

**EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010**

MEETING AGENDA

Regular Meeting December 9, 2015 at 7:00 PM

1. Compliance Statement
2. Roll Call
3. November 10, 2015 Regular Meeting Minutes
4. November 10, 2015 Executive Session Minutes
5. Executive Director/Operator Report
6. Solicitor's Report
7. Engineer's Report
8. Old Business
 - ~Decision on Network Upgrade (Computer, Server)
9. New Business
 - ~Recap of EP Twp Committee/Sewer Authority/Planning Board Meeting on 12/2/15 regarding road reconstruction projects & Johnson Place
10. Correspondence
 - ~From TC Irons Insurance Agency-An offer of Terrorism Coverage
11. Meeting opened to Public
12. Meeting closed to Public
13. Financial Statement
14. Bills and Vouchers
15. Closed Session
16. Return to Open Session
17. Adjournment Time _____

**EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010**

MEETING AGENDA

Regular Meeting January 13, 2016 at 7:00 PM

1. Compliance Statement
2. Roll Call
3. December 9, 2015 Regular Meeting Minutes
4. December 9, 2015 Executive Session Minutes
5. Executive Director/Operator Report
6. Solicitor's Report
7. Engineer's Report
8. Old Business
 - ~Decision on Terrorism Coverage
 - ~Network Upgrade
Networks Plus, Cinnaminson, NJ
9. New Business
10. Correspondence
11. Meeting opened to Public
12. Meeting closed to Public
13. Financial Statement
14. Bills and Vouchers
15. Adjournment Time _____

EDGEWATER PARK SEWERAGE AUTHORITY
REORGANIZATION MEETING AGENDA
WEDNESDAY, FEBRUARY 3, 2016

STATEMENT:

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given by the Edgewater Park Sewerage Authority in the following manner on February 9, 2015:

1. By posting written notice on the official bulletin board at the Township Municipal Building.
2. By emailing written notice to the Burlington County Times and the Courier Post.
3. By emailing written notice with the Clerk of the Township of Edgewater Park.

Meeting is called to order by Michelle Atzert, Administrative Assistant/Treasurer

SWEARING IN OF MR. AZUNNAH (CHARLES) AMUTAH

ROLL CALL

Mr. Alexander Mr. Amutah Mrs. Hall Mr. Holley Mr. Pullion

THE ADMINISTRATIVE ASSISTANT OPENS NOMINATIONS FOR AN APPOINTMENT OF A CHAIRMAN FOR THE YEAR 2016:

Nominations-

Motion to appoint:

Seconded:

(Chairman assumes the Chair)

CHAIRMAN OPENS NOMINATIONS FOR AN APPOINTMENT FOR VICE-CHAIRMAN FOR THE YEAR 2016:

Nominations-

Motion to appoint:

Seconded:

RESOLUTION 2016-01 DESIGNATING DATES OF MEETINGS:

BE IT FURTHER RESOLVED, that the Reorganization Meeting shall be scheduled for February 1, 2017 at 6:30PM.

Motion:

Seconded:

RESOLUTION 2016-02 DESIGNATING THE OFFICIAL NEWSPAPER OF THE AUTHORITY FOR PUBLICATION OF NOTICES WHERE REQUIRED BY LAW: (Burlington County Times & Courier Post)

Motion: Seconded:

RESOLUTION 2016-03 DESIGNATING DEPOSITORY FOR THE YEAR 2016:
(DELANCO FEDERAL SAVINGS BANK)
(Main Deposit and Idle Funds of the Authority)

MAIN DEPOSITORY:

IDLE FUNDS:

Motion on the depositories: Seconded:

RESOLUTION 2016-04 APPOINTMENT OF AN AUDITOR:

Motion to appoint: Seconded:

RESOLUTION 2016-05 APPOINTMENT OF A SOLICITOR:

Motion to appoint: Seconded:

RESOLUTION 2016-06 APPOINTMENT OF AN ENGINEER:

Motion to appoint: Seconded:

RESOLUTION 2016-07 APPOINTMENT OF A CONFLICT ENGINEER:

Motion to appoint: Seconded:

RESOLUTION 2016-08 APPOINTMENT OF AN INSURANCE BROKER:

Motion to appoint: Seconded:

RESOLUTION 2016-09 APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER: (Michelle Atzert)

Purpose of ensuring all those individuals and corporations who have contracts with the Edgewater Park Sewerage Authority comply with all Equal Opportunity rules and regulations.

Motion: Seconded:

**RESOLUTION 2016-10 GRANTING THE CHAIRMAN OF THE AUTHORITY
AND THE EXECUTIVE DIRECTOR TO EXECUTE NJDEP AND EPA
APPLICATIONS:**

Motion:

Seconded:

**RESOLUTION 2016-11 AUTHORIZING TO PURCHASE UNDER STATE
CONTRACT:**

Motion:

Seconded:

RESOLUTION 2016-12 APPOINTMENT OF A BOARD SECRETARY:

Motion:

Seconded:

RESOLUTION 2016-13 APPOINTMENT OF A TREASURER:

Motion:

Seconded:

MOTION TO ADJOURN REORGANIZATION MEETING AT _____:

Motion:

Seconded:

**EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010**

MEETING AGENDA

Regular Meeting February 3, 2016 at 7:00 PM

1. Compliance Statement
2. Roll Call
3. January 13, 2016 Regular Meeting Minutes
4. Executive Director/Operator Report
5. Solicitor's Report
6. Engineer's Report
7. Old Business
8. New Business
9. Correspondence
10. Meeting opened to Public
11. Meeting closed to Public
12. Financial Statement
13. Bills and Vouchers
14. Adjournment Time _____

**EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010**

MEETING AGENDA

Regular Meeting March 9, 2016 at 7:00 PM

1. Compliance Statement
2. Roll Call
3. February 3, 2016 Reorganization Meeting Minutes
4. February 3, 2016 Regular Meeting Minutes
5. Mr. Brent Lee, Auditor, Presenting Audit & 5 Year Plan
6. Executive Director/Operator Report
7. Solicitor's Report
8. Engineer's Report
9. Old Business
10. New Business
11. Correspondence
 - ~WMUA 2016 Annual Schedule of Meetings
 - ~EPSA Phone & Email Directory (Revised 2/3/16)
12. Meeting opened to Public
13. Meeting closed to Public
14. Financial Statement
15. Bills and Vouchers
16. Adjournment Time _____

**EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010**

MEETING AGENDA

Regular Meeting April 13, 2016 at 7:00 PM

1. Compliance Statement
2. Roll Call
3. March 9, 2016 Regular Meeting Minutes
4. Executive Director/Operator Report
5. Solicitor's Report
6. Engineer's Report
7. Old Business
 - ~Residential Sewer Fees for Burlington County Municipalities
8. New Business
 - ~New Hire for Secretary Position: Maria Van Nocker
Start date 4/11/16 at \$14.00 an hour
9. Correspondence
10. Meeting opened to Public
11. Meeting closed to Public
12. Financial Statement
13. Bills and Vouchers
14. Adjournment Time _____

**EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010**

MEETING AGENDA

Regular Meeting May 11, 2016 at 7:00 PM

1. Compliance Statement
2. Roll Call
3. April 13, 2016 Regular Meeting Minutes
4. April 13, 2016 Executive Session Minutes
5. 2015 EPSA Audit Presentation – Mr. Brent Lee, EPSA Auditor
6. Executive Director/Operator Report – Mr. George Conard
7. Solicitor’s Report – Saponaro Law Group
8. Engineer’s Report – Environmental Resolutions, Inc
9. Old Business
 - Color copies of the Residential Sewer Fees for Burlington County Municipalities
10. New Business
11. Correspondence
 - State of NJ – Treatment Works Approval Application for PS#5
 - Memorial Day Parade, May 30, 2016 - Pledge Information
12. Meeting opened to Public
13. Meeting closed to Public
14. Financial Statement
15. Bills and Vouchers
16. Adjournment Time _____

**EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010**

MEETING AGENDA

REVISED

Regular Meeting May 11, 2016 at 7:00 PM

1. Compliance Statement
2. Roll Call
3. April 13, 2016 Regular Meeting Minutes
4. April 13, 2016 Executive Session Minutes
5. 2015 EPSA Audit Presentation – Mr. Brent Lee, EPSA Auditor
6. Executive Director/Operator Report – Mr. George Conard
7. Solicitor’s Report – Saponaro Law Group
8. Engineer’s Report – Environmental Resolutions, Inc
9. Old Business
 - Color copies of the Residential Sewer Fees for Burlington County Municipalities
 - Shared Services Agreement Between Twp of EP & EPSA
10. New Business
11. Correspondence
 - State of NJ – Treatment Works Approval Application for PS#5
 - Memorial Day Parade, May 30, 2016 - Pledge Information
12. Meeting opened to Public
13. Meeting closed to Public
14. Financial Statement
15. Bills and Vouchers
16. Adjournment Time _____

**EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010**

MEETING AGENDA

Regular Meeting June 8, 2016 at 7:00 PM

1. Compliance Statement
2. Roll Call
3. May 11, 2016 Regular Meeting Minutes
4. Executive Director/Operator Report – Mr. George Conard
5. Solicitor's Report – Saponaro Law Group
6. Engineer's Report – Environmental Resolutions, Inc
7. Old Business
 - Sewer Rates
8. New Business
9. Correspondence
10. Meeting opened to Public
11. Meeting closed to Public
12. Financial Statement
13. Bills and Vouchers
14. Adjournment Time _____

**EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010**

MEETING AGENDA

Regular Meeting July 13, 2016 at 7:00 PM

1. Compliance Statement
2. Roll Call
3. May 11, 2016 Regular Meeting Minutes (No June Meeting)
4. Executive Director/Operator Report – Mr. George Conard
5. Solicitor's Report – Saponaro Law Group
6. Engineer's Report – Environmental Resolutions, Inc
7. Old Business
 - ~George Conard's Contract – Mrs. Hall & Mr. Alexander
8. New Business
 - ~NJ League of Municipalities November 15-17, 2016
9. Correspondence
10. Meeting opened to Public
11. Meeting closed to Public
12. Financial Statement
13. Bills and Vouchers
14. Adjournment Time _____

EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting August 10, 2016 at 7:00 PM

1. Compliance Statement
2. Roll Call
3. July 13, 2016 Regular Meeting Minutes
4. Executive Director / Operator Report - Mr. George Conard
5. Solicitor's Report – Saponaro Law Group
6. Engineer's Report – Environmental Resolutions, Inc.
7. Old Business:
 - Sewer Rate Increase
 - Senior Citizen Discount – Ms. Tangy Johns, EP Tax Collector
8. New Business:
 - Fox Run Sewer Guaranty-Bond Reduction Request
 - Flagg Memorial Full Gospel Refund
9. Correspondence
10. Meeting opened to Public
11. Meeting closed to Public
12. Financial Statement
13. Bills and Vouchers
14. Adjournment Time _____

EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting September 14, 2016 at 7:00 PM

1. Compliance Statement
2. Roll Call
3. August 10, 2016 Regular Meeting Minutes
4. Executive Director / Operator Report - Mr. George Conard
5. Solicitor's Report – Saponaro Law Group
6. Engineer's Report – Environmental Resolutions, Inc.
7. Old Business:
 - Sewer Rate Increase
8. New Business:
 - Employee Evaluations
9. Correspondence
10. Meeting opened to Public
11. Meeting closed to Public
12. Financial Statement
13. Bills and Vouchers
14. Adjournment Time _____

EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010

MEETING AGENDA
Amended

Regular Meeting October 12, 2016 at 7:00 PM

- Compliance Statement
- Roll Call
- September 14, 2016 Regular Meeting Minutes
- Approval of Sewer Rate Increase
- Approval to Advertise Public Hearing on Proposed Sewer Rate Increase
- Budget Introduction / Auditor- Mr. Brent Lee
- Executive Director / Operator Report - Mr. George Conard
- Solicitor's Report – Saponaro Law Group
- Engineer's Report – Environmental Resolutions, Inc.
- Old Business:
 - * Connection Fee Increase
- New Business:
- Correspondence:
 - * NJ League of Municipalities November 15-17, 2016 Schedule of Events.
- Meeting opened to Public
- Meeting closed to Public
- Financial Statement
- Bills and Vouchers
- Adjournment Time _____

Edgewater Park Sewerage Authority
1123 Cooper Street
Edgewater Park, NJ 08010

Agenda for Public Hearing on Proposed Sewer Rate Increase

November 9, 2016 at 6:00 pm

1. Call to Order
2. Compliance Statement
3. General Statement / Public Hearing Notice and Statement of Purpose
4. Public Hearing Procedure and Guidelines
5. Open up to Comments and Opinions from the Public
 - State your full Name and Address for the Record.
6. Adjournment Time _____

EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting October 12, 2016 at 7:00 PM

- Compliance Statement
- Roll Call
- September 14, 2016 Regular Meeting Minutes
- Budget Introduction / Auditor- Mr. Brent Lee
- Executive Director / Operator Report - Mr. George Conard
- Solicitor's Report – Saponaro Law Group
- Engineer's Report – Environmental Resolutions, Inc.
- Old Business:
 - * Sewer Rate Increase
 - * Connection Fee Increase
- New Business:
- Correspondence:
 - * NJ League of Municipalities November 15-17, 2016 Schedule of Events.

- Meeting opened to Public
- Meeting closed to Public
- Financial Statement
- Bills and Vouchers
- Adjournment Time _____

EDGEWATER PARK SEWERAGE AUTHORITY
1123 COOPER STREET
EDGEWATER PARK, NJ 08010

MEETING AGENDA

Regular Meeting November 9, 2016 at 7:00 PM

- Compliance Statement
- Roll Call
- October 12 , 2016 Regular Meeting Minutes
- Executive Director / Operator Report - Mr. George Conard
- Solicitor's Report – Saponaro Law Group
- Engineer's Report – Environmental Resolutions, Inc.
- Old Business:
 1. Adopt Sewer Rate Increase
 2. Adopt Budget 2017
 3. Sewer Connection Fee Increase
- New Business:
- Correspondence:
- Meeting opened to Public
- Meeting closed to Public
- Financial Statement
- Bills and Vouchers
- Adjournment Time _____