria VanNocker
Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
October 9, 2019

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairwoman Mrs. Judy Hall at 7:00 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 11, 2019.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 11, 2019.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 11, 2019.**

Roll Call revealed the following board members were present: Mrs. Judith Hall, Mr. John Alexander, Mr. Phillip Aaronson, Mr. Kevin Johnson, and Mr. Lester Holley.

Also present were, Mr. Jim Grace (Solicitor, Grace, Marmero & Assoc, LLP), Mr. Bill Kirchner (Engineer, ERI), Mr George Conard (Executive Director), EP Committeeman Mr. Charles Amutah, Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

MOTION was made by Mr. Holley and 2nd by Mr. Johnson to accept the September 11, 2019 Regular Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Johnson, and Mr. Holley, voted yes on roll call.

Executive Director/Operator's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Johnson to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Solicitor's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Aaronson to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

OPRAH Request, Violations, all correspondents between Township Administration, Construction, Code Enforcement, Zoning, and Permits for block 503 lot 11.

MOTION was made by Mr. Johnson and 2nd by Mr. Aaronson to request an OPRAH notice on the violations and all correspondents for block 503 lot 11.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Escrow Rent Payments

MOTION was made by Mr. Alexander and 2nd by Mr. Johnson to escrow the rent payments starting with Novembers rent.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

The Solicitor will send a letter to the Landlords to notify them that the rent payments are being escrowed.

Engineer's Report received.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Engineer's Report.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Resolution 2019-17 Adopt 2020 Budget

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to adopt the 2020 Budget.
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Old Business:

New Business:

Correspondences:

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mr. Johnson and 2nd by Mr. Aaronson to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Aaronson and 2nd by Mr. Holley to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

MOTION was made by Mr. Johnson and 2nd by Mr. Holley and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the October 9, 2019 meeting at 8:06pm.

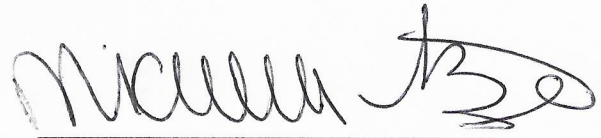
Respectfully submitted by,

Maria VanNocker

Maria VanNocker
Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010
(609) 877-1411 / Fax (609) 835-6676
www.edgewaterparksewerage.com

November's monthly meeting was cancelled due to the paving of the parking lot the evening of the meeting and having no access to the building.

A handwritten signature in black ink, appearing to read "Michelle Atzert", with a stylized flourish at the end.

Michelle Atzert
Administrative Assistant