

EDGEWATER PARK SEWERAGE AUTHORITY  
REGULAR MEETING MINUTES  
December 13, 2017

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairman Mr. John Alexander at 7:00 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

**Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:**

1. By posting written notice on the official bulletin board at the Municipal Building on February 8, 2017.
2. By mailing written notice to the Burlington County Times and Courier Post on February 8, 2017.
3. By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 8, 2017.

Roll Call revealed the following board members were present: Mr. John Alexander, Mrs. Judy Hall, Mr. Lester Holley, and Mr. Kevin Johnson.  
Mr. Tom Pullion was absent.

Also present were, Mr. Doug Burry (Saponaro Law Group, Solicitor), Mr. George Conard (Executive Director), Mr. Bill Kirchner (Engineer-ERI), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), and Mrs. Maria VanNocker (EPSA Secretary).

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the November 8, 2017 Regular Meeting Minutes.

Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Executive Director/Operator's Report** received.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mrs. Hall to accept the Executive Director's Report.

Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Mr. Kirchner will survey the area and devise a solution to resolve the ongoing issues at 502 Keim Street.

**Solicitor's Report** received.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mrs. Hall to accept the Solicitor's Report.

Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Engineer's Report** received.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the Engineer's Report.  
Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Resolution 2018-01 / Change Order #1 Mount Holly Sewer Project**

**MOTION was made** by Mrs. Hall and 2<sup>nd</sup> by Mr. Johnson to accept Resolution 2018-01, Change Order #1 Mount Holly Sewer Project.

Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Resolution 2018-02 / Adopt Budget**

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept Resolution 2018-02 Adopt Budget.

Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Old Business:**

Office Lease Agreement renewal is June 2018. Mr. Burry will review and negotiate with Landlord on new Lease.

**New Business:**

**Correspondences:**

**Meeting opened to the public:**

**Meeting closed to the public:**

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Johnson to accept the EPSA's Treasure's Financial Statement.

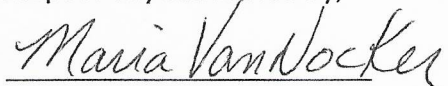
Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley and approved by a voice vote to adjourn the December 13, 2017 meeting of the Edgewater Park Sewerage Authority at 7:53 pm.

Respectfully submitted by,



Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY  
REGULAR MEETING MINUTES  
January 10, 2018

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairman Mr. John Alexander at 7:00 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

**Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:**

1. **By posting written notice on the official bulletin board at the Municipal Building on February 8, 2017.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 8, 2017.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 8, 2017.**

Roll Call revealed the following board members were present: Mr. John Alexander, Mrs. Judy Hall, Mr. Lester Holley, and Mr. Kevin Johnson.  
Mr. Tom Pullion was absent.

Also present were, Mr. George Saponaro (Saponaro Law Group, Solicitor), Mr. Bill Kirchner (Engineer-ERI), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), and Mrs. Maria VanNocker (EPSA Secretary).

**MOTION was made** by Mrs. Hall and 2<sup>nd</sup> by Mr. Holley to accept the December 13, 2017 Regular Meeting Minutes.

Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Executive Director/Operator's Report** received.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the Executive Director's Report.

Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Solicitor's Report** received.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the Solicitor's Report.  
Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.



**Engineer's Report** received.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mrs. Hall to accept the Engineer's Report.  
Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Mr. Saponaro will write a letter to Alaimo Associates to request Sewer Maps for Edgewater Park Sewerage Authority.

**Old Business:**

RFQ's / RFP's Submission Deadline was January 3, 2018 at 12:00 pm.  
Mr. Alexander and Mrs. Hall will stay after meeting to open RFQ / RFP packets.

**New Business:**

**Correspondences:**

**Meeting opened to the public:**

**Meeting closed to the public:**

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the EPSA's Treasure's Financial Statement.

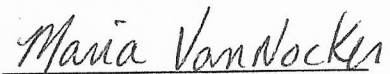
Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mrs. Hall to accept the EPSA's Bills & Vouchers.  
Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Mr. Alexander voted yes on roll call with the exception of Item 2327 he abstained.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Alexander, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the December 13, 2017 at 7:27 pm.

Respectfully submitted by,



Maria VanNocker  
Secretary



EDGEWATER PARK SEWERAGE AUTHORITY  
REORGANIZATION MEETING MINUTES  
FEBRUARY 7, 2018

The Reorganization Meeting of The Edgewater Park Sewerage authority was called to order by Mrs. Michelle Atzert, Administrative Assistant/Treasurer at 6:45 PM at The Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

**Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:**

1. By posting written notice on the Official Bulletin Board at the Township Municipal Building on February 8, 2017.
2. By e-mailing written notice to the Burlington County Times and the Courier Post on February 8, 2017.
3. By emailing written notice with the Clerk of the Township of Edgewater Park on February 8, 2017.

**SWEARING IN OF MR. JOHN ALEXANDER FOR THE APPOINTMENT TO THE SEWER AUTHORITY FOR A FIVE YEAR TERM:** With the Oath administered by George Sapanaro. The original affidavit is on file at the Authority.

Roll call revealed the following Authority board members present: Mr. John Alexander, Mrs. Judith Hall, Mr. Lester Holley, and Mr. Kevin Johnson.  
Mr. Tom Pullion was absent.

Also present were: Mr. George Conard (EPSA Executive Director), Mr. George Sapanaro (Solicitor), Mr. William Kirchner (Engineer), Mr. Brent Lee (Auditor), EPT Committeeman Mr. Azunnah Amutah, Roshanda Edwards (Resident) Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

**APPOINTMENT OF A CHAIRMAN FOR THE YEAR 2018:**

Nominations- Mr. John Alexander was nominated by Mr. Holley.

Mr. Holley made the motion and 2<sup>nd</sup> by Mr. Johnson. Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call.

Motion to appoint Mr. John Alexander as Chairman was approved.

**CHAIRMAN CALLS FOR AN APPOINTMENT FOR VICE-CHAIRMAN FOR THE YEAR 2018**

Nominations- Mrs. Judy Hall was nominated by Mr. Johnson.

Mr. Holley made the motion and 2<sup>nd</sup> by Mr. Johnson to close the nomination for Vice-Chairman. Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call.

Motion to appoint Mrs. Judy Hall as Vice-Chairman was approved.

**RESOLUTION 2018-08 APPOINTMENT OF ENGINEER:**

Nominations- Mr. Johnson nominated Environmental Resolution, Inc.

Mr. Holley made the motion and 2<sup>nd</sup> by Mrs. Hall to appoint Environmental Resolutions, Inc. as Engineer for the year 2018.

Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call to appoint ERI as the Engineer for the Authority.

Motion to appoint Environmental Resolutions, Inc. was approved.

**RESOLUTION 2018-09 APPOINTMENT OF A SPECIAL PROJECTS ENGINEER**

Nominations- Mr. Johnson nominated Environmental Resolution, Inc.

Mr. Johnson made the motion and 2<sup>nd</sup> by Mr. Alexander to appoint Environmental Resolutions, Inc. as Special Projects Engineer for the year 2018.

Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call to appoint ERI as the Special Projects Engineer for the Authority.

Motion to appoint Environmental Resolutions, Inc. was approved.

**RESOLUTIONS 2018-10 APPOINTMENT OF AN INSURANCE BROKER:**

Nominations- Mr. Holley nominated Haines & Haines/T.C. Irons as Insurance Broker.

Mr. Holley made the motion and 2<sup>nd</sup> by Mr. Johnson to appoint Haines & Haines/T.C. Irons as Insurance Broker for the year 2018.

Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call to appoint Haines & Haines/T.C. Irons as Insurance Broker for the Authority.

Motion to appoint Haines & Haines/T.C. Irons was approved.

**RESOLUTION 2018-11 APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER:**

Purpose of ensuring all those individuals and corporations who have contracts with the Edgewater Park Sewerage Authority comply with all Equal Opportunity rules and regulations.

Nominations- Mr. Johnson nominated Michelle Atzert

Mr. Johnson made the motion and 2<sup>nd</sup> by Mrs. Hall to appoint Mrs. Atzert as Public Agency Compliance Officer for the year 2018.

Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call to appoint Mrs. Atzert as Public Agency Compliance Officer.

Motion to appoint Mrs. Atzert was approved.

**RESOLUTION 2018-12 GRANTING THE EXECUTIVE DIRECTOR & CHAIRMAN OF THE AUTHORITY TO EXECUTE NJDEP AND EPA APPLICATIONS:**

Mr. Holley made the motion and 2<sup>nd</sup> by Mr. Johnson to grant the Executive Director & Chairman of the Edgewater Park Sewerage Authority the authority to execute NJDEP and EPA applications for the year 2018.

Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call to grant the Executive Director and Chairman of the EPSCA Authority to execute NJDEP and EPA applications.

Motions to appoint Executive Director, Mr. Conard Sr. & Chairman, Mr. Alexander was approved.



**RESOLUTION 2018-13 AUTHORIZING THE AUTHORITY TO PURCHASE UNDER STATE CONTRACT:**

Mr. Johnson made the motion and 2<sup>nd</sup> by Mr. Holley to authorize the Edgewater Park Sewerage Authority to purchase under state contract for the year 2018.

Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll I call.

Motion to authorize Edgewater Park Sewerage Authority to purchase under state contract was approved.

**RESOLUTION 2018-14 APPOINTMENT OF A BOARD SECRETARY:**

Nominations- Mr. Holley nominated Mrs. Hall as Board Secretary.

Mr. Holley made the motion and 2<sup>nd</sup> by Mr. Johnson to appoint Mrs. Hall as Board Secretary for the year 2018.

Mr. Alexander, Mrs. Hall, Mr. Holley and Mr. Johnson voted yea on roll call to appoint Mrs. Hall as Board Secretary.

Motion to appoint Mrs. Hall was approved.

**RESOLUTION 2018-15 APPOINTMENT OF A TREASURER:**

Nominations- Mr. Holley nominated Mrs. Atzert as Treasurer.

Mr. Holley made the motion and 2<sup>nd</sup> by Mr. Johnson to appoint Mrs. Atzert as Treasurer for the year 2018.

Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yea on roll call to appoint Mrs. Atzert as Treasurer.

Motion to appoint Mrs. Atzert was approved.

**MOTION TO ADJOURN 2018 REORGANIZATION MEETING:**

Mr. Johnson made the motion and 2<sup>nd</sup> by Mr. Holley to adjourn the Reorganization Meeting at 6:55 PM.

All Board members were in favor of adjourning the Reorganization Meeting.

The Meeting was adjourned at 6:55 PM.

Respectfully submitted by,

*Maria VanNocker*

Maria VanNocker, Secretary



EDGEWATER PARK SEWERAGE AUTHORITY  
REGULAR MEETING MINUTES  
February 7, 2018

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairman Mr. John Alexander at 7:00 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

**Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:**

1. **By posting written notice on the official bulletin board at the Municipal Building on February 8, 2017.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 8, 2017.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 8, 2017.**

Roll Call revealed the following board members were present: Mr. John Alexander, Mrs. Judy Hall, Mr. Lester Holley, and Mr. Kevin Johnson.  
Mr. Tom Pullion was absent.

Also present were, Mr. George Saponaro (Saponaro Law Group, Solicitor), Mr. Bill Kirchner (Engineer-ERI), Mr. George Conard (EPSA Executive Director), EPT Committeeman Mr. Azunnah Amutah, Roshanda Edwards (Resident) Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), and Mrs. Maria VanNocker (EPSA Secretary).

**Mr. Tom Pullion's Resignation**

**MOTION was made** by Mrs. Hall and 2<sup>nd</sup> by Mr. Holley to accept Mr. Tom Pullion's verbal resignation pending written documentation.

Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the January 10, 2018 Regular Meeting Minutes.

Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Executive Director/Operator's Report** received.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the Executive Director's Report.

Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Solicitor's Report** received.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the Solicitor's Report. Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Mr. Sapanaro is waiting to hear back from Land Lord to negotiate new lease.

**Engineer's Report** received.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Johnson to accept the Engineer's Report. Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Old Business:**

**New Business:**

Security measures for an automatic locked door and buzzer will be looked into for the Sewerage Authority office.

**Correspondences:**

**Meeting opened to the public:**

Edgewater Park Committeeman Mr. Azunnah (Charles) Amutah informed the Sewer Authority Board that he is the new Committee Liaison for the Sewer Authority.

**Meeting closed to the public:**

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mrs. Hall to accept the EPSA's Treasure's Financial Statement.

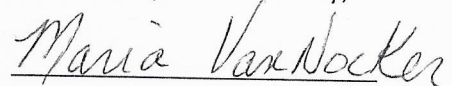
Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the EPSA's Bills & Vouchers. Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Mr. Alexander voted yes on roll call with the exception of Item 2327 he abstained.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Alexander, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the February 7, 2018 at 7:16 pm.

Respectfully submitted by,



Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY  
REGULAR MEETING MINUTES  
March 14, 2018

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairman Mr. John Alexander at 7:00 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

**Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:**

1. **By posting written notice on the official bulletin board at the Municipal Building on February 9, 2018.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 9, 2018.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 9, 2018.**

Roll Call revealed the following board members were present: Mrs. Judith Hall, Mr. John Alexander and Mr. Kevin Johnson.  
Mr. Lester Holley was absent.

Oath of Office administered to Phillip Aaronson by Mr. Doug Burry (Saponaro Law Group).

Also present were, Mr. Doug Burry (Saponaro Law Group, Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (EPSA Executive Director), Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer)

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mrs. Hall to accept the February 7, 2018 Reorganization Meeting Minutes.

Mr. Alexander, Mrs. Hall, and Mr. Johnson voted yes on roll call.

Mr. Aaronson abstained.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mrs. Hall to accept the February 7, 2018 Regular Meeting Minutes.

Mr. Alexander, Mrs. Hall, and Mr. Johnson voted yes on roll call.

Mr. Aaronson abstained.

**Executive Director/Operator's Report** received.

**MOTION was made** by Mrs. Hall and 2<sup>nd</sup> by Mr. Johnson to accept the Executive Director's report.

Mr. Alexander, Mrs. Hall, Mr. Aaronson, and Mr. Johnson voted yes on roll call.



**Solicitor's Report** received.

**MOTION was made** by Mrs. Hall and 2<sup>nd</sup> by Mr. Johnson to accept the Solicitor's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Johnson voted yes on roll call.

Mr. Burry will meet with the landlord next week to negotiate a new lease agreement. Mr. Conard was elected by the Sewer Authority Board to help with the negotiations. There were some concerns over zoning for parking and not having a handicap ramp or signs.

**Engineer's Report** received.

**MOTION was made** by Mrs. Hall and 2<sup>nd</sup> by Mr. Johnson to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Johnson all voted yes on roll call.

Now that the weather is warming up, Mr. Kirchner would like to meet with Mr. Conard to go over the projects to be done at 502 Keim Street and at the Adams Ave Forcemain. He would also like to discuss future upgrades and modifications that are to be done at Roosevelt Park.

**Old Business:**

**New Business:**

**Correspondences:**

Meeting opened to the public:

Meeting closed to the public:

**MOTION was made** by Mr. Aaronson and 2<sup>nd</sup> by Mr. Johnson to accept the EPSA's Treasurer's Financial Statement.

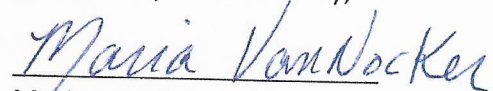
Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Johnson voted yes on roll call.

**MOTION was made** by Mr. Aaronson and 2<sup>nd</sup> by Mr. Johnson to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Johnson voted yes on roll call.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Alexander, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the March 14, 2018 meeting at 7:28pm.

Respectfully submitted by,



Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY  
REGULAR MEETING MINUTES  
April 11, 2018

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairman Mr. John Alexander at 7:00 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

**Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:**

1. **By posting written notice on the official bulletin board at the Municipal Building on February 9, 2018.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 9, 2018.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 9, 2018.**

Roll Call revealed the following board members were present: Mrs. Judith Hall, Mr. John Alexander, Mr. Phillip Aaronson, Mr. Lester Holley, and Mr. Kevin Johnson.

Also present were, Mr. George Saponaro (Saponaro Law Group, Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (EPSA Executive Director), Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer)

**MOTION was made** by Mrs. Hall and 2<sup>nd</sup> by Mr. Johnson to accept the March 14, 2018 Regular Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, and Mr. Johnson voted yes on roll call.

Mr. Holley abstained.

**Executive Director/Operator's Report** received.

**MOTION was made** by Mrs. Hall and 2<sup>nd</sup> by Mr. Johnson to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Solicitor's Report** received.

**MOTION was made** by Mr. Johnson, and 2<sup>nd</sup> by Mr. Holley to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Mr. Saponaro will be meeting with the Landlord on April 12, 2018 to discuss the lease terms.

**Engineer's Report** received.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Aaronson to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson all voted yes on roll call.

Mr. Kirchner is looking into coordinating the work to be done at 502 Keim and Adams Avenue with a Township project to try and lower costs.

**Old Business:**

**New Business:**

Financial Disclosure Statement due April 30, 2018

**Correspondences:**

Motion was made by Mr. Holley and 2<sup>nd</sup> by Mr. Johnson to take a full page in the Memorial Day Parade Book.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Meeting opened to the public:

Meeting closed to the public:

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**MOTION was made** by Mrs. Hall and 2<sup>nd</sup> by Mr. Johnson to accept the EPSA's Bills & Vouchers. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**EXECUTIVE SESSION to discuss personnel.**

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to enter into Executive Session at 7:37PM.

All voted in favor.

Mrs. Michelle Atzert and Mrs. Maria VanNocker were excused from the Edgewater Park Sewerage Authority Board Meeting.

Respectfully submitted by,

*Maria VanNocker*

Maria VanNocker  
Secretary

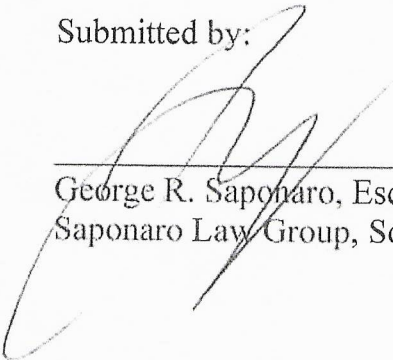


**EDGEWATER PARK SEWERAGE AUTHORITY**  
**EXECUTIVE SESSION MINUTES**  
**Meeting April 11, 2018**

At 7:38 p.m. Mr. Holley made a motion, which was seconded by Ms. Hall to go into Executive Session. Ms. Atzert and Ms. VanNocker were excused. The Executive Session ensued with Chairman Alexander presiding for the discussion of personnel. A discussion was held between the members concerning Mr. Conard's request and recommendation for a raise of 4% for Ms. Atzert and Ms. VanNocker. There was a discussion and Mr. Conard was asked as to how good a job both were doing. He indicated that they do an excellent and kept the facility running smoothly. All members of the Authority made comments concerning how pleased they were with the work. The discussion continued as to the 4% raise increase, only noting that given the public's perception of raises for both employees and whether or not 4% would be considered an excessive raise. The members discussed this, including the fact that one would need to know as to what they were presently earning and what the overall raises would cost. After further discussion, it was agreed unanimously by all Member to forward with a raise of 4% for both Ms. Atzert and Ms. VanNocker, retroactive to the beginning of the present pay period.

At 7:52 p.m., a motion was made to come out of Executive Session by Ms. Hall, seconded by Mr. Holley. All voted in favor. The Public Session was reconvened at 7:53 p.m. A motion was made by Ms. Hall, and seconded by Mr. Johnson, to approve the 4% raises retroactively. All voted in favor. A motion was then made by Mr. Holley, and seconded by Mr. Alexander, to adjourn. The meeting was adjourned at 7:54 p.m.

Submitted by:



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George R. Saponaro, Esquire  
Saponaro Law Group, Solicitor

EDGEWATER PARK SEWERAGE AUTHORITY  
REGULAR MEETING MINUTES  
June 13, 2018

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairman Mr. John Alexander at 7:00 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

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3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 9, 2018.**

Roll Call revealed the following board members were present: Mrs. Judith Hall, Mr. John Alexander, Mr. Phillip Aaronson, Mr. Lester Holley, and Mr. Kevin Johnson.

Also present were, Mr. Doug Burry (Saponaro Law Group, Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (Executive Director), Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

**MOTION was made** by Mrs. Hall and 2<sup>nd</sup> by Mr. Holley to accept the May 9, 2018 Regular Meeting Minutes and the April 11, 2018 Executive Session Minutes.  
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**May 9, 2018 Executive Session Minutes** were not available at this time.

**Executive Director/Operator's Report** received.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Aaronson to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Solicitor's Report** received.

**MOTION was made** by Mrs. Hall and 2<sup>nd</sup> by Mr. Holley to accept the Solicitor's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Engineer's Report** received.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson all voted yes on roll call.

**Old Business:**

Lease Agreement pending

**New Business:**

League of Municipalities Conference (November 13-15, 2018)

**Motion was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Johnson for the Sewerage Authority Board Members to attend the League of Municipalities Conference on November 13-15, 2018. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Correspondences:**

Delanco Bank is now a division of First Bank

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Aaronson to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**MOTION was made** by Mrs. Hall and 2<sup>nd</sup> by Mr. Holley, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the June 13, 2018 meeting at 7:33pm.

Respectfully submitted by,

*Maria VanNocker*  
Maria VanNocker  
Secretary



EDGEWATER PARK SEWERAGE AUTHORITY  
REGULAR MEETING MINUTES  
May 9, 2018

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairman Mr. John Alexander at 7:00 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

**Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:**

- 1. By posting written notice on the official bulletin board at the Municipal Building on February 9, 2018.**
- 2. By mailing written notice to the Burlington County Times and Courier Post on February 9, 2018.**
- 3. By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 9, 2018.**

Roll Call revealed the following board members were present: Mrs. Judith Hall, Mr. John Alexander, Mr. Phillip Aaronson, Mr. Lester Holley, and Mr. Kevin Johnson.

Also present were, Mr. George Saponaro (Saponaro Law Group, Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mr. Brent Lee (Auditor), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), Mr. George Barszcz (502 Keim St.), Mr. Donald MacMillan and Mrs. Rebecca MacMillan (420 Keim St.), and Mr. Russ Minuto (Landlord).

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the April 11, 2018 Regular Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**April 11, 2018 Executive Session Minutes** were not available at this time.

Meeting open to Public:

The residents at Keim Street expressed their concerns on the continuing sewer issues occurring on their block, and wanted an update on progress.

Mr. Bill Kirchner from ERI reassured them that we are currently working on a plan and are in progress of arranging for Subsurface Utility Excavating Service to perform work on investigating where the sewer main and sewer laterals all come together to see what has to be done to find a permanent solution to fix the problem.

Meeting closed to Public:

**EXECUTIVE SESSION** to discuss Office Lease Negotiations

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mrs. Hall to enter into Executive Session at 7:15  
All voted in favor.

**2017 Annual Audit Review** presented by Mr. Brent Lee.

**MOTION was made** by Mrs. Hall and 2<sup>nd</sup> by Mr. Aaronson to accept the 2017 Audit.  
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Resolution 2018-16, 2017 Annual Audit**

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley that the board members have reviewed the 2017 Audit.  
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Executive Director/Operator's Report** received.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the Executive Director's report.  
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Engineer's Report** received.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Johnson to accept the Engineer's Report.  
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson all voted yes on roll call.

**Solicitor's Report** received.

**MOTION was made** by Mrs. Hall, and 2<sup>nd</sup> by Mr. Aaronson to accept the Solicitor's Report.  
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Mr. Saponaro is working on Office Lease negotiations. Lease expires on May 31, 2018.

**Old Business:**

**New Business:**

**Correspondences:**

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Johnson to accept the EPSA's Treasurer's Financial Statement.  
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Aaronson to accept the EPSA's Bills & Vouchers.  
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Alexander, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the May 9, 2018 meeting at 8:26pm.

Respectfully submitted by,

*Maria VanNocker*

Maria VanNocker

Secretary



**EDGEWATER PARK SEWERAGE AUTHORITY**  
**EXECUTIVE SESSION MINUTES**  
**Meeting of May 9, 2018**

A motion was made to go into Executive Session at 7:35 p.m. by Mr. Holley and seconded by Ms. Hall. All voted in favor.

There was a discussion concerning the lease for the Authority. The discussion was led by Mr. Saponaro. The Board discussed the overall condition of the property, including the sidewalks, lack of handicap ramps, and the condition of the signs on the other stores. Ms. Hall commented on the signs and the fact that the owner did not know about the condition of the sign for the salon. Mr. Alexander commented on some of the lighting conditions and other conditions of the property. Mr. Johnson asked the Solicitor his opinion of the terms of the lease. Mr. Saponaro indicated that he made changes to some of the material terms, including the insurance and indemnification provisions..

Ms. Hall mentioned that she was opposed to having any costs that would fluctuate. Specifically, she was opposed to having shared costs for the various items such as the snow removal, etc. Mr. Saponaro indicated that when he spoke to the Landlord, he advised him that the Board was not interested in having such costs. The Landlord did object and said that all the other tenants had done so. Mr. Saponaro also explained the Landlord's position that all the other tenants paid the higher amount and that he was trying to get them all to be equal rent. The Solicitor also explained that he felt, once again, that the Authority was an anchor tenant and that the Landlord would lose a lot by losing them.

The Board Members came to a consensus that they would continue to negotiate and that Mr. Saponaro would update them. Mr. Saponaro indicated that he would continue to offer the rental amount starting at \$1,200 to \$1,250 for making a new increase in the offer. He said he would also stick with the objection to having the amount fluctuate month to month, particularly in the wintertime, based upon snow storms, etc. and also that he would insist upon keeping an indemnification provisions and other materials as he wrote them as opposed to the Landlord's form of lease.

At 7:48 p.m., a motion was made to come out of Executive Session by Mr. Holley, and seconded by Mr. Johnson. All voted in favor. A motion was made to

adjourn the meeting by Ms. Hall, and seconded by Mr. Holley. All voted in favor.

Submitted by:

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George R. Saponaro, Esquire  
Saponaro Law Group, Solicitor

EDGEWATER PARK SEWERAGE AUTHORITY  
REGULAR MEETING MINUTES  
July 11, 2018

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairman Mr. John Alexander at 7:00 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

**Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:**

1. **By posting written notice on the official bulletin board at the Municipal Building on February 9, 2018.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 9, 2018.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 9, 2018.**

Roll Call revealed the following board members were present: Mrs. Judith Hall, Mr. John Alexander, Mr. Phillip Aaronson, Mr. Lester Holley, and Mr. Kevin Johnson.

Also present were, Mr. George Saponaro (Saponaro Law Group, Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (Executive Director), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer) and Mr. Brian Leeds (4P-3 Arbor Green)

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Aaronson to accept the June 13, 2018 Regular Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**May 9, 2018 Executive Session Minutes** were not available at this time.

**Executive Director/Operator's Report** received.

**MOTION was made** by Mrs. Hall and 2<sup>nd</sup> by Mr. Johnson to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Solicitor's Report** received.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the Solicitor's Report.  
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.



**Resolution 2018-17 Lease Execution**

**Motion was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Aaronson to accept the Lease Agreement subject to Solicitor's final review for \$1350 per month for 3 years.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson all voted yes on roll call.

**Engineer's Report** received.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the Engineer's Report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson all voted yes on roll call.

Mrs. Hall would like Mr. Brent Lee to attend the next Sewerage Authority Meeting to advise the Board on what's in the Budget to fund some of the unexpected sewer maintenance projects.

Mr. George Saponaro will contact the Edgewater Park Township to see when the Homes on Keim Street were built and try to find out who is responsible for the sewer laterals that are connected to each other and not the sewer main.

**Motion was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Aaronson, and approved by a voice vote of the Edgewater Park Sewerage Authority to allow the Regency Road Project to go out for bid by being added to the Edgewater Park Townships bid.

**Old Business:**

Lease Agreement pending

**New Business:**

**Meeting open to Public:**

Mr. Brian Leeds asked the Sewerage Authority if future bills for the 16 Arbor Green Condominiums that were burnt down on July 3, 2018 be waved for the last two quarters of 2018 and all of 2019.

Mr. Conard said the sewer lines needed to be capped and once that is done, the Sewer Bills will be suspended until new Certificates of Occupancy are issued.

**Correspondences:**

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Alexander to accept the EPSA's Treasurer's Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Aaronson to accept the EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Johnson, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the July 11, 2018 meeting at 8:12pm.

Respectfully submitted by,

Maria VanNocker

Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY  
REGULAR MEETING MINUTES  
August 8, 2018

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairman Mr. John Alexander at 7:00 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

**Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:**

1. **By posting written notice on the official bulletin board at the Municipal Building on February 9, 2018.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 9, 2018.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 9, 2018.**

Roll Call revealed the following board members were present: Mrs. Judith Hall, Mr. John Alexander, Mr. Phillip Aaronson, Mr. Lester Holley, and Mr. Kevin Johnson.

Also present were, Mr. Stephen Parrey (Saponaro Law Group, Solicitor), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (Executive Director), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), Mr. Charles Amutah (EP Committeeman), and Mr. Brent Lee (Auditor).

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Johnson to accept the July 11, 2018 Regular Meeting Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**MOTION was made** by Mr. Aaronson and 2<sup>nd</sup> by Mr. Holley to accept the May 9, 2018 Executive Session Minutes.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Auditor**

Mr. Brent Lee spoke to the Board Members to advise them how much was in the budget to cover unforeseen projects and repairs. He will update the 5 year plan to reflect these changes.

**Executive Director/Operator's Report** received.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.



**Solicitor's Report** received.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the Solicitor's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

Mr. Saponaro has made the necessary changes to the Lease Agreement.

**Engineer's Report** received.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the Engineer's Report. Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson all voted yes on roll call.

Mr. Kirchner will look into what it would cost for the Sewer Main to be extended at Keim St. and how much it would cost the homeowners to connect to it.

**Old Business:**

Lease Agreement

**New Business:**

Mrs. Hall would like Mr. Conard to plant shrubs at the Green Street Pump Station to improve the overall look. All members agreed.

**Meeting open to Public:**

Mr. Amutah the Edgewater Park Township Committee Liaison to the Sewerage Authority, will continue to keep the communication open between both Municipalities.

**Correspondences:**

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mrs. Hall to accept the EPSA's Treasurer's Financial Statement and EPSA's Bills & Vouchers.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Johnson, and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the August 8, 2018 meeting at 8:00pm.

Respectfully submitted by,

*Maria VanNocker*

Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY  
REGULAR MEETING MINUTES  
September 12, 2018

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairman Mr. John Alexander at 7:00 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

**Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:**

1. **By posting written notice on the official bulletin board at the Municipal Building on February 8, 2017.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 8, 2017.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 8, 2017.**

Roll Call revealed the following board members were present: Mr. John Alexander, Mrs. Hall, Mr. Lester Holley, and Mr. Kevin Johnson.  
Mr. Phillip Aaronson was absent.

Also present were, Mr. George Saponaro (Saponaro Law Group, Solicitor), Bill Kirchner (Engineer-ERI), Mr. Brent Lee (Auditor), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), and Mr. Charles Amutah (EP Committeeman).

**Executive Session to discuss the 2019 Budget increases.**

**Motion was made by** Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to go into Executive Session at 7:01pm.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the August 8, 2018 Regular Meeting Minutes.

Mr. Alexander, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.

**Introduce 2019 Budget / Auditor**

**Resolution 2018-19 / 2019 Budget Introduction**

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Johnson to accept Auditors Budget recommendations and Resolution 2018-19.

Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Executive Director/Operator's Report** received.

**MOTION was made** by Mrs. Hall and 2<sup>nd</sup> by Mr. Holley to accept the Executive Director's report. Mr. Alexander, Mrs. Hall, Mr. Holley, and, Mr. Johnson voted yes on roll call.

**Solicitor's Report** received.

**MOTION was made** by Mrs. Hall and 2<sup>nd</sup> by Mr. Holley to accept the Solicitor's Report. Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Engineer's Report** received.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the Engineer's Report. Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Motion was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to have the Auditor prepare a 5 year budget analysis.

Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Old Business:**

**New Business:**

**Resolution 2018 -20** Refund to Neil Kaplan for Duplicate Payment

**MOTION was made** by Mrs. Hall and 2<sup>nd</sup> by Mr. Johnson to Accept Resolution 2018-20 to refund Neil Kaplan.

Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Correspondences:**

**Meeting opened to the public:**

**Meeting closed to the public:**

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the EPSA's Treasures Financial Statement.

Mr. Alexander, Mrs. Hall, Mr. Holley, and, Mr. Johnson voted yes on roll call.

Mrs. Hall has concerns about the upkeep of the office property as well as the appearance of the other tenant's signs.

Mr. Saponaro will send a letter to the Land Lord about the condition and appearance of the neighboring signs at the office building.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Johnson to accept the EPSA's Bills & Vouchers. Mr. Alexander, Mrs. Hall, Mr. Holley, and, Mr. Johnson voted yes on roll call.



**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Johnson and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the September 12, 2018 meeting at 8:09pm.

Respectfully submitted by,

Maria VanNocker

Maria VanNocker  
Secretary

**EDGEWATER PARK SEWERAGE AUTHORITY**  
**EXECUTIVE SESSION MINUTES**  
**Meeting of September 12, 2018**

A motion was made to go into Executive Session at 7:05 p.m. by Mr. Holley and seconded by Ms. Hall. All voted in favor.

There was a discussion concerning the various long term capital projects that the Authority believes will result in more efficient management of the sewer system, much of which was presented some time ago by Mr. Kirshner. Further, a discussion was held concerning the capital account in this year's budget and what is feasible for next year's budget given the road projects that the township is planning, thus giving the authority the need to consider checking its lines in order to handle any repairs to the same when then Township would do so in order to be more efficient and also for the convenience of residents. Finally, a discussion was held concerning the issues of the lateral lines for certain residents and the need to correct certain issues, and whether the authority should be responsible for the lines or the residents.

Mr. Lee was present and provided information on the budget and all issues related to the same and what the impact would be on the rates and any need to increase them should the authority undertake the capital projects. He explained the money in the budget, what could be used through transfer and how much had been carried over as a surplus. He further indicated how the projects could affect the project and provided insight into the same. Members held a discussion over the next steps, and questions were asked of Mr. Kirshner, Mr. Saponaro and Mr. Lee on a variety of issues.

The members agreed on a course of action and did have a consensus on how to proceed with the residents laterals issue, and that they should be advised as to their responsibilities. Further Mr. Kirshner was directed on how to proceed regarding checking on certain lines through the cctv and other issues. The authority also agreed on certain capital projects that were discussed and further requested that contact be further made with the Township in order that the Authority be aware of all road projects so that certain structural improvements be coordinated to save money for taxpayers.

At 7:44 p.m., a motion was made to come out of Executive Session by Mr. Holley, and seconded by Mr. Johnson. All voted in favor. The regular meeting then

continued.

Submitted by:

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George R. Saponaro, Esquire  
Saponaro Law Group, Solicitor



EDGEWATER PARK SEWERAGE AUTHORITY  
REGULAR MEETING MINUTES  
October 10, 2018

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairman Mr. John Alexander at 7:00 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

**Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:**

1. **By posting written notice on the official bulletin board at the Municipal Building on February 8, 2017.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 8, 2017.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 8, 2017.**

Roll Call revealed the following board members were present: Mr. John Alexander, Mr. Phillip Aaronson, Mrs. Hall, Mr. Lester Holley, and Mr. Kevin Johnson.

Also present were, Mr. George Conard (EPSA Executive Director), Mr. George Saponaro (Saponaro Law Group, Solicitor), Bill Kirchner (Engineer-ERI), Mr. Brent Lee (Auditor), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), and Mr. Charles Amutah (EP Committeeman).

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the September 12, 2018 Regular Meeting Minutes and Executive Session Minutes.

Mr. Alexander, Mrs. Hall, Mr. Johnson, and Mr. Holley voted yes on roll call.  
Mr. Aaronson Abstained.

**Mr. Brent Lee presented a 5 year Projection Analysis**

**Executive Director/Operator's Report** received.

**MOTION was made** by Mr. Aaronson and 2<sup>nd</sup> by Mr. Johnson to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Solicitor's Report** received.

**MOTION was made** by Mr. Alexander and 2<sup>nd</sup> by Mr. Johnson to accept the Solicitor's Report.  
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

On Monday, September 8, 2018, Mr. Saponaro sent out letters to the Keim Street residents as well as a letter to the Land Lord.

Mr. Holley has received complaints from residents about an odor outside the office building.

**Engineer's Report** received.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley to accept the Engineer's Report.  
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Resolution 2018-21** 2019 Adopt 2019 Budget

**Motion was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Johnson to adopt the 2019 Budget.  
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**Old Business:**

The Annual new Jersey State League of Municipalities Conference. (November 13-15, 2018)  
November 14, 2018 is the next Board Meeting

**Motion was made** by Mr. Alexander and 2<sup>nd</sup> by Mrs. Hall to change the November 14, 2018 meeting to November 20, 2018 at 6:00pm.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**New Business:**

**Correspondences:**

**Meeting opened to the public:**

Mr. Charles Amutah will continue to relay information between the EP Township and Sewerage Authority.

**Meeting closed to the public:**

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Aaronson to accept the EPSA's Treasures Financial Statement.

Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**MOTION was made** by Mr. Holley and 2<sup>nd</sup> by Mr. Johnson to accept the EPSA's Bills & Vouchers.  
Mr. Alexander, Mr. Aaronson, Mrs. Hall, Mr. Holley, and Mr. Johnson voted yes on roll call.

**MOTION was made** by Mr. Johnson and 2<sup>nd</sup> by Mr. Holley and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the October 10, 2018 meeting at 7:55pm.

Respectfully submitted by,



Maria VanNocker  
Secretary

EDGEWATER PARK SEWERAGE AUTHORITY  
REGULAR MEETING MINUTES  
November 20, 2018

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairman Mr. John Alexander at 6:18 pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:

**Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:**

1. **By posting written notice on the official bulletin board at the Municipal Building on October 11, 2018.**
2. **By mailing written notice to the Burlington County Times and Courier Post on October 11, 2018.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on October 11, 2018.**

Roll Call revealed the following board members were present: Mr. John Alexander, Mr. Phillip Aaronson, and Mrs. Hall.

Mr. Lester Holley and Mr. Kevin Johnson were absent.

Also present were, Mr. George Conard (EPSA Executive Director), Mr. George Saponaro (Saponaro Law Group, Solicitor), Bill Kirchner (Engineer-ERI), Ms. Becky Wentzel (ERI), Mrs. Maria VanNocker (EPSA Secretary), and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

**MOTION was made** by Mrs. Hall and 2<sup>nd</sup> by Mr. Aaronson to accept the October 10, 2018 Regular Meeting Minutes.

Mr. Alexander, Mrs. Hall, and Mr. Aaronson voted yes on roll call.

**Executive Director/Operator's Report** received.

**MOTION was made** by Mr. Aaronson and 2<sup>nd</sup> by Mrs. Hall to accept the Executive Director's report.

Mr. Alexander, Mr. Aaronson, and Mrs. Hall voted yes on roll call.

**Engineer's Report** received.

**MOTION was made** by Mrs. Hall and 2<sup>nd</sup> by Mr. Aaronson to accept the Engineer's Report.

Mr. Alexander, Mr. Aaronson, and Mrs. Hall voted yes on roll call.

**MOTION was made** by Mrs. Hall and 2<sup>nd</sup> by Mr. Aaronson to accept the Engineer's recommendations to enter into a Shared Service Agreement with the Edgewater Park Township for sewer main repair at Regency Road, Bridgeboro Road, and Orchard Estates.

Mr. Alexander, Mr. Aaronson, and Mrs. Hall voted yes on roll call.



**Resolution # 2018-22** Authorizing Execution of a Treatment Works Approval Application and Related Documents for the Pump Station #1 Elimination Project.

**MOTION was made** by Mr. Aaronson and 2<sup>nd</sup> by Mrs. Hall to accept Resolution # 2018-22. Mr. Alexander, Mr. Aaronson, and Mrs. Hall voted yes on roll call.

**Solicitor's Report** received.

**MOTION was made** by Mr. Aaronson and 2<sup>nd</sup> by Mrs. Hall to accept the Solicitor's Report. Mr. Alexander, Mr. Aaronson, and Mrs. Hall voted yes on roll call.

Mr. Saponaro will contact Mr. Caruso to try and settle the Lateral Line Damage Agreement, as well as contact the three Keim Street residents about their sewer line issues.

**Old Business:**

**New Business:**

**Correspondences:**

**Meeting opened to the public:**

**Meeting closed to the public:**

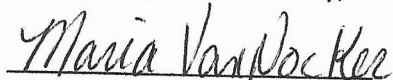
**MOTION was made** by Mrs. Hall and 2<sup>nd</sup> by Mr. Aaronson to accept the EPSA's Treasures Financial Statement.

Mr. Alexander, Mr. Aaronson, and Mrs. Hall voted yes on roll call.

**MOTION was made** by Mr. Aaronson and 2<sup>nd</sup> by Mrs. Hall to accept the EPSA's Bills & Vouchers. Mr. Alexander, Mr. Aaronson, and Mrs. Hall voted yes on roll call.

**MOTION was made** by Mrs. Hall and 2<sup>nd</sup> by Mr. Aaronson and approved by a voice vote of the Edgewater Park Sewerage Authority to adjourn the November 20, 2018 meeting at 6:36pm.

Respectfully submitted by,



Maria VanNocker

Secretary