EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
November 9, 2016

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairman Mr. Lester Holley at 7:00pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:
Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 10, 2016.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 10, 2016.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 10, 2016.**

Roll Call revealed the following board members were present: Mrs. Judith Hall, Mr. Lester Holley, Mr. Tom Pullion, Mr. Charles Amutah, and Mr. John Alexander.

Also present were, Mr. George Conard (EPSA Executive Director), Mr. Doug Burry (Saponaro Law Group, Solicitor), Mr. Bill Kirchner (Engineer-ERI), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), and Mr. George Barszcz (Resident)

MOTION was made by Mr. Pullion and 2nd by Mrs. Hall to accept the October 12, 2016 Regular Meeting Minutes.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, and Mr. Pullion voted yes on roll call.

Executive Director/Operator's Report received.
MOTION was made by Mr. Amutah and 2nd by Mr. Pullion to accept the Executive Director's report.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, and Mr. Pullion voted yes on roll call.

Mr. Barszcz at 502 Kiem St. explained the problems he and his neighbors are having with the sewer line needing constant maintenance from not flowing properly. He would like a permanent solution to this existing problem. It costs the Sewer Authority approximately $1500.00 every 6 months to jet the main. Mr. George Conard will look into where the main starts. Mr. Leaster Holly wants us to monitor to see how often it gets clogged to see how the Sewer Authority should move forward. Mr. Barszcz also mentioned that a surveyor was out to survey the road in preparations of it being repaved within the next few years.

Solicitor's Report received.
MOTION was made by Mr. Amutah and 2nd by Mr. Alexander to accept the Solicitor's report.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, and Mr. Pullion voted yes on roll call.

Engineer's Report received.
MOTION was made by Mr. Pullion and 2nd by Mr. Alexander to accept the Engineer's report.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, and Mr. Pullion all voted yes on roll call.

Mr. Bill Kirchner reported that the stop work order has been lifted and that the #5 Pump Station project should go out for rebid as soon as the Township hears back from the DOT.

Willingboro's proposed rate increase was rescheduled for December's meeting due to not enough of the public being present.

Mr. Lester Holly inquired to what was going on with the Pep Boys property? Mr. Bill Kirchner wasn't exactly sure, however Pep Boys was looking into the easement with the Sewer Authority.

Adopt Budget 2017
MOTION was made by Mr. Alexander and 2nd by Mrs. Hall to adopt the 2017 Budget.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, and Mr. Pullion all voted yes on roll call.

Adopt Sewer Rate Increase
MOTION was made by Mr. Alexander and 2nd by Mr. Amutah to adopt the proposed Sewer Rate Increase.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, and Mr. Pullion all voted yes on roll call.

Old Business:
Connection Fee Increase

New Business:

Correspondences:

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mrs. Hall and 2nd by Mr. Amutah to accept the EPSA's Treasurer's Financial Statement.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, and Mr. Pullion voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Amutah to accept the Bills and Vouchers.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, and Mr. Pullion voted yes on roll call.

MOTION was made by Mr. Amutah, and 2nd by Mr. Pullion to adjourn at 7:24pm.

Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Pullion all voted yes.

Respectfully submitted by,

Maria VanNocker

Maria VanNocker
Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
October 12, 2016

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairman Mr. Lester Holley at 7:00pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:
Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 10, 2016.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 10, 2016.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 10, 2016.**

Roll Call revealed the following board members were present: Mrs. Judith Hall, Mr. Lester Holley, Mr. Tom Pullion, and Mr. John Alexander. Mr. Charles Amutah was absent.

Also present were, Mr. George Conard (EPSA Executive Director), Mr. Doug Burry (Saponaro Law Group, Solicitor), Mr. Bill Kirchner (Engineer-ERI), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), and Mr. Brent Lee (Auditor)

MOTION was made by Mrs. Hall and 2nd by Mr. Pullion to accept the August 10, 2016 Regular Meeting Minutes.
Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Pullion voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Pullion to Advertise Sewer Rate Increase for Public Hearing.
Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Pullion all voted yes on roll call.

Public Hearing notice needs to be placed 20 days in advance. Public Hearing notice will run Monday October 17, and 18, 2016 with the Burlington County Times and Courier Post. Notice is to be displayed on Edgewater Park Township's public bulletin board and Edgewater Park Sewer Authority bulletin board.

MOTION was made by Mr. Alexander and 2nd by Mrs. Hall to Advertise Connection Fee Increase Hearing.
Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Pullion all voted yes on roll call.

Public Hearing notice will run Monday October 17, and 18, 2016 with the Burlington County Times and Courier Post. Notice is to be displayed on Edgewater Park Township's public bulletin board and Edgewater Park Sewer Authority bulletin board.

Budget Introduction / Auditor
MOTION was made by Mr. Alexander and 2nd by Mr. Pullion to accept the Budget Resolution 2016-19.
Mr. Alexander, Mr. Holley, and Mr. Pullion voted yes on roll call. Mrs. Hall abstained on roll call.

Executive Director/Operator's Report received.
MOTION was made by Mr. Alexander and 2nd by Mr. Pullion to accept the Executive Director's report.
Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Pullion voted yes on roll call.

Solicitor's Report received.
MOTION was made by Mr. Pullion and 2nd by Mr. Alexander to accept the Solicitor's report.
Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Pullion voted yes on roll call.

Engineer's Report received.
MOTION was made by Mr. Alexander and 2nd by Mr. Pullion to accept the Engineer's report.
Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Pullion all voted yes on roll call.
When the Transportation Trust Fund Stop work order gets lifted, the Pump Station #5 Elimination will have to go out for rebid.

Old Business:
Connection Fee Increase

New Business:

Correspondences:
NJ League of Municipalities November 15-17, 1016 Schedule of Events.
Mr. Alexander asked Mr. Conard if there were any classes beneficial to him to take. Mr. Conard expressed that there's a Conference in April that would be better suited for the Sewer Authority.

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mr. Pullion and 2nd by Mr. Alexander to accept the EPSA's Treasurer's Financial Statement.
Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Pullion voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Pullion to accept the Bills and Vouchers.
Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Pullion voted yes on roll call.

MOTION was made by Mrs. Hall and 2nd by Mr. Alexander to adjourn at 7:45pm.
Mr. Alexander, Mrs. Hall, Mr. Holley, and Mr. Pullion all voted yes.

Respectfully submitted by,

Maria VanNocker

Maria VanNocker
Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
September 14, 2016

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairman Mr. Lester Holley at 7:00pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:
Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 10, 2016.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 10, 2016.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 10, 2016.**

Roll Call revealed the following board members were present: Mr. Charles Amutah, Mrs. Judith Hall, Mr. Lester Holley, Mr. Tom Pullion, and Mr. John Alexander.

Also present were, Mr. George Conard (EPSA Executive Director), Mr. Doug Burry (Saponaro Law Group, Solicitor), Mr. Bill Kirchner (Engineer-ERI), Mrs. Maria VanNocker (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer), Mr. Brent Lee (Auditor), and Mr. John McElwee (EP Committeeman).

MOTION was made by Mr. Pullion and 2nd by Mr. Amutah to accept the August 10, 2016 Regular Meeting Minutes.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, and Mr. Pullion voted yes on roll call.

Executive Director/Operator's Report received.
MOTION was made by Mr. Alexander and 2nd by Mrs. Hall to accept the Executive Director's report.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, and Mr. Pullion voted yes on roll call.

Solicitor's Report received.
MOTION was made by Mr. Alexander and 2nd by Mr. Amutah to accept the Solicitor's report.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, and Mr. Pullion voted yes on roll call.

MOTION was made by Mr. Amutah and 2nd by Mr. Pullion to accept the Stevenson & Son Settlement Agreement Resolution 2016-17.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, and Mr. Pullion voted yes on roll call.

Engineer's Report received.
MOTION was made by Mr. Alexander and 2nd by Mr. Pullion to accept the Engineer's report and accept the Asphalt Paving Resolution 2016-18.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, and Mr. Pullion all voted yes on roll call.

Acceptance of the Asphalt Paving Resolution bid is contingent upon whether the Edgewater Park Township agrees to accept the Asphalt Paving contract. Mr. McElwee mentioned that the EP Township plans to vote September 20, 2016 on this matter. The Township is petitioning DOT to see if they can award a contract for a bid even though the grant money is on hold. Bids must be accepted within 60 days otherwise they will expire. Should the EP Township not choose Asphalt Paving's contract, then the contract will go out for rebidding.

Old Business:
Sewer Rate Increase.
Mr. William Kirchner will put together a proposal for the increased sew rates for the October 12, 2016 meeting.

New Business:
Sewer connection fee increase.

MOTION was made by Mr. Alexander and 2nd by Mr. Amutah to allow Mr. Brent Lee to recalculate sewer connection fees which are currently $1756.00.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, and Mr. Pullion all voted yes on roll call.

Correspondences:
None

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mr. Alexander and 2nd by Mr. Amutah to accept the EPSA's Treasurer's Financial Statement.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, and Mr. Pullion voted yes on roll call.

MOTION was made by Mr. Amutah and 2nd by Mr. Pullion to accept the Bills and Vouchers.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, and Mr. Pullion voted yes on roll call.

Executive Session:
MOTION was made by Mr. Alexander and 2nd by Mr. Amutah to accept going into Executive Session.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion all voted yes on roll call.

Minutes of Executive Session to be taken by Mr. Doug Burry (Solicitor).

MOTION was made by Mr. Alexander and 2nd by Mr. Amutah to continue regular meeting.

MOTION was made by Mr. Alexander and 2nd by Mr. Amutah to adjourn at 7:41pm. Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, and Mr. Pullion all voted yes.

Respectfully submitted by,

Maria VanNocker

Maria VanNocker
Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
August 10, 2016

The regular meeting of The Edgewater Park Sewerage Authority was called to order by the Chairman Mr. Lester Holley at 7:00pm at The Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:
Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:
1. By posting written notice on the official bulletin board at the Municipal Building on February 10, 2016.
2. By mailing written notice to the Burlington County Times and Courier Post on February 10, 2016.
3. By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 10, 2016.

Roll Call revealed the following board members were present: Mr. John Alexander, Mr. Charles Amutah, Mrs. Judith Hall, Mr. Lester Holley and Mr. Tom Pullion.

Also present were, Mr. George Conard (EPSA Executive Director), Mr. Doug Burry (Saponaro Law Group, Solicitor), Mr. Bill Kirchner (Engineer-ERI), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer) and Ms. Tangy Johns (EP Tax Collector).

MOTION was made by Mrs. Hall and 2nd by Mr. Amutah to accept the July 13, 2016 Regular Meeting Minutes
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yes on roll call.

Executive Director/Operator's Report received.
MOTION was made by Mr. Alexander and 2nd by Mr. Amutah to accept the Executive Director's report.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yes.

Solicitor's Report received.
MOTION was made by Mr. Alexander and 2nd by Mrs. Hall to accept the Solicitor's report.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yes.

Mr. Burry also reported Mr. Bello filed for an emergency injunction due to another Notice for tax sale. He did this last year and it wasn't granted then and Mr. Burry doesn't expect it to be granted this year either.

Mr. Kirchner informed Mr. Burry that the Mt. Holly Road project is out for bid.

MOTION was made by Mr. Alexander and 2nd by Mr. Pullion to Adopt Resolution #2016-15 Naming GFC Environmental Consultants LLC (George Conard) as Executive Director and Licensed System Operator for the EPSA.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yes on roll call.

Engineer's Report received.
MOTION was made by Mr. Alexander and 2nd by Mr. Amutah to accept the Engineer's report.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yes.

Mr. Kirchner also reported that Mt. Holly Rd/PS#5 Project is out for bid and the plans and specs are in the EPSA office. The EP Township's hope is the trust fund would be addressed before they make the award. ERI is taking awards the end of August and will be in the position to award in September. Updated cost estimate is down originally from under $600,000 to $426,387.50.

Old Business:
Sewer Rate Increase/Senior Citizen Discount

Ms. Johns, EP Tax Collector, explained the eligibility for the senior citizen discount in the EP Township.
The requirements are:

- Age 65 and have proof of age
- Must live in the home
- Income qualify (make no more than $10,000 a year)

The subcommittee will meet in the near future to discuss the senior citizen discount further.

New Business:
Fox Run request for Bond Reduction
MOTION was made by Mrs. Hall and 2nd by Mr. Alexander to Reduce the Performance Guarantee as per letters from Sweetwater South LLC and Environmental Resolutions, Inc. in the amount of $243,894.84 leaving a balance of $104,526.36
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yes on roll call.

Flagg Memorial Request Refund of Credit Sewer Balance of $2225.78.
MOTION was made by Mr. Amutah and 2nd by Mr. Alexander that Flagg Memorial's Sewer Credit of $2225.78 be Refunded to them.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yes on roll call.

Correspondence:

Meeting opened to the public:

Meeting closed to the public:

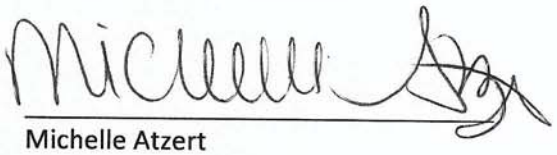
MOTION was made by Mr. Alexander and 2nd by Mr. Amutah to accept the EPSA's Treasurer's Financial Statement.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yes on roll call.

Mrs. Atzert explained she needs to discuss the line item for Interest Expense with the EPSA Auditor on 8/15/16 as it shows it is over expended due to the posting of the NJEIT August payment. The amount posted to the Interest Expense is too much and needs to be posted to Principal.

MOTION was made by Mr. Alexander and 2nd by Mrs. Hall to accept the Bills and Vouchers. Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yes on roll call.

MOTION was made by Mrs. Hall and 2nd by Mr. Alexander to adjourn at 7:45PM.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yes.

Respectfully submitted by,



Michelle Atzert
Administrative Assistant/Treasurer

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
July 13, 2016

The regular meeting of the Edgewater Park Sewerage Authority was called to order by the Chairman Mr. Lester Holley at 7:00pm at the Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:
Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:

1. **By posting written notice on the official bulletin board at the Municipal Building on February 10, 2016.**
2. **By mailing written notice to the Burlington County Times and Courier Post on February 10, 2016.**
3. **By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 10, 2016.**

Roll Call revealed the following board members were present: Mr. Charles Amutah, Mrs. Judith Hall, Mr. Lester Holley, and Mr. Tom Pullion. Mr. John Alexander arrived at 7:02.

Also present were, Mr. George Conard (EPSA Executive Director), Mr. Doug Burry (Saponaro Law Group, Solicitor), Mr. Bill Kirchner (Engineer-ERI), Mrs. Maria VanNocker (EPSA Secretary) and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

MOTION was made by Mr. Amutah and 2nd by Mrs. Hall to accept the May 11, 2016 Regular Meeting Minutes.
Mr. Amutah, Mrs. Hall, Mr. Holley, and Mr. Pullion voted yes on roll call.

Executive Director/Operator's Report received.
MOTION was made by Mr. Amutah and 2nd by Mr. Alexander to accept the Executive Director's report.

Mr. Conard will reach out to Municipal Maintenance to discuss issues with the pump stations.

Solicitor's Report received.
MOTION was made by Mr. Alexander and 2nd by Mrs. Hall to accept the Solicitor's report.
Mr. Alexander, Mr. Amutah, Mrs. Hall Mr. Holley, and Mr. Pullion voted yes on roll call.

Mr. Burry mentioned that the ESPA may want to move forward with accepting bids on the Mt. Holly Road Project. However, work is on a standstill since NJ State has a hold on funds for all projects.

Engineer's Report received.
MOTION was made by Mrs. Hall and 2nd by Mr. Pullion to accept the Engineer's report.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, and Mr. Pullion all voted yes on roll call.
In regards to the sewer rate increase proposal, Mrs. Hall would like more information about what qualifies a senior at Township for a discount.

Old Business:
George Conard's Contract
All EPSA members approved Mr. Conard's contract. Saponaro Law Group will draw up the contract.

New Business:
NJ State League of Municipalities
MOTION was made by Mr. Amutah and 2nd by Mr. Alexander to send all EPSA members to the NJ League of Municipalities Convention.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, and Mr. Pullion all voted yes on roll call.
Mrs. Atzert will make hotel reservations at the Tropicana Casino Resort for all EPSA members to attend the NJ State League of Municipalities Convention on November 15-17 2016.

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mr. Alexander and 2nd by Mr. Amutah to accept the EPSA's Treasurer's Financial Statement.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, and Mr. Pullion voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Amutah to accept the Bills and Vouchers.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, and Mr. Pullion voted yes on roll call.

Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, and Mr. Pullion all voted yes to adjourn at 7:30pm.

Respectfully submitted by,

Maria VanNocker

Maria VanNocker
Secretary

Edgewater Park Sewerage Authority
1123 Cooper Street
Edgewater Park, NJ 08010
(609) 877-1411 / Fax (609) 835-6676

The Edgewater Park Sewerage Authority did not have a Meeting in June due to a lack of quorum.

Maria VanNocker

Maria VanNocker

Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
May 11, 2016

The regular meeting of The Edgewater Park Sewerage Authority was called to order by the Chairman Mr. Lester Holley at 7:00pm at The Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:
Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:
1. By posting written notice on the official bulletin board at the Municipal Building on February 10, 2016.
2. By mailing written notice to the Burlington County Times and Courier Post on February 10, 2016.
3. By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 10, 2016.

Roll Call revealed the following board members were present: Mr. John Alexander, Mr. Charles Amutah, Mrs. Judith Hall, and Mr. Lester Holley . Mr. Tom Pullion was absent.

Also present were, Mr. George Conard (EPSA Executive Director), Mr. Doug Burry (Saponaro Law Group, Solicitor), Mr. Bill Kirchner (Engineer-ERI), Mr. John McElwee (EP Committeeman), Mrs. Maria VanNocker (EPSA Secretary) and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

MOTION was made by Mrs. Hall and 2nd by Mr. Alexander to accept the April 13, 2016 Regular Meeting Minutes and the Executive Session Minutes.
Mr. Alexander, Mr. Amutah, Mrs. Hall, and Mr. Holley voted yes on roll call.
Mr. Amutah made a request to have "yea" removed in the minutes and replaced with "yes" on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Amutah to accept the 2015 EPSA Audit presented by Mr. Brent Lee, EPSA Auditor and Resolution Appendix C.
Mr. Alexander, Mr. Amutah, Mrs. Hall, and Mr. Holley voted yes on roll call.

Executive Director/Operator's Report received.
MOTION was made by Mr. Alexander and 2nd by Mr. Amutah to accept the Executive Director's report.
Mr. Alexander, Mr. Amutah, Mrs. Hall, and Mr. Holley voted yes.
Mr. Conard requested to meet with the subcommittee reviewing his contract before the next meeting.

MOTION was made by Mrs. Hall and 2nd by Mr. Amutah to accept the Resolution 2016-14 Authorizing the Execution of a Shared Services Agreement between the Township of Edgewater Park and the Edgewater Park Sewerage Authority for the Reconstruction of Mount Holly Road.
Mr. Alexander, Mr. Amutah, Mrs. Hall, and Mr. Holley voted yes on roll call.

Solicitor's Report received.
MOTION was made by Mr. Alexander and 2nd by Mrs. Hall to accept the Solicitor's report.
Mr. Alexander, Mr. Amutah, Mrs. Hall, and Mr. Holley voted yes on roll call.

Mrs. Hall informed the Authority that the Mosque at 1100 Creek Road was approved in Delanco. The Mosque downsized from original plan and won't be building a day care center or elementary school.

Engineer's Report received.
MOTION was made by Mr. Alexander and 2nd by Mr. Amutah to accept the Engineer's report.
Mr. Alexander, Mr. Amutah, Mrs. Hall, and Mr. Holley voted yes on roll call.

A subcommittee consisting of Mr. Amutah, Mr. Holley, Mr. Conard and Mr. Kirchner will meet to research the way to proceed with the rate increase.

Old Business:
Residential Sewer Rates for Burlington County Municipalities

Color coded copies were included in the Authority Members packets provided by Mr. Kirchner (ERI).

New Business:

Correspondence:
Memorial Day Parade, May 30, 2016

EPSA members approved in an email to pledge $100.00 for a full page ad in the parade program as done in previous years.

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mrs. Hall and 2nd by Mr. Amutah to accept the EPSA's Treasurer's Financial Statement.
Mr. Alexander, Mr. Amutah, Mrs. Hall, and Mr. Holley voted yes on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Amutah to accept the Bills and Vouchers.
Mr. Alexander, Mr. Amutah, Mrs. Hall, and Mr. Holley voted yes on roll call.

MOTION was made by Mrs. Hall and 2nd by Mr. Alexander to adjourn at 8:33PM.
Mr. Alexander, Mr. Amutah, Mrs. Hall, and Mr. Holley voted yes.

Respectfully submitted by,

Michelle Atzert
Administrative Assistant/Treasurer

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
April 13, 2016

The regular meeting of The Edgewater Park Sewerage Authority was called to order by the Chairman Mr. Lester Holley at 7:00pm at The Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:
Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner:
1. By posting written notice on the official bulletin board at the Municipal Building on February 10, 2016.
2. By mailing written notice to the Burlington County Times and Courier Post on February 10, 2016.
3. By hand delivering written notice to the Clerk of the Township of Edgewater Park on February 10, 2016.

Roll Call revealed the following board members were present: Mr. Charles Amutah, Mrs. Judith Hall, Mr. Lester Holley and Mr. Tom Pullion. Mr. John Alexander arrived at 7:10PM.

Also present were, Mr. George Conard (EPSA Executive Director), Mr. Doug Burry (Saponaro Law Group, Solicitor), Mr. Bill Kirchner (Engineer-ERI) and Mrs. Maria VanNocker (EPSA Secretary) and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

MOTION was made by Mrs. Hall and 2nd by Mr. Pullion to accept the March 9, 2016 Meeting Minutes.
Mr. Amutah, Mrs. Hall, Mr. Holley, and Mr. Pullion voted yea on roll call.

Executive Director/Operator's Report received.
MOTION was made by Mr. Pullion and 2nd by Mrs. Hall to accept the Executive Director's report.
Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yea.

Mr. Conard also reported an upgrade on Pump Station #7 from single phase to 3 phase. Also at PS#7, PSE&G is tying in by running a line from Burlington Township.

Mr. Holley informed the Authority that Mrs. Hall and Mr. Alexander will serve on the subcommittee to review the renewal of Mr. Conard's contract with the EPSA and report back to the Authority. Mr. Conard's contract expires in September 2016.

Solicitor's Report received.
MOTION was made by Mrs. Hall and 2nd by Mr. Amutah to accept the Solicitor's report.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yea.

Mr. Burry passed out to the Authority the Shared Services Agreement between the Twp of EP and EPSA for the Mt. Holly Rd and PS#5 Elimination Project.
Mrs. Hall and Mr. Holley are concerned that Mr. Kearns hasn't responded from Mr. Burry's email regarding the shared services agreement between Twp of EP and EPSA.
Mr. Burry will follow up with Mr. Kearns.

Engineer's Report received.
MOTION was made by Mr. Alexander and 2nd by Mr. Amutah to accept the Engineer's report.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yea.

Mr. Conard mentioned that Ryan Homes was supposed to have cleared the easement and hasn't yet. Mr. Kirchner will follow up with Ryan Homes.

Old Business:
Residential Sewer Rates for Burlington County Municipalities

Mr. Holley explained the possibility of changing residential billing from flat to consumption.
Mr. Kirchner explained the report listing the residential sewer rates in Burlington County for other municipalities to the Authority Members.
Mr. Holley would like to have a decision made by September 2016 on whether to change the residential billing from flat to consumption and have an article placed in the Beverly Bee along with having a handout in the office to give to residents that come in.

New Business:

New Hire for Secretary Position: Maria VanNocker's start date was April 11, 2016 at $14.00 an hour. Authority Members were polled and the hiring of Maria VanNocker was approved for the EPSA Secretary at $14.00 an hour by all Authority Members.

Correspondence:
None

Meeting opened to the public:

Meeting closed to the public:

MOTION was made by Mr. Pullion and 2nd by Mrs. Hall to accept the EPSA's Treasurer's Financial Statement.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yea on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Amutah to accept the Bills and Vouchers.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yea on roll call.

MOTION was made by Mr. Holley and 2nd by Mr. Alexander to enter into Executive Session at 7:48PM to discuss litigation matters.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yea.

The meeting returned to regular session at 7:53PM.

MOTION was made by Mr. Amutah and 2nd by Mr. Alexander to counteroffer Stevenson & Son $4,000.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yea on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Amutah to adjourn at 7:56PM. Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yea.

Respectfully submitted by,

Michelle Atzert
Administrative Assistant/Treasurer

EDGEWATER PARK SEWERAGE AUTHORITY
EXECUTIVE SESSION MINUTES
Meeting April 13, 2016

Motion was made by Mr. Alexander to go into Executive Session, and was seconded by Mr. Holley. All voted in favor and the Board went into Executive Session at 7:48 p.m. for the purpose of discussing litigation matters.

Solicitor Burry provided an update on the Stevenson & Son billing matter and the potential litigation associated with it. Mr. Burry advised that Stevenson's attorney, Mr. Rosenberg, made a new demand to resolve the matter in the amount of $5,500.00. Mr. Burry further indicated that it was Solicitor Saponaro's opinion that the matter may be able to be settled for $4,500.00. This amount would represent the halfway point between the Authority's current offer of $3,500.00 and the new demand of $5,500.00.

Mr. Conard indicated that his recommendation would be to offer $4,000.00 to settle the matter. Mr. Alexander inquired as to whether he believed the Authority would need to use the services of this company again. Mr. Conard indicated that he did not believe the Authority would need to use Stevenson's services again.

The Board reached a consensus to offer Stevenson & Son $4,000.00. Mr. Burry indicated that the offer would be made that the Authority would be updated with any new information regarding the matter. Motion was made by Ms. Hall, and seconded by Mr. Amutah to close Executive Session and return to Public Session. All members voted in favor. The Authority returned to Public Session at approximately 7:53 p.m.

Submitted by:

_____
Douglas E. Burry, Esquire

_____
Saponaro Law Group, Solicitor

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
March 9, 2016

The regular meeting of The Edgewater Park Sewerage Authority was called to order by the Chairman Mr. Lester Holley at 7:00pm at The Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:
Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner on February 10, 2016:
1. By posting written notice on the official bulletin board at the Municipal Building.
2. By emailing written notice to the Burlington County Times and the Courier Post
3. By emailing written notice to the Clerk of the township of Edgewater Park.

Roll Call revealed the following board members were present: Mr. John Alexander, Mr. Azunnah Amutah, Mrs. Judith Hall, Mr. Lester Holley and Mr. Tom Pullion.

Also present were: Mr. George Conard (EPSA Executive Director), Mr. Doug Burry (Solicitor), Mr. William Kirchner (Engineer), Mr. Brent Lee (Auditor), Mrs. Elise Stein (EPSA Secretary) and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

MOTION was made by Mr. Alexander and 2nd by Mr. Amutah to accept the February 3, 2016, Reorganization Meeting Minutes and the February 3, 2016 Regular Meeting Minutes. Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yea on roll call.

Mr. Brent Lee announced that he's not able to present the audit because he is waiting for information from the state regarding pension liability. When he receives that information from the state he will then present the audit which will probably be in April or May.

Mr. Lee did present the Five Year Plan. (See attached report) The floor was opened for discussion after the presentation. Mrs. Hall asked if new customers were taken into account when preparing the plan. Mr. Lee responded that additional customers were not taken into account. Mr. Holley suggested that the Board should reassess any future upgrades and also look at reducing operating costs. He also suggested that a sub-committee be formed to review future projects. Mr. Lee suggested that billing should be based on usage instead of just a flat fee. Mr. Holley stated that the Elimination of Pump Station #5 Project should proceed, but all other projects should be reviewed. Mr. Holley would like to look into how to reduce costs and also look into billing based on consumption. Mr. Kirchner will provide consumption rates that other townships charge.

Executive Director/Operator's Report received.
See attached report.
MOTION was made by Mr. Alexander and 2nd by Mr. Amutah to accept the Executive Director's report. Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, Mr. Pullion voted yea on roll call.

Solicitor's Report received.
See attached report.

MOTION was made by Mr. Holley and 2nd by Mr. Amutah to accept the Solicitor's report. Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, Mr. Pullion voted yea on roll call. Mr. Burry said he will have a resolution regarding the EPSA code revisions for the next meeting.

Engineer's Report received.
See attached report.
Motion was made by Mrs. Hall and 2nd by Mrs. Holley to accept the Engineer's report. Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yea on roll call.

Old Business:
There was no old business to discuss.

New Business:
There was no new business to discuss.

Correspondence:
Willingboro MUA sent a schedule of their meetings for 2016.

Meeting opened to the public:

Meeting closed to the public:

Motion was made by Mr. Alexander and 2nd by Mr. Amutah to accept the EPSA's Treasurer's Financial Statement. Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, Mr. Pullion voted yea on roll call.

Motion was made by Mr. Alexander and 2nd by Mr. Amutah to accept the Bills & Vouchers. Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yea on roll call. Mr. Amutah asked what the difference is between American Water and New Jersey American Water. Mr. Conard responded that American Water provides the commercial readings. New Jersey American Water provides the readings for the pump stations and the office.

Motion was made by Mr. Holley and 2nd by Mr. Alexander to adjourn at 7:51 P.M.

Respectfully submitted by,

Elise Stein, Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REORGANIZATION MEETING MINUTES
FEBRUARY 3, 2016

The Reorganization Meeting of The Edgewater Park Sewerage Authority was called to order by Mrs. Michelle Atzert, Administrative Assistant/Treasurer at 6:35 PM at The Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:
Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner on February 9, 2015:
1. By posting written notice on the official bulletin board at the Municipal Building.
2. By emailing written notice to the Burlington County Times and the Courier Post
3. By emailing written notice to the Clerk of the township of Edgewater Park.

SWEARNG IN OF MR. AZUNNAH (CHARLES) AMUTAH FOR THE APPOINTMENT TO THE SEWER AUTHORITY FOR A FIVE YEAR TERM: with the Oath administered by Mr. George Saponaro from the Saponaro Law Group. The original affidavit is filed in the Authority.

Roll call revealed the following Authority board members present: Mr. John Alexander, Mr. Azunnah Amutah, Mrs. Judith Hall, Mr. Lester Holley, and Mr. Tom Pullion.

Also present were: Mr. George Conard (EPSA Executive Director), Mr. George Saponaro (Solicitor), Mr. William Kirchner (Engineer), Mr. Brent Lee (Auditor), EPT Committeeman Mr. John McElwee, Mrs. Elise Stein (EPSA Secretary) and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

APPOINTMENT OF A CHAIRMAN FOR THE YEAR 2016:
Nominations- Mr. Holley was nominated by Mrs. Hall. Mrs. Hall made the motion and 2nd by Mr. Pullion to close the nomination for Chairman. Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yea on roll call.
Motion to appointment Mr. Holley as Chairman was approved.

CHAIRMAN CALLS FOR AN APPOINTMENT FOR VICE-CHAIRMAN FOR THE YEAR 2016
Nominations- Mr. Alexander was nominated by Mr. Pullion. Mr. Pullion made the motion and 2nd by Mrs. Hall to close the nomination for Vice-Chairman. All board members were in favor of the nomination.
Motion to appoint Mr. Alexander as Vice-Chairman was approved.

RESOLUTION 2016-#01- DESIGNATING DATES OF MEETINGS:
BE IT FURTHER RESOLVED, that the Meeting dates be set for the year and that the Reorganization Meeting be scheduled for February 1, 2017 at 6:30PM.
Motion: Mr. Alexander made the motion and 2nd by Mrs. Hall to approve the monthly meeting dates for the year 2016. All board members were in favor of the monthly meeting dates. Motion was approved.

RESOLUTION 2016-#02- DESIGNATING THE OFFICIAL NEWSPAPER OF THE AUTHORITY FOR PUBLICATION OF NOTICES WHERE REQUIRED BY LAW:

Nominations: Burlington County Times and Courier Post were nominated by Mr. Pullion.
Motion: Mr. Pullion made the motion and 2nd by Mr. Alexander to approve Burlington County Times and The Courier Post as the Official Newspapers for the Authority.
All board members were in favor of the designation of the Burlington County Times and the Courier Post as the official newspaper of the Authority.
Motion was approved.

RESOLUTION 2016-#03- DESIGNATING DEPOSITORY (DELANCO FEDERAL SAVINGS BANK) FOR THE YEAR 2016: (Main Deposit and Idle Funds of the Authority).

MAIN DEPOSITORY: Delanco Federal Savings Bank
IDLE FUNDS: Delanco Federal Saving Bank
Motion: Mr. Pullion made the motion and 2nd by Mrs. Hall to designate Delanco Federal Saving Bank as the Depository Bank for the year 2016.
All board members were in favor of Delanco Federal Savings Bank as the designated depository for the Authority.
Motion was approved.

RESOLUTION 2016-#04- APPOINTMENT OF AN AUDITOR:

Nominations- Mrs. Hall nominated Mr. Brent Lee.
Mrs. Hall made the motion and 2nd by Mr. Pullion to appoint Mr. Brent Lee as Auditor for the year 2016.
All board members were in favor of appointing Mr. Lee as auditor for the Authority.
Motion to appoint Mr. Brent Lee was approved.

RESOLUTION 2016-#05- APPOINTMENT OF A SOLICITOR:

Nominations- Mr. Alexander nominated Saponaro Law Group.
Mr. Alexander made the motion and 2nd by Mrs. Hall to appoint Saponaro Law Group as Solicitor for the year 2016.
All board members were in favor of appointing Saponaro Law Group as solicitor for the Authority.
Motion to appoint Saponaro Law Group was approved.

RESOLUTION 2016-#06- APPOINTMENT OF ENGINEER:

Nominations- Mr. Pullion nominated Environmental Resolutions, Inc.
Mr. Pullion made the motion and 2nd by Mr. Alexander to appoint Environmental Resolutions, Inc. as Engineer for the year 2016.
All board members were in favor of appointing ERI as the engineer for the Authority.
Motion to appoint Environmental Resolutions, Inc. was approved.

RESOLUTION 2016-#07- APPOINTMENT OF A CONFLICT ENGINEER:

Nominations- Mr. Alexander nominated CME Associates.
Mr. Alexander made the motion and 2nd by Mr. Pullion to appoint CME Associates as Conflict/Special Project Engineer for the year 2016.
All board members were in favor of appointing CME Associates as the conflict engineer for the Authority.
Motion to appoint CME Associates was approved.

RESOLUTION 2016-#08- APPOINTMENT OF AN INSURANCE BROKER:

Nominations- Mr. Pullion nominated Haines & Haines/T.C. Irons as Insurance Broker.
Mr. Pullion made the motion and 2nd by Mr. Alexander to appoint Haines & Haines/T.C. Irons as Insurance Broker for the year 2016.
All board members were in favor of appointing Haines & Haines/T.C. Irons as insurance broker for the Authority.
Motion to appoint Haines & Haines/T.C. Irons was approved.

RESOLUTION 2016-#09- APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER (Mrs. Michelle Atzert):

Purpose of ensuring all those individuals and corporations who have contracts with the Edgewater Park Sewerage Authority comply with all Equal Opportunity rules and regulations.
Mr. Amutah made the motion and 2nd by Mrs. Hall to appoint Mrs. Atzert as Public Agency Compliance Officer for the year 2016
All board members were in favor of appointing Mrs. Atzert as public agency compliance officer.
Motion to appoint Mrs. Atzert was approved.

RESOLUTION 2016-#10- GRANTING THE EXECUTIVE DIRECTOR & CHAIRMAN OF THE AUTHORITY TO EXECUTE NJDEP AND EPA APPLICATIONS:

Mr. Alexander made the motion and 2nd by Mr. Amutah to grant the Executive Director & Chairman Of The Edgewater Park Sewerage Authority the authority to execute NJDEP and EPA applications.
All board members were in favor of granting the Executive Director and Chairman of the EPSA authority to execute NJDEP and EPA applications.
Motion to appoint Executive Director, Mr. Conard, Sr. & Chairman Mr. Holley was approved.

RESOLUTION 2016-#11- AUTHORIZING THE AUTHORITY TO PURCHASE UNDER STATE CONTRACT:

Mrs. Hall made the motion and 2nd by Mr. Alexander to authorize The Edgewater Park Sewerage Authority to purchase under state contract.
All board members were in favor.
Motion to authorize Edgewater Park Sewerage Authority to purchase under state contract was approved.

RESOLUTION 2016-#12- APPOINTMENT OF A BOARD SECRETARY:

Nominations- Mr. Alexander nominated Mrs. Hall as Board Secretary.
Mr. Alexander made the motion and 2nd by Mr. Amutah to appoint Mrs. Hall as Board Secretary.
All board members were in favor of appointing Mrs. Hall as Board Secretary.
Motion to appoint Mrs. Hall was approved.

RESOLUTION 2016-#13- APPOINTMENT OF A TREASURER:

Nominations- Mrs. Hall nominated Mrs. Atzert as Treasurer.
Mrs. Hall made the motion and 2nd by Mr. Alexander to appoint Mrs. Atzert as Treasurer.
All board members were in favor of appointing Mrs. Atzert as Treasurer.
Motion to appoint Mrs. Atzert was approved.

MOTION TO ADJOURN 2016 REORGANIZATION MEETING:

Mr. Alexander made the motion and 2nd by Mr. Pullion to adjourn the Reorganization Meeting at 6:48 PM.

All board members were in favor of adjourning the Reorganization Meeting.

The meeting was adjourned at 6:48 PM.

Respectfully submitted by,

Elise Stein, Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
February 3, 2016

The regular meeting of The Edgewater Park Sewerage Authority was called to order by the Chairman Mr. Lester Holley at 7:00pm at The Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:
Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner on February 9, 2015:
1. By posting written notice on the official bulletin board at the Municipal Building.
2. By emailing written notice to the Burlington County Times and the Courier Post
3. By emailing written notice to the Clerk of the township of Edgewater Park.

Roll Call revealed the following board members were present: Mr. John Alexander, Mr. Azunnah Amutah, Mrs. Judith Hall, Mr. Lester Holley and Mr. Tom Pullion.

Also present were: Mr. George Conard (EPSA Executive Director), Mr. George Saponaro (Solicitor), Mr. William Kirchner (Engineer), Mr. Brent Lee (Auditor), EPT Committeeman Mr. John McElwee, Mrs. Elise Stein (EPSA Secretary) and Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer).

MOTION was made by Mr. Hall and 2nd by Mr. Alexander to accept the January 13, 2016, Regular Meeting Minutes. Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yea on roll call.

Executive Director/Operator's Report received.
See attached report.
MOTION was made by Mr. Alexander and 2nd by Mrs. Hall to accept the Executive Director's report. Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, Mr. Pullion voted yea on roll call.

Solicitor's Report received.
See attached report.
MOTION was made by Mr. Alexander and 2nd by Mrs. Hall to accept the Solicitor's report.
Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, Mr. Pullion voted yea on roll call.
Mr. Alexander questioned the nature of the shared services. Mr. Kirchner explained that certain items are township and certain items are sewerage, each will pay their own share.

Engineer's Report received.
See attached report.
Motion was made by Mr. Alexander and 2nd by Mrs. Hall to accept the Engineer's report. Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yea on roll call.
Mr. Kirchner explained what was discussed at the meeting that was held on January 19, 2016 in regards to the Pump Station Master Plan. It was suggested that the plan be stretched out over a longer period of time so as to help with the funding. Mr. Holley commented that he agrees with extending the work time. Mr. Pullion asked if lines are going up on Route 130. Mr. Kirchner replied that he is not aware of any lines going up on Route 130.

Old Business:
There was no old business to discuss.

New Business:
There was no new business to discuss.

Correspondence:
There was no correspondence to discuss.

Meeting opened to the public:
Mr. Lee announced that the audit will be completed by the next meeting. He will also present the Five Year Plan.

Meeting closed to the public:

Motion was made by Mr. Alexander and 2nd by Mrs. Hall to accept the EPSA's Treasurer's Financial Statement. Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley, Mr. Pullion voted yea on roll call.
Mrs. Atzert announced that the budget came back and the financial statement has been updated.
Mr. Holley questioned the $13,000 office expense, Mrs. Atzert replied that it is for the network upgrade. Mr. Alexander asked about the $6171 expense for computer services, Mrs. Atzert responded that it covers the fees for Runtime. Mr. Pullion asked if the interest expense is for the Infrastructure loan and Mrs. Atzert replied that it is.

Motion was made by Mr. Alexander and 2nd by Mr. Holley to accept the Bills & Vouchers. Mr. Alexander, Mr. Amutah, Mrs. Hall, Mr. Holley and Mr. Pullion voted yea on roll call.

Motion was made by Mr. Holley and 2nd by Mr. Alexander to adjourn at 7:30 P.M.

Respectfully submitted by,

Elise Stein, Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
January 13, 2016

The regular meeting of The Edgewater Park Sewerage Authority was called to order by the Chairman Mr. Kevin Johnson at 7:00pm at The Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:
Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner on February 9, 2015:
1. By posting written notice on the official bulletin board at the Municipal Building.
2. By emailing written notice to the Burlington County Times and the Courier Post
3. By emailing written notice to the Clerk of the township of Edgewater Park.

Roll Call revealed the following board members were present: Mrs. Judith Hall, Mr. Lester Holley and Mr. Kevin Johnson. Mr. John Alexander arrived at 7:02 P.M. Mr. Pullion was absent.

Also present were: Mr. Doug Burry (Solicitor, Saponaro Law Group), Mr. Ben Weller (Engineer, ERI), Mr. George Conard (EPSA Executive Director), Mrs. Elise Stein (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer) and John McElwee, EPT Committeeman.

MOTION was made by Mr. Holley and 2nd by Mrs. Hall to accept the December 9, 2015, Regular Meeting Minutes. Mrs. Hall, Mr. Holley and Mr. Johnson voted yea on roll call.

MOTION was made by Mrs. Hall and 2nd by Mr. Holley to accept the December 9, 2015, Executive Session Minutes. Mr. Alexander, Mrs. Hall, Mr. Holley, Mr. Johnson voted yea on roll call.

Executive Director/Operator's Report received.
See attached report.
MOTION was made by Mr. Johnson and 2nd by Mr. Alexander to accept the Executive Director's report. Mr. Alexander, Mrs. Hall, Mr. Holley, Mr. Johnson voted yea on roll call. Mr. Conard presented the estimate from Root24 for the Wall St. /Taft Pl. /Johnson Pl. Project.
Mr. Holley voiced his concern that this project was not included in the budget and questioned why it was not presented sooner so that it could be included in the budget. Mr. Holley noted that the letter from ERI dated January 11, 2016 said that the paving of Wall St., Taft Pl. and Johnson Pl. is scheduled to begin in June 2016. Mr. McElwee explained that a resident from Wall St. filed a complaint with the township so Rakesh went to inspect and found that it was in disrepair. Rakesh was also told to identify any other areas that could be added on to the Mt. Holly Project. Taft Place and Johnson Pl. were added on. There was then a resolution signed to determine the cost of these add-ons. Root 24 has provided an estimate and a decision has to be made on whether or not the cost is feasible before these three streets can be added on to the Mt. Holly project. No paving will be done until a decision has been made.

Solicitor's Report received.
See attached report.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Solicitor's report. Mr. Alexander, Mrs. Hall, Mr. Holley, Mr. Johnson voted yea on roll call. Mr. Burry said that he will have the updated EPSA code finished by next week at the latest. Mr. Burry also reiterated Mr. Saponaro's suggestion to drop terrorism coverage from the upcoming insurance renewal in March.

Engineer's Report received.
See attached report.
Motion was made by Mr. Alexander and 2nd by Mr. Johnson to accept the Engineer's report. Mr. Alexander, Mrs. Hall, Mr. Holley and Mr. Johnson voted yea on roll call to accept the Engineer's report.

Old Business:
Motion was made by Mr. Alexander and 2nd by Mr. Holley to not renew terrorism coverage in March. Mr. Alexander, Mrs. Hall, Mr. Holley and Mr. Johnson voted yea on roll call.
Mr. Conard discussed some details of the network upgrade.

Motion was made by Mr. Alexander and 2nd by Mr. Johnson to approve Mrs. Atzert's salary increase of $1 per hour which became effective on September 17, 2015. Mr. Alexander, Mrs. Hall, Mr. Holley and Mr. Johnson voted yea on roll call.

New Business:
Mr. Johnson asked for two volunteers to review the RFQs/RFPs for 2016. Mrs. Hall and Mr. Holley volunteered and will open the packages after the meeting tonight.

Correspondence:
There was no correspondence to discuss.

Meeting opened to the public:
Mr. McElwee thanked Mr. Johnson for his service.

Meeting closed to the public:

Motion was made by Mr. Alexander and 2nd by Mr. Johnson to accept the EPSA's Treasurer's Financial Statement. Mr. Alexander, Mrs. Hall, Mr. Holley, Mr. Johnson voted yea on roll call.

Motion was made by Mr. Alexander and 2nd by Mr. Johnson to accept the Bills & Vouchers. Mr. Alexander, Mrs. Hall, Mr. Holley, Mr. Johnson voted yea on roll call. Mr. Alexander asked if the $6000 was a down payment for the new system and Mrs. Atzert responded yes. He also asked if the $6171 was the programming fee for the financial software. Mrs. Atzert responded that it is the annual service fee for Intersoft Technologies.

Motion was made by Mr. Johnson and 2nd by Mr. Alexander to adjourn at 7:31 P.M.

Respectfully submitted by,

Elise Stein, Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
December 9, 2015

The regular meeting of The Edgewater Park Sewerage Authority was called to order by the Chairman Mr. Kevin Johnson at 7:00pm at The Edgewater Park Sewerage Authority located at 1123 Cooper Street, Edgewater Park, NJ 08010.

The following statement in compliance with OPMA was read:
Public Notice of this meeting pursuant to the open meetings act has been given by the Edgewater Park Sewerage Authority in the following manner on February 9, 2015:
1. By posting written notice on the official bulletin board at the Municipal Building.
2. By emailing written notice to the Burlington County Times and the Courier Post
3. By emailing written notice to the Clerk of the township of Edgewater Park.

Roll Call revealed the following board members were present: Mr. John Alexander, Mrs. Judith Hall, Mr. Lester Holley and Mr. Kevin Johnson.

Also present were: Mr. Brent Lee (Auditor), Mr. George Saponaro (Solicitor, Saponaro Law Group), Mr. Bill Kirchner (Engineer, ERI), Mr. George Conard (EPSA Executive Director), Mrs. Elise Stein (EPSA Secretary), Mrs. Michelle Atzert (EPSA Administrative Assistant/Treasurer) and John McElwee (EPT Committeeman).

MOTION was made by Mr. Johnson and 2nd by Mrs. Hall to accept the November 10, 2015, Regular Meeting Minutes. Mr. Alexander and Mr. Holley abstained. Mrs. Hall and Mr. Johnson voted yea on roll call.

MOTION was made by Mrs. Hall and 2nd by Mr. Johnson to accept the November 10, 2015 Executive Session Minutes. Mr. Alexander and Mr. Holley abstained. Mrs. Hall and Mr. Johnson voted yea on roll call. Mr. Holley pointed out three corrections that need to be made to the minutes. Mr. Saponaro stated that the corrections will be made.

Executive Director/Operator's Report received.
See attached report.
MOTION was made by Mr. Holley and 2nd by Mr. Alexander to accept the Executive Director's report. Mr. Alexander, Mrs. Hall, Mr. Holley and Mr. Johnson voted yea on roll call.

Solicitor's Report received.
See attached report.
MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Solicitor's report. Mr. Alexander, Mrs. Hall, Mr. Holley and Mr. Johnson voted yea on roll call. Mr. Saponaro said that he will follow up with PSE&G regarding the overpayment issue. Concerning the Bello case, Mr. Saponaro believes that the Court will rule in the EPSA's favor. Bonding issues will be discussed with the auditor during executive session.

Engineer's Report received.
See attached report.

MOTION was made by Mr. Johnson and 2nd by Mr. Alexander to accept the Engineer's report. Mr. Alexander, Mrs. Hall, Mr. Holley and Mr. Johnson voted yea on roll call. Mrs. Hall told Mr. Kirchner that she was asked why Pump Station # 5 is being eliminated. She would like the reasoning behind the elimination clarified. Mr. Kirchner explained that pump stations require daily maintenance which costs money. With the elimination, money will be saved. A gravity line will be installed which requires no maintenance and it will be much more efficient.

Old Business:
Mr. Alexander and Mr. Pullion will be in contact with one another and discuss the network upgrade proposals. They will report their final recommendation to Mr. Johnson or Mrs. Atzert.

New Business:
The township would like to enter into a shared services agreement regarding Taft Place, Johnson Place and Wall St. Mr. Conard said that he will TV the three locations and will report his findings to Mr. Kirchner and Mr. Saponaro.

Correspondence:
The EPSA's insurance carrier, T.C. Irons Insurance Agency, has offered "Terrorism Coverage". Mr. Conard said that the cost would be $581 and doesn't believe there is a need for it. Mr. Saponaro said there are probably some types of exclusions in the regular policy. He will check with the insurance company to see what the exclusions are and this should be discussed at the next meeting.

Meeting opened to the public:
Mr. McElwee announced that Mike contacted New Jersey American Water but has not heard back from them. He also thanked everyone for welcoming him, as this may be the last meeting that he attends.

Meeting closed to the public:

MOTION was made by Mr. Alexander and 2nd by Mr. Johnson to accept the EPSA's Treasurer's Financial Statement. Mr. Alexander, Mrs. Hall, Mr. Holley and Mr. Johnson voted yea on roll call. Mr. Holley asked when Joe would put the figures in. Mrs. Atzert responded that she will put the figures in when she receives the budget from the state.

MOTION was made by Mr. Alexander and 2nd by Mr. Holley to accept the Bills & Vouchers. Mr. Alexander, Mrs. Hall, Mr. Holley and Mr. Johnson voted yea on roll call.

MOTION was made by Mr. Alexander and 2nd by Mr. Johnson to go into executive session. Mr. Alexander, Mrs. Hall, Mr. Holley and Mr. Johnson voted yea on roll call. Minutes from the executive session will be provided by Mr. Saponaro.

MOTION was made by Mr. Alexander and 2nd by Mrs. Hall to go back into open session. Mr. Alexander, Mrs. Hall, Mr. Holley and Mr. Johnson voted yea on roll call.

MOTION was made by Mr. Johnson and 2nd by Mr. Alexander to authorize Mr. Lee to do an analysis so that the Board can make a decision in regards to the bonding issues. Mr. Alexander,

Mrs. Hall, Mr. Holley and Mr. Johnson voted yea on roll call. Mr. Saponaro will assist with the analysis.

MOTION was made by Mr. Johnson to adjourn at 7:57 P.M. All were in favor.

Respectfully submitted by,

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Elise Stein
Secretary

EDGEWATER PARK SEWERAGE AUTHORITY
EXECUTIVE SESSION MINUTES
Meeting December 9, 2015

Motion was made by Ms. Hall, seconded by Mr. Holley to go into Executive Session at 7:38 p.m. All voted in favor and the Authority went into Executive Session at 7:38 p.m. for the purpose of discussing contract and finances.

Auditor Brent Lee indicated that he was present to answer any questions concerning bonding issues, as well as budgetary issues related to pump stations and various sewer system upgrades. He indicated that he prepared the budget for 2016 and that one pump station had been budgeted for to be paid for through the fund balance. Mr. Lee indicated that he had performed an analysis regarding that upgrade and it was prepared for the budget.

Mr. Lee indicated that his understanding was that various upgrades proposed were potentially long term upgrades and the total cost was over $3,000,000.00. Should the Authority decide to do other upgrades, there would likely need to be rate increases. He explained the 5 year plan concerning increases and how he projects out for auditing purposes and how the Authority will address its various upgrades. Should the Authority decide to do additional bonding, expenses would go up, resulting in rate increases.

Mr. Lee further explained that given that the Authority has a flat rate, that when projecting, the revenues will stay flat during the course of his projected plan. On the other hand, expenses naturally rise due to inflation. He gave examples including utilities bills and other contractual obligations which will rise.

The members discussed the plans over the course of short term and five terms, including the present plans to upgrade areas around Mount Holly Road, and other related areas. There was a discussion concerning pump stations 1-4, as well as other pump stations and the long term plans. Authority Engineer Bill Kirchner indicated his long range plans for reducing the total number of pump stations which could reduce contractual obligations over time, given that if the Authority followed the plan, the overall pump stations would be reduced, thus reducing maintenance costs.

There was a discussion concerning the reduction in costs that had taken place concerning the maintenance provider to the Authority. The overall cost had been decreased. Mr. Conard noted that he keeps a close eye on all costs with regard to the new contractor and will continue to do so. The Members asked questions of Director Conard concerning the long range plans. Mr. Kirchner also noted the intent of the long range plans. The Members then engaged in a discussion concerning how the Authority bills. Mr. Kirchner noted that Edgewater Park was one of his only clients that bills by a flat rate, rather than by consumption. Mr. Conard had brought this up and noted that the information concerning the water usage could be obtained from the

various meters. He already receives them for commercial use.

The Members asked Auditor Brent Lee to engage in an analysis in order to provide information regarding various scenarios. His analysis was to include the budgeting, including short term and long term, and the overall efficiency of the Authority. Mr. Lee indicated that he would do so and Mr. Kirchner and Mr. Saponaro indicated that they would further meet with Mr. Lee as well as Director Conard in order to engage in this analysis.

The Board reached a consensus to allow Mr. Lee to provide this analysis with the assistance of the Engineer, Solicitor and Executive Director. A motion was made by Mr. Alexander, seconded by Mr. Holley to close Executive Session and return to Public Session at 7:56 p.m. All voted in favor. The Authority returned to Public Session at 7:56 p.m.

Upon returning to Public Session, a motion was made by Mr. Holley, seconded by Mr. Alexander to have Mr. Lee conduct the analysis as was discussed. The motion was made to do so with the assistance of all the professionals and the Executive Director. All Members voted in favor.

Motion to adjourn was made by Mr. Holley, seconded by Ms. Hall at 7:57 p.m. All voted in favor.

END

Submitted by George R. Saponaro, Esquire

Saponaro Law Group, Solicitor